

Edwards-Knox Central School
Board of Education
Reorganizational Meeting
July 11, 2011

The reorganizational meeting of the Edwards-Knox Central School Board of Education was called to order at 7:05 p.m. by Vice-President Teresa Hogle on July 11, 2011 at the Edwards-Knox Central School.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, & Randy Vanbrocklin. Also present were: Sue Kelly, Kay Amo, Rodger Williams, Ron Burke, Michelle Varian, Jay Barry, Jr., Kim French, Stephanie Plaisted and approximately 25 community members.

The Oath of Office was given to the newly elected board members, Christopher Averill, Joseph M. Thomas, and Randy Vanbrocklin, as well as to the Superintendent of Schools.

RESOLUTION: A motion was made by Malissa Hale, seconded by Amanda Fuller to hold the annual Organizational Meeting on the second Monday of July.
Mtg.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to nominate Board Pres. Teresa Hogle as Board President for the 2011-2012 school year.

A motion was made by Randy VanBrocklin to nominate Tom O'Brien as Board President for the 2011-2012 school year. Mr. O'Brien declined.

A motion was made by Christopher Averill, seconded by Tom O'Brien to nominate Randy VanBrocklin for Board President for the 2011-2012 school year.

Yeas for Hogle: 5 (Brewer, Coller, Fuller, Hale, & Hogle)
Yeas for VanBrocklin: 3 (Averill, O'Brien, & Thomas)
Abstention: 1 (VanBrocklin)
Nays for Hogle: 3 (Averill, O'Brien, & Thomas)
Nays for VanBrocklin: 5 (Brewer, Coller, Fuller, Hale, & Hogle)
Abstention: 1 (VanBrocklin)

Motion Carried for Teresa Hogle for Board Pres.

A motion was made by Randy VanBrocklin to nominate Christopher Averill as Board Vice-President for the 2011-2012 school year. Mr. Averill declined.

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to nominate Amanda Board Vice-Pres. Fuller for the position of Board Vice-President for the 2011-2012 school year.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to approve the Annual Organizational appointments and designations listed below:

Appts. BOE Clerk: Kay Amo
District Treasurer - Suzanne Kelly, bonded for \$1,100,000.
Deputy District Treasurer - Carol LaSala, bonded for \$1,100,000.
Purchasing Agent - Carol LaSala
Deputy Purchasing Agent - Suzanne Kelly
Audit Committee: Malissa Hale, Amanda Fuller, Tom O'Brien, Teresa Hogle
Official Newspapers: Watertown Daily Times
Official Depository: First National Bank of Northern New York

Check Signer: Suzanne Kelly
 Alternate Check Signer: Ronald Burke, bonded for \$100,000
 Monthly Mtgs: 7/11/11, 7/25/11, 8/8/11, 8/29/11, 9/6/11, 9/19/11, 10/3/11, 10/17/11, 11/7/11,
 11/21/11, 12/5/11, 1/3/12, 1/17/12, 2/6/12, 2/20/12, 3/5/12, 3/19/12, 4/2/12,
 4/16/12, 5/8/12, 5/15/12, 5/21/12, 6/4/12, 6/18/12 at 7:00 P.M. @ E-KCS
 School Attorney: Andrew Silver - contractual amount of \$1,000 as a retainer fee &
 \$125/hr.
 School Physician: Andy LaFrance, FNP, under Dr. Healey - contractual amount of \$8,000.
 Extracurricular Treasurer: Kay Amo, bonded for \$100,000.
 School External Auditors: Pinto, Mucenski & Watson - basic rate of \$12,500
 Internal Auditor: James J. Barry, Jr. - \$6,100
 School Lunch Signer-Verification Officer: Kathleen Whitmarsh
 Tax Collector: Angela Gollinger - \$2,280.00, bonded for \$1,100,000
 CSE Chairperson: Sherry White
 Records Management Officer: Suzanne Kelly
 Records Access Officer: Angela Gollinger
 LEA AHERA Designees: Albert J. Daniels, Suzanne Kelly
 Compliance Officer: Suzanne Kelly
 District Appeals Officer: Suzanne Kelly
 NYSSBA Voting Delegate: Amanda Fuller, and Alternate Delegate: Malissa Hale
 District Labor Management Team: Supt., Principals, Tom O'Brien, Randy VanBrocklin
 Dist. Negotiations Team: Supt., Principal, Business Clerk, Teresa Hogle, Christopher
 Averill, Joseph Thomas
 Claims Auditor: Donna Collins @ a contractual amount of \$22/hr., bonded for \$100,000
 Petty Cash Admin. @ \$100 each: Kay Amo, Sherry Shattuck, Melanie Manning
 Tuition Rate: Not accepting tuition students.
 Mileage Rate: IRS rate per mile (currently .555¢/mile)

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

The Oath of Allegiance was administered to the newly elected President, Vice-President and Board Clerk.

PUBLIC PARTICIPATION: Mrs. Kim French and Mrs. Stephanie Knox were present to discuss the fee schedule for Zumba using the facility. They presented what they felt were true costs for the district and compared them with costs they have found from other districts. They indicated that they are trying to provide a service to the community and have done benefit fundraisers for the Athletic Booster Club, After-Grad, Close-Up, a youth group, and local heart disease and cancer patients. When asked, they indicated that 75% of their clients are from our district. The board indicated that they would discuss this topic and get back to their group.

Mr. James J. Barry, Jr. was present to discuss findings from his Internal Audit. He noted that throughout his audit process he was met with friendly employees who responded to his requests well. He discussed a process used for fixed assets and noted the excellent system used by the BOCES. He discussed the conversion of the Extracurricular accounting to the Quickbooks system and how it limits risk exposure. He noted that Mrs. Kay Amo had done a good job in this area.

Mrs. Teresa Hogle requested that those present to discuss marching band should wait until the conclusion of a parent meeting on Tuesday morning regarding this topic. Mrs. Stacia Kroniser asked to submit signed statements related to this topic.

Mrs. Tammy Mackin asked why Zumba would incur a charge if there is already a custodian on duty. It was explained that the area Zumba uses would not necessarily be attended to on that day, except for the Zumba activity. Mrs. Mackin also asked why the district's Board of Education was utilizing straws during executive session to take votes. It was explained that a straw vote and/or a straw poll is by definition, an unofficial poll or vote taken to determine the opinion of a group on some issue; it is not an official vote. It was also noted that no official votes or action are taken during executive session, but rather all resolutions are made during the open session of the meetings.

Mrs. Amy Sykes commended on athletic groups using a school facility outside of their regular season and the fees associated with that during a contingent budget. She is frustrated that there

is not a parity of fees for outside fields and inside gymnasiums. It was noted that the maintenance required for an outside and inside space are quite different, thus the varying fees. Mrs. Kim French noted that Canton Central School caps the amount charged to any one group.

Mrs. Tracy Tuttle noted that she had visited St. Lawrence Central School and spoken with their Superintendent of Schools, who indicated that they feel the school is the center of their community and that they will be charging minimal fees, if any to groups and they will not be charging outside fees at all.

Mrs. Tina Brown asked if there was going to be a charge to use the playground. The answer to this inquiry was no, there are no fees to use the playground.

Mrs. Karen Wood stated her disappointment with the lack of Summer Recreation and the need for activities for the children from these towns. This is the first time in 28 years that there has not been a recreation program. Mrs. Brown indicated that the fee from the school to use the facilities was \$2,000. Ms. Kelly noted that the district would normally give each town/village \$1,500, which helps offset the cost. However, due to the contingent budget, no monies are given out and fees must be assigned. Mrs. Brown noted that with a 25% cut in county funding and an expected 50% cut in county funding for next year, she will start working now to find alternate funding for this much needed program. She also noted with the state budget vote date, the contingent budget did not give them sufficient time to organize another avenue to hold their program this year. She stated their normal budget is approximately \$16,000.

Mrs. Julie Bullock asked how the district would afford the extra fuel for the Section X realignment. It was noted that neighboring schools have offered their fields and facilities to split the difference of our increased mileage and this may not be an issue. She expressed her concern about teams not having a home court advantage. It was noted that neither team would have a home court advantage in this scenario. Mr. Randy VanBrocklin stated that he had telephoned Nina VanErk regarding the realignment topic and unfortunately everything possible was done. He noted that they would re-look at this topic in a year. Ms. Kelly stated that it is only a possibility that they will re-look at this in a year. The agreement from the realignment vote was that this would be re-examined in two years.

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to appoint the Screening Committee following people to a District Screening Committee for 2011-2012: School Physician, School Nurse, Psychologist, Child's/Employee's Personal Physician, Child's/Employee's Advocate and Guidance Personnel.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to approve the CSE Committee for the 2011-2012 school year:

- Chairperson: Sherry White
- Administrators: Michelle Varian or Ron Burke
- Psychologist: Sherry White or Claude Sprowls
- Special Education Teachers: Tracey Burke or Rob White or Kristin Tulip or Brandie Vachev or Monty Curtis or Michelle Mills or other Special Education teacher
- Speech: Sarah Boffa or Lyn Grant
- Regular Education Teachers: Teacher involved with the Student
- Parent Members: Karen Devito or Angela Fenlong
- Guidance Counselor: Linda Gordon or Samantha Deleel

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to authorize the Pay. of Util. District Treasurer to pay utility bills, insurance premiums, and U.S. Postal Service Ins. Prem. Bulk mailings, prior to the warrant for the 2011-2012 school year.

Postal

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to authorize the Deputy District Treasurer, when the Superintendent is not available, to borrow and Invest monies for the district during the 2011-2012 school year, as needed.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to authorize the Superintendent to make the necessary inter-fund transfers during the 2011-2012 school year, limited to \$5,000. per transfer, as needed, with quarterly summaries to the Board of Education.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to establish the following substitute pay rates for the 2011-2012 school year, effective July 2, 2011:

- Certified Teacher or B.A. Degree: \$90/day
- Uncertified Teacher Substitute: \$70/day
- Teacher Assistant Substitute: \$60
- Substitute Bus Drivers (regular runs) - \$30.00/trip
- Substitute Bus Drivers of all special runs including spec. ed.- \$12.50/hr.
- Custodial Substitutes - 7.25/hr. and after 180 worked shifts, with a favorable appraisal, of \$7.60/hour.
- Clerical (8-hour day): \$70/day or \$35 half-day
- Cafeteria: \$7.25/hour
- Tutoring Rates: \$20/hr
- All other employees hired on a substitute basis - \$7.25/hr.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to approve the minutes of June 27, 2011.
06/27/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to approve payment of the following warrant on file in the business office:

- 06/30/11 - General Fund -\$8,380.56
- 06/30/11 - School Lunch Fund - \$29.17
- 06/30/11 - Special Aids Fund - \$84.11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale, Whereas, the Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan: and

Empl. Medical Plan Whereas, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it RESOLVED, that the Board of Education hereby designates Carol LaSala to serve as the School District's representative on the Plan's Board of Directors.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller, Whereas, the Delegate Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Counties School District Employees Worker's compensation Plan: and

Empl. Worker's Comp Plan Whereas, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it RESOLVED, that the Board of Education hereby designates Carol LaSala to serve as the School District's representative on the Plan's Board of Directors.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to allow E-KCS Partic. student athletes to participate in the NYS selective classification process.

Select.

Classif.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to set lunch Café Prices prices for the 2011-2012 school year as follows:

Breakfast: Pre-K - 12: 80¢
Lunch Pre-K - 3: \$1.55
Lunch 4-12: \$1.65

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Tom O'Brien to approve the 1st Read. first reading of the E-KCS Transportation Department Guidelines Manual.

Trans.

Dept. Guide.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	Vanbrocklin - Yes			Motion Carried

Mrs. Varian discussed the Race to the Top (RTTT) federal program. This is an education reform program from the federal government. States completed for funds from this program and New York State was labeled a Category I state, receiving up to \$700,000. The purpose of this program is to have states adopt standards and assessments to equalize the education provided to students across the nation. The goals are to provide data on student growth, allow schools to recruit and develop highly effective teachers and principals, turn around low performing schools. Edwards-Knox received approximately \$16,000 over a three year period, or \$5,300 per year. All the schools in the St. Lawrence-Lewis BOCES opted to forego the funds in lieu of BOCES providing three network teams to address these goals.

Mr. Burke discussed the APPR (Annual Professional Performance Review) program. This program will be implemented September 1, 2011, and to date no concrete procedures are available from the State Education Department. This new process evaluates teachers and principals in four categories: Highly Effective (composite score of 91-100), Effective (composite score of 75-90), Developing (composite score of 65-74), and Ineffective (composite score of 0-64). Beginning September 1, 2011, teachers in grades 4-8 will be evaluated using this scale. During September,

2012, the program will address teachers and principals in grades Pre-K - 12. 40% of the total evaluation will be based on the local evaluation, another 40% will be based on the state assessment, and 20% will be determined by locally selected measures of student growth. There is not mandatory training for administrators to evaluate teachers. Mr. Burke noted that it will be difficult for teachers to wholeheartedly embrace special needs students, as they have in the past, knowing that it will directly affect their personal evaluation. Ms. Kelly noted that there is a program that could be a possibility to utilize known as I-Observation. She also noted that there is additional training for the principals' evaluations.

Mrs. Varian also reported that five students are attending summer school; two voluntarily and three who will be retained without successful completion of the program. She also noted that Mr. Albern is running a Global Studies review this summer to address the disappointing results from June. Students have been given a review packet to complete prior to the scheduled review sessions held here in the evenings. The Regents' exam will be given here in August.

Ms. Kelly distributed the Mission Statement, the Board of Education's Philosophy Statement and the goals. She asked each board member to review this material and have suggestions for the next meeting on updating the goals. She also presented the Board with a hiring process confidentiality statement to be used during our hiring process.

Mr. Williams noted that the business office is changing their software program to WINCAP and noted the many hours Mrs. Gollinger is spending in training via telephone. To date no one has been sent onsite for training. This software program commenced as of July 1, 2011.

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to enter into Executive Session for discussion of individual participants, litigation, and CSE at 9:16 pm. Session

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

The Board reentered regular session at 11:25 p.m.

RESOLUTION: A motion was made by Joseph Thomas, seconded by Lynn Coller to approve the CSE programs recommended by the CSE for students #1801, #1958, #0349, #1511, #1808 & #1879.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to appoint Diane Appt. Durham to the position summer school teacher, effective July 5, 2011, at a salary of Summer \$3,052. School

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to appoint the Appt. following individuals through the extended day grant, to the following positions at the Extend. salaries predetermined by the grant, effective July 5, 2011: Day Grant

- Diane Durham - Program Leader of Extended Day Grant - \$40/hr.
- Patricia Gotham - Program Assistant - \$30/hr.
- Patricia Daniels - Program Assistant - \$30/hr.
- Stephanie Stone - Program Assistant - \$30/hr.
- Michelle Cummings - Program Assistant - \$30/hr.
- Kathy Hance - Program Assistant - \$30/hr.
- Jennifer Impey - Program Assistant - \$30/hr.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to authorize the Café Superintendent of Schools to sign an employment contract with the Cafeteria/Cook Mngr. Manager.
Contract

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to authorize the Supt. Sec Superintendent of Schools to sign an employment contract with the Superintendent's Contract Secretary.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

Mrs. Hogle stated that the Board Members will review the Facility Fee schedules presented and discuss this at their second meeting in July.

Malissa Hale volunteered to serve on the hiring committee for a part-time CSE Secretary.

ADJOURN: A motion was made by Amanda Fuller, seconded by Rick Brewer to adjourn the meeting at 11:35 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
Vanbrocklin - Yes			Motion Carried

Respectfully submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
July 25, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:03 p.m. by President Teresa Hogle on July 25, 2011 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michele Varian, Cheryl LaPlante, Rachael Towne, Shawn Paradis, Tara LaPoint, Stephanie Porter, Lacey Leroux, and 12 district residents.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Mrs. Hogle apologized to Mrs. Kroniser for not being more thorough in her explanation at our last meeting regarding not wanting to answer questions about a marching band incident. She noted that in order for a student to have due process, a chain of command is followed for appeals and therefore it would have been inappropriate for the board to discuss this matter with her without her first meeting with the principal.

Public Participation: Individuals were present to interview for a Mathematics Teacher position (Rachael Towne, Shawn Paradis, Tara LaPoint), Special Education Teacher position (Stephanie 'Kate' Porter, Lacey Leroux), and part-time CSE Secretary position (Cheryl LaPlant).

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to enter into executive session for discussion of individual participants for interviews and litigation at Session 7:04 p.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 8:54 p.m.

Mrs. Hogle noted that the district is bound to have building use fees during a contingent budget. She noted that legally, the district cannot incur expenses for outside groups. She suggested a compromise of \$40 per session versus \$40 per hour. The Zumba instructors, Mrs. French and Mrs. Plaisted noted that when they had to start paying fees, they already cut their session back to an hour instead of one hour and thirty minutes. They stated that they feel that due to their for profit status, they are being treated unfairly. They feel that at \$20 per hour, the school would more than cover their costs for the building. They also stated that they are concerned for other groups leaving the school (adult men's basketball team and adult volleyball team) because they cannot pay the current fees. Mrs. Hogle noted that their group is a for profit group, which is why their fees are higher. Mrs. Plaisted inquired why their for profit status was an issue now when it wasn't an issue with them using the building previously. It was noted that it is due to the contingent budget constraints. Mr. Charlie French stated that he feels the fee schedule is driving the community away from the school. Mrs. French and Mrs. Plaisted stated that they do this to offer a service to the community and because they love it and not so much for the profit. Mr. Joe Thomas and Mr. Randy VanBrocklin stated that the district should cover their costs only. Mrs. French asked if the Board would consider not charging the not-for-profit groups. Ms. Kelly noted that the fee schedule already gives a break to the students using the building and the district has to show no expense. Therefore it is better to charge the adult groups more and not the student groups, who are the ones who can least afford it. Mr. Chris Averill stated that he felt all the fees should be scaled back. Mr. VanBrocklin noted that he didn't want to see people go to other districts for services. Mrs. Mandy Fuller inquired about setting a one-time use fee versus Zumba, who uses the building several times per week. She asked how many groups regularly use the building. Ms. Kelly again stated that you have to be able to show that the district does not incur any expenses by outside groups coming into the building. Mrs. Stacia Kroniser asked how much After Grad was going to be charged for the use of the building, as they had heard that it was \$100 per use. Custodial charges were discussed at length and although

custodians may be on duty while outside groups are using the building, it may not be in their scheduled work for the day to clean the area being used and it becomes a real expense. A group will be formed to revisit the current fee schedule.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Minutes minutes of July 11, 2011.

07/11/11

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

07/20/11 - General Fund - \$83,704.21
07/20/11 - School Lunch Fund - \$1,361.51
07/20/11 - Special Aids Fund - \$3,322.26

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Treas. treasurer's report dated June 30, 2011 and on file in the business office. Report

General Fund - Checking - \$2,116,301.63
General Fund - Class - \$434,971.10
School Lunch Fund - Checking - \$32,631.60
School Lunch Fund - Class - \$30.36
Federal Fund - Checking - \$445,464.24
Trust & Agency - Checking - \$607,508.51
Capital Fund - Checking - \$63,178.78
Capital Fund - Class - \$56,804.93
Debt Service Fund - \$292,365.12
Payroll Checking - \$5,951.22
Employee Benefit Reserve - \$586,785.58
Tax Certiorari Reserve - \$33,670.53
Insurance Reserve Fund - Class - \$37,355.57
Unemployment Ins. Reserve. - Class - \$296,993.48
Expendable Trust Fund - Class - \$115,987.23
Nonexpendable Trust Fund - Class - \$147,780.25

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Christopher AVerill to accept the Claims 07/14/11 Claims Auditor report as presented and on file in the business office. Auditor Report

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Extracur. June 30, 2011 Extracurricular Report as presented and on file with the Extracurricular Report Central Treasurer.

06/30/11

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the 2nd Read. second reading of the E-KCS Transportation Department Guidelines manual.

Trans.

Guide. Mr. Jack White presented argument against a section of this manual. The board members asked questions or procedures at the bus garage.

Motion Tabled

Mr. White presented the Board members with information regarding recognition for the bus driver's safety record. He also noted that there was a major waste of time regarding the topic of student lifeguards when they were never going to be used to man the pool. Mrs. Hogle noted that student lifeguards were an example given from other districts and that no one here stated we would use student lifeguards to work in our pool.

Mrs. Kroniser asked if the pool was going to be maintained by a lifeguard and the maintenance department and was told yes. Mr. Matt VanBrocklin asked how the district was saving that amount of money by cutting the pool facility manager. He was asked to please contact Mr. Rodger Williams in the business office for a breakdown of those costs, as those figures weren't available this evening.

Ms. Kelly discussed that the Combined Business Office from SLL BOCES are not able to be here starting in July and they have asked Mr. Williams to stay on and work for them during the summer and into September. Currently Mrs. Carol LaSala, our representative is in four districts and participating in summer audits in those schools. The CBO will decrease their fee for not starting in July.

It was asked how the lifeguard positions is defined and Ms. Kelly stated that it is contractual.

Ms. Kelly asked the Board Members about setting goals for themselves. Mrs. Hogle stated that she would like to see improvement in communication between the community and the BOE. Mrs. Varian indicated that she feels the administrative goals should be formed from the goals the BOE sets for the year. Discussion centered on revisiting the goals and mission statement, which seem out of date and to tie the goals to our environment and our values. Board members will return with ideas for this topic.

Mrs. Kroniser distributed packets to the BOE and asked that they be reviewed for the next meeting. She discussed the extension of the Superintendent's contract not meeting the law by exceeding five years. Mr. Matt VanBrocklin asked that the board consider the feelings of some of the members of the community regarding this issue. He asked the board to consider the people who signed a petition for the Superintendent's removal. Mrs. Hogle stated that the board feels that the Superintendent has done a good job and that there are many aspects of the job that are not understood by the community members. She further stated that this seems like a personal vendetta and that the board needs to move forward with the work they need to do for the school.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to enter into Enter Exec. executive session for discussion of individual participants and litigation at 10:38 p.m. Session

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 12:45 a.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer, upon the recom- Appt. mendation of the Superintendent of Schools, to appoint Tara LaPoint to the probationary LaPoint position of Mathematics teacher, effective September 1, 2011, at a Step 12 salary of Math \$48,890. Tchr.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller upon the recommendation of the Superintendent of Schools, to appoint Stephanie Porter to the probationary position of Special Education Teacher, effective September 1, 2011, at a Step 16 salary of \$53,453.

Tchr.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - No	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Randy VanBrocklin upon the recommendation of the Superintendent of Schools, to appoint Cheryl LaPlant to the probationary position of part-time CSE Secretary, effective August 1, 2011, at an entry-level salary of \$11,300.00.

Sec.

Mr. Averill declared a conflict of interest in this resolution and refrained from discussion and abstained from voting.

Averill - Abstain	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to authorize the Superintendent of Schools to sign an employment contract with the Elementary and Jr.-Sr. High School Principals, as presented.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to authorize the Superintendent of Schools to sign an employment contract with the Supt. of Buildings & Grounds, as presented.

Contract

Averill - No	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - No	Hale - No	O'Brien - Yes	Thomas - No
VanBrocklin - No			Motion Denied

ADJOURN: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to adjourn the meeting at 12:50 a.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
August 8, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on August 8, 2011 at the Edwards-Knox Central School.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Ron Burke, Michelle Varian, Rodger Williams, Frank Barney, and approximately 20 district residents.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Mrs. Hogle asked the board members to review the Board Meeting Protocol Pamphlet included in their folders.

Mr. VanBrocklin and Mr. O'Brien entered the meeting at 7:02 p.m. Mr. Joe Thomas entered the meeting at 7:04 p.m.

Public Participation: Mr. Frank Barney was present to discuss the Transportation Department Guidelines Manual. Discussion centered on the task of cleaning the outside of the busses by the drivers. Mr. Barney noted that the inside of all the busses are not always cleaned and are littered with sand and papers. He noted DOT regulations requiring cleaning of the outside lights and does not see the difficulty in hosing off the entire bus if they are cleaning the lights. He also noted that eligibility for health insurance, per the contract, is based on hours worked, instead of on guaranteed pay hours. Mr. VanBrocklin stated that he feels the language is vague in this area. Mr. Averill asked if the driver consistently work less than 20 hours per week. Mr. Barney stated that many drivers do not hit the 4-hour work hours that they are paid for and washing the busses would guarantee that they worked 4 hours, ensuring their eligibility for health insurance. Mr. Averill inquired who has been washing the busses for the past ten years. Mr. VanBrocklin asked about past practice in this area. Mr. Barney indicated that he didn't know the answer to that as he hasn't been here very long. Mr. O'Brien stated that historically some drivers wash their busses and some don't. Mr. Coller asked how hours are calculated and if the drivers punch a clock. Mr. Barney indicated that they manually fill out a payroll sheet. Mr. O'Brien asked Mr. Brewer how Canton Central School addresses this issue and he indicated that there is no inside storage for busses at that facility, so you have to be cognizant of the outside temperature when washing busses. He indicated they have a part-time employee dedicated to this task. He also indicated that at Potsdam Central School bus garage they have a hose between every row of busses and the drivers clean the outside of their busses. Mr. Thomas indicated that he liked the guidelines and was hesitant about putting in a rule that should be negotiated. Other board members indicated that if it was an issue after being approved it could be directed to the Labor Management committee.

Mrs. Stacia Kroniser inquired about the contract extension for the Superintendent of Schools. Mrs. Hogle responded that it was not being addressed in open session, but would be discussed during executive session. Mrs. Kroniser asked if the board would have an answer after executive session and Mrs. Hogle responded yes.

Mr. Matt VanBrocklin indicated that school officials had responded to his e-mail, indicating that personnel issues could not be discussed in open session. Ms. Shirley Denesha noted that her position had been cut to half-time and she should have been invited to a meeting before school ended to discuss the impact of this change in position. She further indicated that it was her opinion that the swimming pool was not ready for the swim team to practice on August 22nd. She discussed the need for additional lifeguard coverage at the pool. Mr. Averill inquired what level lifeguard we need for our pool and Ms. Denesha indicated a level 2B or a 2A.

Mr. Richard Tresidder asked for permission to distribute information to the Board from Mr. Chuck White.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Minutes minutes of July 25, 2011.
07/25/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Rick Brewer to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay- Warrant ment by the Claims Auditor:

Mr. Averill inquired about payments to the DEC. Mr. Williams responded that he thought they were permit fees but will investigate and report back.

General Fund - \$38,351.61
 School Lunch Fund - \$1,109.06
 Trust & Agency Fund - \$324,902.20

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Joseph Thomas to accept the Claims Auditor Report claims auditor report of August 4, 2011, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to approve Year-End Budget Transfers the year-end budget transfers for 2010-2011, in excess of \$5,000, as follows:

From		To
1620.400.00.0002-Electricity	\$19,200	1430.490-BOCES Personnel
2630.490.00.0002-BOCES Comp.Equip.	\$21,820	1680.490 - BOCES Data Proc.
2110.120.50 - K-6 Tchr. Sal.	\$30,175	2110.140 - Substitute Teachers
2110.120.50 - K-6 Tchr. Sal.	\$31,371	2110.490 - BOCES Regular School
2250.150.00.0002-Spec. Ed. Interpret.	\$47,096 \	
2250.150 - Spec. Ed. Tchr. Sal.	\$ 3,090 /	2250.490 BOCES Regular School
9040.800-Workman's Comp.	\$ 6,036	9050.800 Unemployment Ins.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to approve Facul. Hnbk. 2011-12 the 2011-2012 Faculty Handbook as presented and on file in the Elementary and High School Offices.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to approve Elem. Hnbk. 2011-12 the 2011-2012 Elementary Student Handbook as presented and on file in the Elementary Office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to approve the 7-12 Hnbk. 2011-12 2011-2012 Middle/High School Student Handbook as presented and on file in the 7-12 Office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mrs. Varian noted that things are proceeding well for the opening of school.

Mr. Burke discussed APPR, stating that the necessary forms are starting to materialize. He discussed the local assessment component of this review. He also noted that there will be a cost for the local assessments, which was not projected at budget time. There are many different ready to use programs for this assessment and will probably cost in the neighborhood of \$500 per grade level.

Mr. Williams discussed the tax levy and stated that the assessed values of property, along with the equalization rates are not yet available from the Real Property office. He further noted that if we wait until the 08/29 Board of Education meeting to set the tax rate, the tax bills will not be able to be generated and mailed on time. He discussed with the board members that this budget was built on the idea of a 3% tax levy and that our fund balance remains almost unchanged from last year and that due to the impending 2% tax cap for next year, he would recommend staying with the 3% levy that was projected at the time of the budget vote. He stated that this budget is much tighter than previous budgets and adding just a couple of special education students could make it very difficult to remain within this budget. He reminded the Board Members that you are not allowed to spend more than the amount approved by the voters and that a 3% tax levy in our districts raises approximately \$50,000.

Ms. Kelly invited board members to the September 2nd opening day luncheon with the staff. She discussed a letter from Sheriff Kevin Wells announcing the cancellation of the DARE program and school resource officers due to county budget constraints.

Mrs. Hogle noted that the board expected information on the facility use fee schedule from the committee formed at a previous meeting. Mrs. Varian noted that the committee met and formulated a new fee schedule. She noted that highlights included no charge for parent meeting groups (PTA) and that the After Grad committee needed discussion. It was recommended that all E-K student groups should not be charged fees for class activities. They further recommended that no fees should be charged to faculty members who were running student activities such as camps, open gym, etc., except to students outside the district. Otherwise their recommendation was \$15 per hour and \$3 for each additional hour for certain locations in the building. The swimming pool, auditorium, and cafeteria would require higher fees. However, she noted that the committee did not address the concept of one group using more than one space simultaneously. She noted the auditorium and cafeteria would be at a rate of \$20 per hour with an additional \$5 per hour after the first hour and the swimming pool would be \$50 per hour plus the cost of lifeguards. It was noted that they were recommending no fees for the outside athletic fields unless extra mowing was required. Discussion centered on whether there should be a different charge for non-resident adults. Mr. VanBrocklin stated that the committee was attempting to not have charges for students groups whatsoever and to only charge adults the minimum fees that might cost the facility to be used. Mr. Brewer inquired of Mr. Williams if these prices would withstand and satisfy an audit. Mr. Williams noted that if someone challenged the district that the fee schedule was too low, they would probably file a complaint with the commissioner, who would review what was charged. Others asked if we should ask the school attorney for his opinion on this topic and yet more discussion took place on "for profit" groups versus "not-for-profit" individuals. Mr. Brewer expressed his opinion that this topic was using a great deal of the Board's work time.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to amend
 Facil. the facilities use fee schedule to charge \$15/hr for adult groups for single room use, with
 Fee the exception of the auditorium and pool, effective immediately.
 Sched.

Amend	Averill - Yes	Brewer - No	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to enter into
 Enter Exec. executive session for discussion of individual participants and litigation at 8:38 p.m.
 Session

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 10:40 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to appoint Jennifer Appt. Tupper to the position of CSE Consultant for training purposes, effective July 1, 2011, CSE at a salary of \$25/hour, not to exceed \$2,500 without additional approval. Train.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to accept Resign. the resignation of Michelle Cummings, with regret, from the position of Foreign Language For. Lang. teacher, effective August 25, 2011. Cummings

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to approve Matern. a maternity and unpaid parental leave for Amanda Tresidder, commencing on or around Leave September 7, 2011 and returning to work on December 19, 2011.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve and Supt. authorize the President of the Board of Education to enter into a contract signed August Contract 8, 2011 through June 30, 2016 with Suzanne Kelly as Superintendent of Schools, with 06/30/16 the annual salary of \$109,300 for the 2011-2012 school year.

Averill - No	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - No
VanBrocklin - No			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the Trans. Transportation Department Guidelines manual, as presented. Guide.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

President Hogle asked for a straw vote from the board members on the 3% tax levy so that the business office could proceed with producing the tax bills in a timely manner. All members noted their approval of the original 3% tax levy, which will be formally addressed on August 29, 2011.

President Hogle went on to explain that until the Superintendent's contract is signed, details of the contract will not be disclosed. However, she expected the contract to be signed immediately.

ADJOURN: A motion was made by Lynn Coller, seconded by Joseph Thomas to adjourn the meeting at 10:47 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
August 29, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on August 29, 2011, at the Edwards-Knox Central School.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Rodger Williams, Ron Burke, and approximately 13 district residents.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Mr. O'Brien inquired about changing a vote on a resolution. Mrs. Hogle noted that once the motion had been declared "carried", the opportunity for changing your vote is over. She asked all the board members to please be clear if they are voting yes or no. She reminded them that if you remain silent, that counts as a yes vote. (Mr. Brewer entered the meeting at 7:01 p.m.) Mrs. Hogle asked Mr. O'Brien if he would like to make a statement about a previous motion and he responded no.

Mrs. Stacia Kroniser inquired about the permission slips for physicals. She noted that a urine test was being done for athletic physicals and asked if athletes were being drug tested. Administration stated that they were not sure why athletes had a urine screening during their physicals. Mrs. Hogle mentioned that it might be to check for protein. Mrs. Kroniser also asked if it was true that the school was not taking applications for substitutes from district residents. Ms. Kelly noted that was not true. Ms. Kelly asked for specific names and positions and there was not a response. Mrs. Kroniser then asked if it was true that the CSE Chairperson had resigned and Ms. Kelly again stated that no, this was not true.

A motion was made by Amanda Fuller and seconded by Lynn Coller to approve the minutes of August 8, 2011. After discussion, this motion was tabled until after discussion could .

RESOLUTION: A motion was made by Malissa Hale, seconded by Rick Brewer to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay- Warrant ment by the Claims Auditor:

- 08/30/11 - General Fund - \$20,441.85
- 08/30/11 - School Lunch Fund - \$374.56
- 08/30/11 - Special Aids Fund - \$313.20
- 08/30/11 - Trust & Agency Fund - \$15,280.00
- 08/18/11 - Hand drawn Checks - General Fund - \$64,183.17

Mr. Averill asked about a payment to Reliance and Mr. Williams noted that was for the school messenger system that phones parents and the charge was an annual charge. It was also asked about the need for hand drawn checks and it was noted that was for an insurance premium, which is allowed for by a resolution in the organizational meeting. Mr. VanBrocklin inquired about checks to individuals which Mr. Williams explained was for graduation scholarship awards.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to accept the Claims Auditor reports for August 25, 2011, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to award the Award Bid Wood Chips in the amount of \$55.00 per ton.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer, Whereas the Tax Roll & Levy Board of Education has been authorized by the voters at the Annual School Meetings to raise for the current budget of the 2011-2012 school year a sum not to exceed \$11,639,874; Therefore be it resolved, that the Board will hold taxes to a 3% tax increase and set the tax levy for the 2011-2012 school year at \$1,746,413 and fix the equalized tax rate by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town of:	Assessed Value	Equal. Rate	Tax Levy
Canton	1,044,991	100.00	11,395.58
Clare	1,124,528	4.23	289,903.65
Edwards	48,670,524	97.00	547,164.69
Fine	3,733,949	90.00	45,242.82
Hermon	1,015,465	90.00	12,304.00
Pierrepoint	10,340,445	97.00	116,249.55
Russell	58,437,154	88.00	724,152.71

and be it hereby directed that the tax warrant of this board duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2011 and end November 1, 2011 giving the tax warrant an effective period of sixty-one days at the expiration of which time the tax collector shall make an accounting in writing to the Board; and it is further directed that the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of two percent added, 3rd month or fraction thereof, interest of 3 percent added. Be it additionally resolved as follows: To the Collector of the Edwards-Knox Central School District, Town of Edwards, Russell, Pierrepoint, Hermon, Fine, Clare and Canton, County of St. Lawrence, New York State. You are hereby commanded: 1. To give notice and start collection on September 1, 2011 (In accordance with the provisions of Section 1322 of the Real Property Tax Law). 2. To give notice that tax collection will end on November 1, 2011. 3. To collect taxes in the sum of \$1,746,413. in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law. 4. To make no changes or alterations in the tax roll or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law. 5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provision of Sections 540 and 544 of the Real Property Tax Law. 6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district. 7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipts of payment of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law. 8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real

Property tax. The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrants all expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, Sub. - 2 of the Real Property Tax Law.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Randy VanBrocklin to Conting. approve the revised Contingency Budget Building Use Fee Schedule as presented and Bldg. Use on file in the business office. Fee Sched.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to adopt the Adopt APPR Plan Annual Professional Performance Review Plan (the "APPR Plan") for those of its classroom teachers and principals/instructional administrators who will become covered by the annual professional performance review provisions of Chapter 103 of the Laws of 2010 during the 2011-2012 school year.

Discussion centered on how this is implemented, a recent court ruling of the percentage of the evaluation counted from state assessments, and the negotiation of this with NYSUT.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to participate in Partic. the NYSSBA 17th Annual Area 6 Dinner Meeting and incur the related expenses for NYSSBA said event. Ann. Mtg.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

A motion was made by Rick Brewer, seconded by Amanda Fuller to adopt the Board of Education meeting guidelines as presented, which was tabled after discussion. This will be revisited at the next meeting.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to approve Sr. Citiz. a fee of \$75, or the cost of fuel, whichever is higher, for the district senior citizen group Bus Fee to utilize a school bus for a group trip, with the group securing one of our bus drivers on. Rate a volunteer basis.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mr. Burke discussed the elementary ELA and Math scores from 2010-2011. He noted that a great deal of work needs to be done to improve the scores. He provided a year to year comparison and indicated the drop in the 4th grade scores, as well as a huge increase in the 6th grade scores. A board member asked how you pinpoint the slide in scores. Mr. Burke indicated that the data regarding which questions were missed with the most frequency is not yet available, but that he will be doing a thorough analysis. He indicated that in the primary grades they implemented a "flooding" program whereby every available classroom teacher, reading teacher, and teaching assistants were sent into the classrooms and huge increases were seen in the primary level DIBELS assessments. He hopes to implement that in higher grades as well. Board members asked how the schools that are consistently on the top of the county's results are doing it and what do we have to do to improve.

Mr. Burke reiterated that our scores are not where he wants to see them but he will continue to analyze once all data is available and we will be implementing changes. He noted that the results of Math scores need improvement as well. He noted that he is not making excuses but that the teachers here and in the north country all felt the 5th grade math exam was extremely difficult and again, the 4th grade scores were very disappointing, but did represent a large number of special education students who were technically at grade 4, but not on level academically.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to credit the Credit Zumba group for fees paid resulting from the previous Building Use Fee Schedule to the Zumba new Buidling Use Fee Schedule Fees

Mrs. Fuller was adamant that previous fees not be credited to any group. Mr. Coller expressed concern about the fact that if credit is going to be given for fees paid, it should be credit to all groups who paid fees.

Averill - Yes	Brewer - No	Coller - No	Fuller - No
Hogle - No	Hale - No	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Denied

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to credit all Credit groups for Building Use Fees paid to date resulting from adopting the new building fee All Group schedule. Bldg. Use

Fees	Averill - Yes	Brewer - No	Coller - Yes	Fuller - No
	Hogle - No	Hale - No	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to enter into exec- Enter Exec. utive session for discussion of individual participants and litigation at 8:37 p.m. Session

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:49 p.m.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to approve Substitutes the following additions to the 2011-2012 substitute lists:

Teacher: Danielle Atria, Dale Barker, Nancy Barker, Candace Brassard, Sheila Bullock, Charlie Burt, Tracy Coffey, Cynthia Cutway, Ron Dent, Cheryl Doyle, Michelle Durham, Gary Edwards, Jr., Ashley Eipp, Sarah Farr, Donna Fitzgerald, Martha Ford, Melissa Foote, Christy Foster, Eniko Gilbert, Trevor Hale, Alice Hance, Stephanie Hanson, Kimberly Hennigan, Jennifer Impey, Sondra Johnson, Sherry Kelley, Russell Koster, Doug LaPoint, Fred LaPoint, Margie LaPoint, Pam Little, David Lockwood, Glenn Loop, Anna McCormick, Michelle Mahonski, Myrissa Murray, John Ninel, Amy Oney, Rosemary Pacific, Emily Reed, Melinda Schiszler, Jennifer Schrodt, Polly Sergel, Michael Shattuck, Jill Thomas, Christine Thompson, Joni Tresidder, Tanya Truesdell, Krystal Turtschanow, Carl Twyman, Clare Ursillo, & Brittney Vrooman.

Teacher Assistant: Danielle Atria, Dale Barker, Nancy Barker, Sheila Bullock, Cynthia Cutway, Ron Dent, Cheryl Doyle, Donna Fitzgerald, Martha Ford, Melissa Foote, Christy Foster, Trevor Hale, Linda Johnson, Sondra Johnson, Sherry Kelley, Myrissa Murray, Emily Reed, Jill Thomas, Joni Tresidder

Nurse: Sarah Farr, Martha Ford, Anna McCormick, & Christine Thompson,

Clerical: Cheryl LaPlant, Tanya Truesdell, Joni Tresidder

Lifeguards: Mercedes Mackin, Claire Davis, Brianna Kroniser, Chelsea Cutway

Cafeteria: Tara Reynolds, Lisa Casablanca, Joni Tresidder, Emily (Cookie) Reed, Donna Fitzgerald, Tammy Colton, April LaRock Smith, Laura Miller

Cleaner/Custodian: Kevin Gibbons, Donna Fitzgerald, Joni Tresidder, Malcolm Hill, Dave Ellsworth, & Tammy Colton

Bus Driver: Phil Soper, Marilyn Mackin, Al Varian, Tina Mullen, Deborah Miner

Bus Monitor: Joni Tresidder, Charla Whitmarsh
Mr. Thomas declared himself as having a conflict of interest and abstained from discussion or voting on this resolution.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Abstain
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to accept the Resign. resignation of Shirley L. Denesha, with regret, from the position of part-time lifeguard, Denesha effective August 16, 2011.
Lifeguard

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - No			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller, upon the recom- Appt. mendation of the Athletic Director, to appoint Tomorra Nezezon to the extracurricular Nezezon position of Varsity Swim Coach for the 2011-2012 school year, at a salary of \$3,185.00.
Var.Swim

Coach	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to appoint Brittany Appt. Rickett to the probationary position of Foreign Language teacher, effective September Rickett 1, 2011, at a step 1 salary of \$38,580.
For. Lang.

Tchr.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to increase Increase Rose Wynne from part-time Interpreter to full-time Interpreter for the 2011-2012 school Interpret. year, contingent on the student's continued placement in the district.
Wynne

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Mr. Coller made a motion to review a family sick leave of absence request. No second was made and the Board took no formal action on the request.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to increase Increase the per diem life guard rate of pay to \$10 per hour, effective August 22, 2011.
Per Diem

Lifeguard	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Pay	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of August 8, 2011, as corrected.
08/08/11

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Ms. Kelly discussed the bus trip analysis. The software program creates the routes and estimates their driving time by using 45 miles per hour and stopping one minute at each residence. This will be monitored by the drivers to compare with the actual driving time and stops. Mr. Coller asked how many miles our busses travel per year and Mr. Williams noted approximately 230,000 miles. Board members asked about route traveled outside the district and Ms. Kelly noted that we have two

students traveling to the Rome School for the Deaf, plus a second run that stops at Little River Community School, St. Mary's School in Canton, Community Connections in Canton, Community Connections in Ogdensburg, the Psychiatric Center, and Madill School. At this point we do not have out of district homeless students requiring transportation. Mrs. Fuller inquired about our G.E.D. students and how they performed this past year. Ms. Kelly noted that 3 out of 4 students were successful. She also noted that we do not have enough interest for a Pre-G.E.D. program here this year.

Mr. VanBrocklin noted that by looking at this report, very few of the drivers have enough hours to meet the 4 hour per day requirement. Ms. Kelly noted that he needed to include their pre-trip and post-trip times for each run, which adds 30 minutes each, or an hour to the time listed by the computer program.

ADJOURN: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to adjourn the meeting at 10:01 p.m.

Averill - Yes

Hogle - Yes

VanBrocklin - Yes

Brewer - Yes

Hale - Yes

Coller - Yes

O'Brien - Yes

Fuller - Yes

Thomas - Yes

Motion Carried

Respectfully Submitted,

Kay C. Amo

Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
September 6, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on September 6, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin (7:35). Also present were: Sue Kelly, Kay Amo, Carol LaSala, Jennifer Impey, Jeanne Hamilton, Ana Uribe V., Stacia Soper, Shirley Denesha, Matt VanBrocklin, Lori Brewer, and Rick Cutway.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Mrs. Jeanne Hamilton and Mrs. Jennifer Impey were in attendance to discuss a request for a local artist to paint a mural in the school. This displayed Ana Uribe V.'s website regarding other murals she has helped produce. They discussed where in our school a mural would be a good choice to display, mainly in the cafeteria(s). The Board members were in favor of this project.

Mr. Averill discussed a request from Amanda Reif to organize a co-ed soccer team for grades 4, 5, & 6. She would volunteer to coach and they would play other schools with these programs, namely Clifton-Fine and possibly Harrisville. Ms. Kelly inquired of the athletic director, Lori Brewer, if field space would be a concern. She indicated that it would be a concern if it was done in the fall with the regular Varsity and Modified schedules.

Mr. Rick Cutway expressed his concern that there are three soccer games in one week and one being far away (Chateaugay). He discussed that he thought the long distance travel was going to be relegated to the Friday or Saturday games. Ms. Kelly and Mrs. Brewer noted that they have tried to change these games to closer fields and have met resistance from the other schools.

Mrs. Stacia Kroniser noted that she didn't understand how the board could enact a 3% tax levy increase when we are on a contingent budget. She noted that it was her understanding that the district had to operate on the same budget as the previous year, without an increase. Ms. Kelly explained that a contingent budget may not have a percentage increase in total spending over the district's total spending under the prior year's budget. Our contingent budget does not exceed the defeated budget put before the voters in May, due to additional cuts. The board is allowed by law to adopt a tax levy in a contingent budget year. Mrs. Kroniser noted that taxpayers are noticing an increase in their tax bills and the Watch Group does not feel taxes should go up in a year of a contingent budget. Ms. Kelly noted that Mr. Williams explained at our last meeting that the Town of Fine had their assessment lowered by more than \$1,470,000 in a lawsuit settlement and that assessed value is then reassessed over the other towns, resulting in a small increase to residents of other towns. Mrs. Kroniser then asked if the time limit for public participation in the Board's Guidelines for Public Meetings could not have a time limit. She noted that other districts do not have a time limit on public speaking. She also asked that the five minutes be for the public to speak, uninterrupted, with no feedback from the administration or board members. She also asked if the time for public participation could be moved to a point in the meeting right before the Principals' reports.

Ms. Kelly noted that either she or Mrs. Brewer would be in touch with Mr. Cutway about his concerns.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Minutes minutes of August 29, 2011.

08/29/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

Mr. Thomas inquired about textbook allocations/spending.
Mr. VanBrocklin entered the meeting at 7:35 p.m.
Mr. Coller inquired how often the insurance premium of \$142,000 is paid. It was noted that is a monthly expense.

General Fund - \$27,775.22
School Lunch Fund - \$5,309.37
Trust & Agency Fund - \$141,422.16

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to accept the claims Claims auditor reports dated September 1, 2011, as presented and on file in the business Auditor office. Reports

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the Trans. final reading of the Transportation Guidelines manual as presented and on file. Guidelines Final Read.

Motion Tabled

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to approve the BOE BOE guidelines for public BOE meetings, as presented. Guide.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Ms. Kelly discussed the two days of staff development. She noted workshops on the Common Core Standards with a webinar that 16 districts participated in. She discussed a new system of employees receiving their Right to Know, Blood Borne Pathogens, and Anti-Harassment requirements via the computer systems.

Mrs. Varian discussed the 7 & 8 grade ELA and math results from last spring's exams. She noted that 12 students participated in a review course over the summer for Global Studies and that 10 of those students passed the Regents' exam in August. She noted that all but one student attended summer school to do what they needed to so that they were not retained. She discussed a 7th grade orientation held on August 31st, which included a bar-b-que and a covered dish dinner. She noted a successful opening day and a fun assembly for the students with engaging music. She stated there were 256 students enrolled in the high school, with 4 G.E.D. students and 17 AM & 24 PM BOCES students. She also noted that we may be hosting an AFS student from Japen. She also discussed the opening day workshops for staff and a cooperative workshop.

Ms. Kelly discussed a Memo of agreement with the bus drivers for the extended day program. She also noted a successful fire inspection with one minor violation. She further noted a successful inspection from the NYS Health Department with our swimming pool with very few violations, all of which are being addressed (starting block covers, new letters and a few broken tiles in the locker rooms.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to enter into exec- Enter Exec. tive session for discussion of individual participants and CSE at 8:24 p.m. Session

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:54 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Jessy Wolff, Trudy Knowlden,
Teacher Assistant: Dorna Hathaway, Kate Caster,
Bus Monitor: Dorna Hathaway
Volunteer - Soccer: Tom O'Brien II
Volunteer: Barry Jeanette (contingent on certification paperwork)
Lifeguard: Britteny Moore, Della Rubin, Kate Caster

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to increase the hours of Jewel Carlin in her position as bus monitor, effective September 1, 2011, to a minimum of 20 hours per week.

Carlin

Bus Mon.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to appoint Kate Caster to the probationary position of lifeguard, effective September 12, 2011, at an entry-level salary of \$15.19 per hour.

Life guard

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mr. VanBrocklin asked to be recognized by President Hogle. He noted that he is aware he made comments prior to being on the Board, as a resident, that may have been offensive to some on the board and that although he is not on the other side, he is on the Board of Education to do the right things.

Mrs. Hogle asked Board members to consider Mrs. Kroniser's public participation requests. It was noted that it is the Board's discretion to allow public speaking and the time limits. Mr. O'Brien noted that he is in favor of the mural by the artist and our students involvement. The consensus was to allow this project.

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 10:02 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
 Board of Education
 Regular Meeting
 September 19, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on September 19, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin (7:03). Also present were: Sue Kelly, Kay Amo, Rodger Williams, Ron Burke, Michelle Varian, Andy Silver, and approximately 16 district residents.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Mrs. Kim French addressed the board members regarding the \$2 per person (out of district residents) at their Zumba events. She feels a mistake was made and is asking the Board to omit that fee.

Mrs. Stacia Soper distributed a packet of information to the board members regarding hiring under a contingent budget. She also questioned taking the business office accounts clerk out of the union and if she would continue to collect taxes. She stated that placing the Marching Band merger on the agenda at this time of year was in an effort to sneak it by district residents, by trying to push it through early. She expressed her opinion that a marching band merger is not wanted and that the district should charge merger fees to other schools. Mr. Randy VanBrocklin asked that Mrs. Soper please come to the meeting with an open mind. He stated that there are no sneak attacks to shove anything past the voters and asked her to please be respectful.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Minutes minutes of September 6, 2011.
 09/06/11

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to accept the following Pay. of ing warrant on file in the business office, as reviewed and recommended for payment Warrant by the Claims Auditor:

09/15/11 - General Fund - \$14,755.94
 09/15/11 - School Lunch Fund - \$2,939.13

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the Claims Claims Auditor reports dated September 15, 2011 as presented and on file in the Auditor business office.
 Reports

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to approve the Trans. final reading of the Transportation Guidelines manual as presented and on file.
 Guidelines

Final Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Reading Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Amanda Fuller to accept a Marching Band merger with Canton Central and Clifton Fine Central Schools for the 2012 summer marching band program, at no expense to the E-K District.

Motion Tabled

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to approve the following additions to the 2011-2012 substitute lists:

Teacher: Gary Coffey, Mellisa Mathews
Teacher Assistant: Mellisa Mathews

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Malissa Hale to appoint the following individuals to the position of mentor teacher, effective September 2, 2011, at a salary of \$250 per semester:

Mentors
2011-12 Charity Besaw, Jeff Cassidy, Jessica Friot, and Melanie Morgan

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept a Memorandum of Agreement with the Service Employees' Association, effective September 6, 2011, regarding the Extended Day Grant bus driver hours.

Ext. Day
Grant
Bus Dr.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to accept a Memorandum of Agreement with the Service Employees' Association, effective September 20, 2011, regarding Entry Level Salaries.

Entry Level
Salaries

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept a Memorandum of Agreement with the Service Employees' Association, effective September 16, 2011, regarding removal of the Business Office Accounts Clerk from the union.

Remove
Accounts
Clerk
Union

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Joseph Thomas to appoint Kevin Albern to the extracurricular position of Sophomore Class co-advisor for the 2011-2012 school year, at a salary of \$416.00.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

School Attorney Andrew Silver was in attendance to discuss the Board's role and to answer any procedural questions they had. He discussed his client is the school district and he served the Board of Education. He noted that the decisions he makes are based on having the best interest

of the district in the forefront. He discussed the role of the Board of Education as being the policy makers for the school. He cautioned the board members about acting as individuals to listen to district resident concerns, which is common in small school districts, but directed the board members to encourage them to use the district's chain of command. He noted that this is a difficult circumstance, but allowing the administration to gather all the information is the best practice. He discussed that almost every topic is not a secret in school districts and discussions need to be held in open session. He cautioned the members that there is a very narrow exception for executive session topics and that they need to be specific for the reasons they will enter executive session. He also discussed the times allowed for official action being taken in executive session. He noted, for example, that a discussion of discipline of a tenured teacher, under a 3020A proceeding is an example of an executive session discussion. In this instance, the results of that official action in executive session would have to be mailed to the Commissioner of Education. He also noted that the Board decides who is allowed into executive session, with the exception of the Superintendent, who is invited into all executive sessions. He also noted that topics discussed in executive session need to be kept in the strictest confidence by those in attendance. He also discussed the concept of the School Board acting as a body. He noted that if individual board members discuss executive session topics in public, it leads to problems and can be grounds for removal from the Board. He noted that it is his role to advise the board and he wouldn't hesitate to tell them if he thought they were wrong. He also discussed the new school board member mandated training and it being a reason for removal if it is not completed. He then discussed a common scenario at board of education meetings where during the public participation section, board members need to be cautious about residents expressing opinions about school staff. He noted that allowing public comments to turn into bashing of a teacher, coach, or employee can put the district in a liable situation, as the employee should have a fair opportunity to be represented as well. He strongly suggested in those situations that the resident be directed to the appropriate administrator to gather information regarding the circumstances of the complaint. He stressed that the school board does not want to be complicit to defamatory or slanderous activity. He went on to discuss that the Board should be conscious of doing their work as a body. He noted that board seats should not be political in nature, but rather everyone should have the school's best interest in the position. He discussed schools where 3 or 4 board members meet separately and how that can cause problems quickly. Mr. Silver then asked if board members had specific questions they would like answered. Mr. O'Brien asked why it is necessary for two board members to put forth a motion before a topic can be discussed, rather than just choosing to discuss a topic. Mr. Silver noted that it is parliamentary procedure and comes from Robert's Rules of Order. All public bodies follow those same rules for open meetings. He noted that bringing forth a discussion can take place under new business, or other. Mrs. Fuller inquired how it is possible to keep up on all the changes to the law. Mr. Silver admitted that it is a daunting task and is virtually impossible. He stated that it is important to rely on your school Superintendent and the school attorney. He also noted that it is imperative to familiarize yourself with the School Law book, as that is the best overview available of school law. Another good resource is the Labor Relations specialist from BOCES. Mr. Coller stated that the mandates for special education students are overwhelming. Mr. Silver agreed that it is complicated and the volume of regulations involved with special education is mammoth. He encouraged the board members to ask questions of administrators of everything they don't understand. He also encouraged board members to familiarize themselves with the acronyms in the field of education, which seem like a whole new language. He closed by telling the board members to reach out to him when they feel the need.

Mr. Burke discussed the PTA fundraiser in grades K-6, which starts this Friday. He noted this year's enrollment figures being down slightly. However, the Pre-K program is full with the allowed 36 students and five on a waiting list. Overall, enrollment from 2011-2012 is down 14 students from the 2010-2011 enrollment.

Mrs. Varian discussed the 7-12 enrollment being down from 271 to 260. She noted the upcoming senior class dance and the need for more male chaperones. She discussed the mural project the board approved at the last meeting is set up in room 314 and asked everyone to please take a look at it. She noted that the Athletic Booster Club is doing soccer concessions and are looking for more volunteers. She then discussed new state mandates that are not being funded, including all reference tables for exams, essay booklets, etc. Instead these will be mailed and we will have to reproduce them. We will have to pick up the costs for these test materials. Mr. Coller inquired if we knew the extent of these costs and Mrs. Varian said we don't really have a good idea as of yet.

Ms. Kelly noted that she was approached by Bill Wheat, representing other local businesses who

are interested in sponsoring open swim sessions for children by paying the building use fee. Her concern is who would hold the liability for this activity; would the businesses be required to purchase liability insurance or would the school board see this as a school-sponsored activity for liability purposes. It was asked how many participants would attend this activity and they do not have an idea how popular this would be. It was asked how we would know how many lifeguards to employ and it was stated that the lifeguards specifically know how many swimmers are allowed in the pool at any one time. Ms. Kelly then discussed the subject of the local businesses wanting to advertise their sponsorship of this activity, as the school cannot support advertisements with negative connotations, such as alcoholic substances. Mrs. Fuller stated that she would welcome their offer, as they want to help the community. Mr. Coller asked if the risk factor is essentially the same as in the past. Ms. Kelly noted that it is. She stated that historically, this has not been well attended. Mr. Brewer asked how many bathers can be in the pool with two lifeguards. Ms. Kelly said that without looking at the regulations, she would guess 25, but reiterated that the lifeguards are fully aware of those requirements. Mr. VanBrocklin noted that we need to be careful of the sponsorship. The board asked that Mr. Wheat be invited to a board meeting to discuss this further.

At this point most in attendance went to view the current status of the mural. There is also a photo essay on display leading down the hallway which captured the creation of the mural.

Ms. Kelly resumed the meeting by telling the board members that she and Mrs. Whitmarsh had met with the Josten's representative regarding the yearbook this year. She noted that due to escalating costs and some hidden costs, we are breaking our contract with Josten's and trying a yearbook by Entourage this year. It is also a 120-page yearbook in color, with a leather cover and silver imprint. Due to the illness of another staff member, Mrs. Whitmarsh will again advise the yearbook committee. Mrs. Mary Jo Rulffes inquired if community members could volunteer to be a part of the yearbook. Ms. Kelly noted that they can by completing the volunteer forms for approval.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to enter Enter Exec. into executive session for discussion of individual participants and CSE at 8:39 p.m. Session

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:47 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Joseph Thomas to approve the CSE programs recommended by the CSE for students #1631, #1535, #1628, #2042, & #1805.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to appoint Jill Appt. Thomas to the position of teacher assistant, effective September 1, 2011, at a salary of \$21,112.00.

Thomas Tchr. Asst. Mr. Thomas noted his conflict of interest and refrained from discussion or action on this action.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Abstain
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to appoint Joni Part-time Tresidder to the probationary position of part-time bus monitor, effective September 16, Bus Mon. 2011, at an entry-level salary of \$9.83/hour, contingent upon the student's continued Tresidder participation in the district program.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Amanda Fuller to accept a Marching Band 2012 summer marching band merger with Canton Central and Clifton Fine Central Schools for the Band 2012 summer marching band program, at no expense to the E-K District.

Mergers

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mr.O'Brien asked if when someone volunteers to assist a coach, if they could be given a list of requirements they will need to set in motion to volunteer in subsequent years i.e. first aid, CPR, coaching courses, etc..

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 9:52 p.m.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
October 3, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on October 3, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Ron Burke, Michelle Varian, Carol LaSala, Kalysta Giffin, Stacia Soper, Stephanie Plaisted, Jack White, Tammy Mackin, Frances Sharpstene, Vicky Sharpstene, Angela Sharpstene, Dylan Sharpstene, Peggy Harper, and Connie Bessette.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Ms. Kalysta Giffin discussed concerns for her child who is in a day treatment program. She noted that his transportation does not allow him to receive the full extent of his program and asked if there was a way to lengthen his academic day.

Mrs. Stacia Kroniser discussed an issue regarding female athletes not being allowed to have hair extensions as part of a breast cancer awareness fundraising campaign. She read an e-mail she received from Carl Normandin regarding Section X's position on the issue, after consulting with the President of the NYSPHSAA, Nina VanErk, that hair extensions in and of themselves, are not prohibited, unless they have beads, or other type of "jewelry" attached to them.

Mrs. Stephanie Plaisted addressed the board members regarding the \$2 per person out-of-district charge for using the facilities. She stated she felt a mistake was made as the committee did not recommend this fee. She asked the board members to overturn this fee for out-of-district participants. She noted that in her opinion, this was supposed to be for people who were not paying the group fee of \$15 per hour. She also stated that for the past three Zumba events, they have had to clean the floors of the cafeteria before they could use the facility, which they don't mind doing.

Mrs. Vicky Sharpstene presented a letter to the Board of Education from Angela Sharpstene, which President Hogle read to the board members present. The letter was appealing the decision from a recent Superintendent's Hearing.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Minutes minutes of September 19, 2011.
09/19/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay-Warrant ment by the Claims Auditor:

Mr. VanBrocklin inquired payment to Lynn Grant. Ms. Kelly explained she is an individual we contract with for speech and case management services for special education.

Mr. VanBrocklin then asked if we participate in NYSERTA or NYSPA energy savings programs and discussed a workshop in Watertown next week.

General Fund - \$28,376.91
School Lunch Fund - \$7,462.39
Trust & Agency Fund - \$12,118.60

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Christopher Averill to accept the Claims Auditor reports of September 28, 2011, as submitted and on file in the business office.

Reports

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board members then discussed the building use fee schedule. Mrs. Hogle stated that in her opinion the committee meeting was somewhat confusing and unprofessional comments were made. She then asked Mrs. Varian and Mr. Burke to recall their memory from this meeting. Mrs. Varian stated that out-of-districts students were being charged a fee and therefore the leap to out-of-district adults made sense. She said this discussion took place at the board level and she added it to the matrix for the Board's review. Mrs. Fuller stated that committee members need to remember that their job is to make a recommendation to the board of education. However, oftentimes the board will make the final decision on a policy that may or may not be exactly what the committee recommends. She noted that the board always reserves the right to review and change committee recommendations and the committee documents are not the final Board level documents by default. Mr. Burke recalled the version stated by Mrs. Varian. He felt the \$2 fee for out-of-district students was discussed at the committee level and the \$2 fee for out-of-district adults was discussed at the board level. Mr. VanBrocklin did not recall discussing an out-of-district fee for adults, which Mr. Averill concurred with. Mrs. Hogle stated that the board needs to leave this fee structure the way it is, or someone who disagrees needs to make a motion to change it. She noted that in her opinion, this fee is for non-taxpayers and the fee doesn't apply to district taxpayers. Mrs. Fuller stated that she is happy with the fee schedule structure as it is currently approved. Mr. Thomas stated that every time the board feels they have this solved, it appears that someone finds another exception. He asked if the board could not make a snap decision regarding this issue, but rather be presented with the current fee schedule to review. Mr. Coller stated that along with the fee schedule, he would like to see another proposal, if a board member feels there is a better solution out there.

Mrs. Varian discussed a Spanish Club trip slated for July 8, 2013 through E.F. Tours. The teacher who arranged this trip has left the district. E.F. Tours has been informed that this is not a school sponsored trip. Three students have already starting paying for the trip. Those three families will be contacted to explain the change in status of this trip. Mrs. Varian explained she asked for this trip to be moved to the summer for several reasons, including conflicts with the senior trip, the baseball and softball playoffs, and the school being held responsible for payment of the trip if it is offered during school instruction time. She also discussed a 9th grade bullying issue, which is mostly an issue with the females. She discussed having a previous meeting with these same girls regarding this same topic last spring. The behaviors temporarily improved with the threat of the 8th grade trip being removed. A great deal of this issue is through cyber-bullying. Mrs. Varian noted her meeting with the ten students involved, but also discussed the stress the other students feel, who are not directly involved, but feel the daily tension amongst the others. Mrs. Varian received advice from law enforcement personnel to save copies of the bullying, including videos, texts, etc. To add to the difficulty, these students seem to switch sides of the argument from week to week. Mrs. Varian stressed that although difficult, she will not ignore this type of bullying. She also discussed the recent college information sessions offered to students through the College Fair and the SUNY Road Show. There will be an upcoming homework excellence field trip to SUNY Potsdam to see a performance titled *Denny, King of the Basement*. This same theater group will visit our school for a different performance. She reported that the Student Council is up and running, the athletic teams are doing well and approximately 45% of our students are involved in some sort of extracurricular group. The swim team has won some matches and the volleyball is also being successful. Finally, she noted that our soccer teams remain competitive in their contests.

Mr. Burke discussed the sub-committee on policies being stuck on two policies regarding graduation requirements and class rank, policies 7220 and 7223. He would like the entire Board's input on these two issues. He discussed a problem with students getting off busses at the wrong locations. He discussed missing bus passes that come in via fax and having the equipment moved to a more reliable location to help alleviate this problem. He noted that the After School Grant program has over 70 participants enrolled. This is a completely grant-funded program. It is very crowded and supervision is tough with just three adults. They have decided to split the 4th grades to attend two out of three days. Everyone attends on Wednesdays, as we have outside agencies that participate with us from Cornell Cooperative Extension and the St. Lawrence Co. Substance Abuse Council.

It was decided to cut a night from 4th grade students as they have the least amount of homework and three days per week is a long time for that age. He went on to discuss that E-K is going to be identified as a School in Need of Improvement by NYSED due to our last year's test scores. He noted that Jerry Swalnick from the NYSED will be assigned to work with us to improve. He discussed the need for differentiated educational services. He noted that you can be identified based on race, students with disabilities, and poverty, not meeting the AYP (Annual Yearly Progress) standard. We are in the basic category and we did not meet the AYP for students with disabilities for two consecutive years, even though as a whole group we did meet the AYP. Mr. Burke and Mrs. Sherry White will be assigned to a committee with Mr. Swalnick to address these concerns. He will be here this Friday to begin his evaluation of our district. As a result of being identified, our district must set aside 20% of our Title I funds for these supplemental education services. For Edwards-Knox, that means approximately \$31,000. We are required to contract from a list of providers in this county. He noted that some of these providers are personal contact and some are internet based. Nine schools were identified in St. Lawrence County, with seven being newly identified. He further noted that we are required to set aside 20% of our Title I funds for two years, even if we meet the AYP in the next year. Again, our population as a whole is making AYP, but our students with disabilities as a sub-group are not meeting their AYP.

Ms. Kelly discussed a recent clinic meeting and the status of the clinic being open only two Tuesdays so far this year. She noted that until they find a full-time provider for our clinic, they will send a PA on Tuesdays and Thursdays. She noted that the clinic distributed new enrollment letters to all our students, even without having a full-time provider. Mr. VanBrocklin asked why we come under Carthage Area Hospital's umbrella. Ms. Kelly noted that Mr. Becker initially opened the clinic here at school and we have always felt an allegiance to him. She noted that when there was a re-bid for services at the clinic, Canton-Potsdam declined to bid out of respect for Mr. Becker. She noted that Carthage stated they would be sending a provider from another school clinic here full-time and that individual does not choose to come here, but would rather stay with his current clinic. She distributed a letter from Mr. Buckley, the Living Environment teacher, which will be sent home to students providing options for the dissection of a fetal pig, should the student object. Other options can be a computerized dissection and students have the right to refuse on religious or moral, grounds, or even simply because it makes them ill. This is a new practice that Ms. Kelly wanted the board members to be aware of. She went on to discuss that the board members talked about bus notes at length during our last meeting and after researching she discovered that two out of eleven neighboring districts allow no bus passes in their schools. Of the two schools that do not accept bus passes at all, one allows no change and the other allows parents to list three choices for drop off of students. She noted that as Mr. Burke stated, we still have a couple of incidents per week where children are being dropped at the wrong house. She noted that we have a list of 40-50 permanent bus passes every day and she also stated that students under 4th grade are not left at a house with no one there, but instead are returned to the school for the parents to pick up. She noted that some drivers take students onto their bus without a written permission from the office, but rather on the student's word that they are supposed to ride with them that day. She also discussed a question brought up by Mr. O'Brien regarding temporary coaching licenses. She noted we will include these written instructions with volunteer applications in the future, but the SED does not recognize volunteer coaches. She discussed a new law requiring the district to make water available to students during lunchtime in the cafeterias. She discussed the hazard to making this available (slippery floor with much water being spilled, especially by the younger children), but noted that this is a new law by the NYSED with which we must comply. She discussed an upcoming evacuation drill this week. She noted that the Combined Business Office staff is here now. She discussed a parent letter of thanks to many individuals at the school. She discussed having senior play co-advisors and also that teachers have stepped forward to advise the National Honor Society group.

Mrs. Varian asked President Hogle for permission to address Mrs. Kroniser's concerns with the pink hair extension fundraiser. She noted that after seeing the news story where Jefferson County athletic officials banned student athletes for wearing these items, classifying them as jewelry, she called Carl Normandin at the Section X office for clarification. Mr. Normandin's initial reaction was that the district should delay the fundraiser in the event that the St. Lawrence County officials followed the lead of the Jefferson County officials. We did not want to put our student athletes in a situation of paying \$10 for a cancer fundraiser in the morning where they had to remove them in the afternoon. She noted that by delaying the fundraiser, we could also open it to all students, not just athletes. Mrs. Varian commended a student for bringing this worthwhile cancer awareness project to our school. This fundraiser will definitely be rescheduled between athletic seasons.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to enter into executive session for discussion of Superintendent's Hearings findings, CSE reports, individual employees' health concerns, appointment of volunteers' application & appointment of substitutes' applications at 8:05 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:38 p.m.

Mrs. Hogle addressed Ms. Giffin by saying the administration would gather more information on her transportation situation and would get back to her in the next few days.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to Substitutes approve the following additions to the 2011-2012 substitute lists:

Teacher: Jamie Hughes, Christine Swyers
Clerical: Christine Swyers

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to appoint Bonnie Lavender to the position of consultant teacher for a special education student, effective September 1, 2011, at a salary of \$30/hour, for a minimum of 10 hours per month and not to exceed 20 hours per month.

Tchr.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to appoint Stephanie Stone and Barb Tresidder as co-directors of the 2011-2012 senior play at a salary of \$1342, or \$671 each.

Co-Dir.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Christopher Averill to approve the programs recommended by the CSE for students #1741, #1802, #2047, #0200, #1404, #0558, & #1223.

CSE	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to layoff Rose Wynne from her position as an interpreter due to student withdrawal from a district Interpret. program, effective the close of business on September 30, 2011.

Wynne	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to appoint Cheryl LaPlant to the position of fill-in tax collector in the absence of hte tax collector, for the 2011-2012 school year.

Tax Collect.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mrs. Varian asked the board members to review the regulation portion of policy 7122 regarding residency guidelines. She discussed students who are not truly residents taking advantage of our programs by claiming residency.

Mrs. Hogle inquired why other schools do not allow students from other district attend and pay tuition. Although it's not 100%, the administrators collectively agreed that those students have generally had many problems in the school they are coming from and they use many district resources.

Mr. Thomas noted that there is a fundraiser at Clifton-Fine to benefit a child with leukemia. The child's father is a teacher at C-F and his mother is a teacher at P-H. The fundraiser is a 3-on-3 basketball tournament.

Mrs. Varian noted that our volleyball team is hosting a tournament to raise funds and awareness for breast cancer.

Mrs. Hogle noted that she recently attended a training session for board members and in her opinion, our administrators are at the level of creative excitement in our district. She noted her appreciation for their hard work. She also discussed the board member having to address groups at the school without liability insurance.

Mr. O'Brien asked about draining the athletic fields and an offer from Mr. White at the Town of Russell for assistance. Ms. Kelly asked that he contact Mr. Daniels regarding his ideas.

Ms. Kelly noted that the survey on fitness center usage and fees produced very little response. She asked if the board members felt the need to continue to develop a fee schedule for this area. She indicated the largest fee would be the personnel needed to monitor the room. She will reassemble the committee for this purpose.

ADJOURN: A motion was made by Amanda Fuller, seconded by Malissa Hale to adjourn the meeting at 10:02 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien -Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
October 17, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on October 17, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michelle Varian, Tom Pet, Stephanie Stone, Barb Tresidder, Abbie Tresidder, Leon Sawyko, Patty Daniels, Jack White, Barry Jeanette, Stephanie Knox, Kim French, and several elementary students and their families.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Several elementary students were present to honor the Board Members for School Board Recognition Week. Mrs. Abbie Tresidder was in attendance to thank the Board Members for their service on behalf of the Parents' Association and to provide snacks for the occasion. She thanked Mrs. Fuller for her continued participation with the Parents' Association and they discussed the recent, extremely successful PTA fundraiser, which pays for a very long list of items throughout the school year, including field trips.

Mr. Tom Peet was in attendance to discuss the June 30, 2011 audit findings. He noted a clean audit report with a health fund balance. He again noted that the cafeteria continues to operate with a deficit. He also noted that most school cafeterias do not turn a profit and discussed ways to try to improve this situation, with the possibility of increasing the amount transferred from the general fund to the cafeteria fund.

Mr. Barry Jeanette asked board members for permission to take an old soccer cross bar that is no longer in use by the school district but has not been declared obsolete at this point. The board members will discuss it and someone will get back to him.

Mr. Peet continued with his report discussing the different reserve funds available and that the fund balance, although healthy, will most likely be used in the next few years with the poor state aid forecast.

Mrs. Barb Tresidder and Ms. Stephanie Stone were present to discuss the planned 04/09/12-04/16/12 senior trip to Florida. They noted that they would be traveling via Amtrak and that 28 out of 40 students has opted to attend.

Mr. Leon Sawyko asked to discuss the transportation for the students at St. Mary's. He noted his disappointment with the change in the afternoon pickup time of 1:45 instead of 2:15. He noted that having the students come back to school to catch the regular bus runs turns a 15 minute ride into 1½ hours on the bus. Ms. Kelly explained that it is difficult to arrange timely transportation for all the students attending out-of-district programs and make everyone happy. Ms. Kelly noted that it is not possible to send separate busses for each program and that she has tried to accommodate them by making the time 2:00 pm, but that was not acceptable either. Mrs. Hogle thanked Mr. Sawyko for attending the meeting and voicing his concern and noted that if other ideas to solve this dilemma are found, the administration will contact him.

Mrs. Hogle brought the discussion of the Building Facility Use Fee schedule back to the table. She asked the individual board members to state their opinions on this topic. Many items were brought forth concerning the \$2 out-of-district fee, per person. Some board members felt this was an oversight and the fee should be dropped while others feel that the fees incurred will cover the overall cost of using the building under the contingent budget. It was questioned if we were charging building use fee just because of the contingent budget and Ms. Carol LaSala noted that it was mandated to charge real costs during a contingent budget year. Yet another member noted the difference between for profit and not for profit groups using the building. Mrs. Hogle noted that what the district is doing with the fee schedule is not illegal and discussed the law book, which stated that

higher than actual fees can be charged. A few board members also noted that in this economic climate, it was irresponsible for the district not to charge building use fees, which was reiterated by an article on the NYSSBA On Board newspaper.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to accept the Bldg. Use revised building use fee schedule presented, eliminating the \$2 fee for out-of-district Fee participants, where an hourly fee is already charged.
Revised

Averill - Yes	Brewer - No	Coller - Absent	Fuller - No
Hogle - No	Hale - No	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Denied

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to approve the Minutes 10/03/11 minutes of October 3, 2011.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay- Warrant ment by the Claims Auditor:

Mr. VanBrocklin inquired about a payment to The Bernier Carr Group. It was noted that the payment was for the building condition survey.

Mr. Thomas inquired about how often we are billed by SLL BOCES and Mrs. LaSala responded that the amount paid was for two months of contractual fees.

General Fund - \$321,508.88
School Lunch Fund - \$8,051.13
Special Aid Fund - \$40.37
Trust & Agency Fund - \$165,680.70

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale, WHEREAS, SUNY SUNY Canton is an important educational asset for all of Northern New York and Canton WHEREAS, SUNY Canton is a vibrant, growing institution under the enlightened Support leadership of Dr. Joseph Kennedy; and WHEREAS, it is important in these economic times to maintain and expand this asset; and WHEREAS, this continued growth cannot occur without an on-campus President attuned solely to the needs of running SUNY Canton, THEREFORE, BE IT RESOLVED by the Edwards-Knox Central School Board of Education supports the efforts of the Save Our SUNY Canton Task Force to maintain an on-campus President at SUNY Canton; and BE IT FURTHER RESOLVED that the Edwards-Knox Central School Board of Education supports State legislation to maintain a full-time campus President at SUNY Canton.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to amend Amend he existing October 4, 2011 Lease Agreement between the Edwards-Knox Central DANC School District and the DANC (Development Authority of the North Country), to allow for Lease the burial of a new fiber optic line, with DANC being responsible for any and all damage or disturbance.

Averill - No	Brewer - No	Coller - Absent	Fuller - No
Hogle - No	Hale - No	O'Brien - No	Thomas - No
VanBrocklin - No			Motion Denied

Proposed new policies regarding Class Rank (#7223), and Graduation Requirements/Early Graduation/Accelerated Programs (7220) were discussed in order to finalize them for Eric I BOCES. Much discussion centered on whether the district should adopt a weighted grading system. The Regulation section of Policy 7122 - Residency Guidelines was also discussed.

Mr. Burke discussed other districts' busses coming into our district to pick up homeless students for their schools in Heuvelton, Potsdam, and Norwood-Norfolk. He discussed Gerry Swalnick from the NYSED being here to evaluate our district for School Improvement and his efforts regarding the 80 supplemental service agencies involved with this plan. He discussed that we will remain on this list for a minimum of two years and we are currently in the Basic category. Mr. Thomas inquired about how quickly we could move to a worse category and Mr. Burke reiterated that we are not making AYP (Annual Yearly Progress) with one segment of our population, that being students with special needs. He concurred with the difficult task ahead of us to rectify this.

Mrs. Varian discussed the upcoming OCP for students in grades 9-12 and the need to expose students to cultural events. She discussed the Code of Conduct committee and reviewing our Code ever year. She discussed a dinner being held by the leadership class to honor Veteran's on Veteran's day.

Ms. Kelly discussed implementing the Dignity for All Student Act webinar provided by Utica National. She discussed pupil transportation requirements as provided by the NYSED. She discussed trying to accommodate several parents whose children attend out of district programs and reminded the board of the parent who was present a few weeks ago about her son being on the bus for two hours. She noted that we have tried to solve some of these issues by making this two different bus runs, but not everyone is satisfied with the results. She discussed the consolidation study findings and the major findings about joining cafeteria operations. She discussed a 911 call for students suffering from carbon monoxide poisoning and gave special recognition to Melissa Brown, our school nurse, who made the correct diagnosis and was instrumental in getting them proper treatment. She asked the board is they wanted to act on Mr. Jeanette's request to declare a soccer goal obsolete and she noted that we have run an advertisement in the newspaper for bus drivers and bus monitors.

Mr. VanBrocklin inquired how the sports seasons were progressing. Mrs. Varian noted that the soccer teams are competitive, although they have been better in the past. She noted that the swim team and the volleyball teams have been winning some matches, which is a new trend for them and they are very proud of their accomplishments.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to enter into Enter Exec. executive session for discussion of CSE reports, individual employees' health Session concerns, and appointment of substitute & volunteer applications at 10:31 p.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 10:55 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Hiliary Perrigo
 Volunteer: Dorna Hathaway, Malissa Hale

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joe Thomas, seconded by Malissa Hale to approve the CSE programs recommended by the CSE for students #0475, #1653, #1504, #0509, #1276, #1783, #0056, #1812, #0475, & #2053.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to accept the audit report for June 30, 2011, from Pinto, Mucinski, Hooper, VanHouse, & Co, as presented by Tom Peet.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Rick Brewer, to approve the Senior Senior Trip for 04/09/11 - 04/14/12, as presented by the advisors.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer, to accept the resignation of Clara Cummings as yearbook co-advisor for the 2011-2012 school year, and to reappoint Kathy Whitmarsh as the co-advisor for the 2011-2012 yearbook with Patty Daniels, at a salary of \$671.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

ADJOURN: A motion was made by Joe Thomas, seconded by Malissa Hale to adjourn the meeting at 10:57 p.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
November 7, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on November 7, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michelle Varian, Linda Alford, Scott Kroniser, Stacia Kroniser, Jack White, Shirley Denesha, Matt VanBrocklin, Rodney Hogle, and Mrs. Rice.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Ms. Linda Alford was in attendance to present information to the Board Members regarding graduation requirements, class rank, and weighted grades. She discussed how GPAs are calculated by using quality points. She discussed why we rank students and also the 6-semester vs. 7-semester GPA calculations. She explained the construct of diplomas and student transcripts and fielded questions from the board members regarding this information.

Mr. O'Brien inquired about a bus coming from the Russell area driving very slowly on a daily basis. He also asked about the practice of holding the student traffic in the parking lot until the busses are dismissed. Mr. VanBrocklin noted that at the board member training they learned that a seat is no longer required for every student. It was noted that we monitor the number of students per route and routes have been altered due to this monitoring.

Mr. VanBrocklin inquired about the time of the student holiday event. Mr. Burke noted that this was extremely well attended last year; in fact the auditorium was packed with people standing in the hallway. Mr. Burke stated the event will be held December 1st and the elementary is trying a different approach this year by having an afternoon performance and separating the holiday program from the concert. By offering additional shows, we hope to have room for everyone this year. The possibility of a closed circuit showing in the cafeteria is being explored in the event of a full house again this year. We try not to schedule sporting events during evenings of these performances, but rescheduled events sometimes occur.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Minutes minutes of October 17, 2011.
10/17/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Chris Averill to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay-Warrant ment by the Claims Auditor:

Questions were asked about a payment to Triumph, mileage, social services, and P.T. services.

General Fund - \$71,552.41
School Lunch Fund - \$8,162.00
Special Aids Fund - \$5,187.45
Trust & Agency Fund - \$125.00

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the Accept Claims Auditor Reports

Claims Auditor Reports	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Mr. Burke discussed the Holiday Program scheduled for December 1st. He noted a PTA meeting on December 8th and an Awards Assembly on November 22nd; 5-8 in the PM and K-4 in the AM. He noted a Puppet assembly on November 29th through the Arts in Education program and a Kids on the Block & Making Friends presentation scheduled for January 13th. He noted the homework excellence trip to a recent performance. He also discussed soliciting supplemental service providers regarding being a school in need. He has had eleven responses to date and we need contract language to work with these providers. These providers must be NYS Certified and pass a NYSED certified background check. The tutors will be interacting online with out students. He is looking for a stringent background check and monitoring practice to ensure security for our students. He has heard from two local groups being SLL BOCES and an Albany company. To date, almost all providers are online. There are seven other area schools with new classifications as needing improvement. He also discussed a new grant of \$27,000 which may be available for this purpose.

Mrs. Varian discussed having period attendance on the report cards for parent notification purposes. This will help communicate to parents the district's attendance policy. She noted an Alcohol & Drug survey being conducted for the St. Law. Co. Substance Abuse Council. She discussed wrapping up the fall sports season and the Fall Athletic Banquet on November 16, and the upcoming senior play on November 18 & 19. She discussed the past practice of separate diplomas for local and regents diplomas. Mr. VanBrocklin asked Mrs. Varian about a neutral site for long trips. He was informed that Chateaugay was asked and they declined, as they travel very far for most of their games and did not want to forfeit home field/court advantages. However, they were willing to schedule contests on Saturdays. It was noted that during basketball, Jayvee games will be starting at 5:30 instead of 6:00 to allow for students to return to their home schools earlier. Mr. Averill asked if long-distance games were planned for Friday evenings and it was noted that Mrs. Brewer is attempting to make this happen. Mr. VanBrocklin asked if the realignment affected the outcome of our teams' records this fall and Mrs. Varian stated that it did not seem to affect our win/loss records.

Ms. Kelly discussed receiving telephone calls regarding the Section X games regarding noise makers, bells, etc. being prohibited. She passed around a copy of a poster displayed at all Section X playoff events which stated this prohibition and reiterated that this was not a rule from our Athletic Director, but she was asked by Section X officials to enforce it with our fans. She discussed the Zumba group's use of the cafeteria with no charge for out-of-district residents. Mrs. Hogle noted that we should abide by the current fee schedule. Ms. Kelly noted that Zumba has not submitted the out-of-district lists for their events and that the district has no data to estimate these costs. She asked the Board for guidance with these fees and it was suggested that we give Zumba a guesstimate of these costs. She also pointed out that the newsletter cost is approximately \$4,300 to print and the staff to product it. She presented the idea of formulating a district calendar instead for all parents in the district. If we adopted this practice, Mr. Burke and Mrs. Varian could then produce quarterly newsletters to go home with report cards. The board members felt this was a good way to reduce costs. Mr. Coller inquired how many residents had access to computer to read the newsletter electronically. It was noted that the guidance office has approximately 55% of e-mail addressed for parents. The costs associated with producing the calendar in-house versus outside were discussed and it was noted that the BOCES print shop could produce it, which is a service that is aided. Unanticipated Ordinary Expenses were discussed, which to date, total \$155,158. These expenses are allowed to be taken directly from the fund balance during a contingent budget year. Most of these costs are due to special needs students who have moved into our district that were not anticipated at budget time. Mr. Coller inquired why it seems like so many special needs students relocate within our district. No concrete reasons are known for this. Ms. Kelly also reported that the St. Mary's transportation run seems t have come to a consensus. She noted that someone higher in the dioceses agreed that we had made every attempt to resolve this situation, however, it appears that the parents are still appealing this decision to the NYSED. She noted that this was accomplished by adding another PM bus run and the students are missing announcements, but not instructional time. She discussed Governor Cuomo's tax cap message released today and the report of districts trying to combine services. Mrs. LaSala noted that we need to educate ourselves

on the tax cap details, as well as educating the voters, but noted that this is not a flat 2% cap. This tax cap doesn't apply to all parts of the budget. It was noted that this seems to be the wave of the future with the combination of town and village services.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to reimburse Reimburs. substitute bus monitors the cost of fingerprinting expenses at a rate of 25% with every Fingerprint 3 shifts worked and to increase the substitute bus monitor pay rate to \$7.60/hour, with & Inc. Sub a favorable recommendation from the supervisor, after 12 worked shifts.

Bus Mon.

Pay

Discussion centered on the cost being in excess of \$200 and this process would be similar to the process we use to reimburse substitute bus drivers for their licensing and fingerprint expenses.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Malissa Hale to enter into Enter Exec. executive session for discussion of CSE reports, individual employees' health Session concerns, individual students' health concerns, and appointment of substitute applications and volunteer applications at 8:27 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:12 p.m.

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to approve the Substitutes following additions to the 2011-2012 substitute lists:

Volunteers

Volunteer: Linda Devore, Laurie Matthews, Dereck Matthews, Vernon Davison
Bus Driver: Richard Finnerty

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the Resign. resignation of James Aldous from the position of bus driver, effective October 28, 2011.

Aldous

Bus Dr.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Randy VanBrocklin to approve CSE the programs recommended by the CSE for students #1424, #1597, & #0355.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the CPSE programs recommended by the CSE for student A.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to upon the Appoint. recommendation of Suzanne Kelly, Supt. of Schools, to increase Francis Sharpstene Increase to the probationary position of full-time bus driver @ 20 hours per week, at an annual

Full-time pro-rated entry-level salary of \$14,056, effective October 31, 2011.

Sharpstene

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to recall Philip Soper from layoff to the probationary position of permanent part-time bus driver, at an entry-level annual pro-rated salary of \$8,785 (12.5 hours/week), effective October 31, 2011, contingent on the continued student participation in the district program.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Joseph Thomas, upon the recommendation of Suzanne Kelly, Supt. of Schools, to appoint Tina Mullin to the probationary position of permanent part-time bus driver at an entry-level annual pro-rated salary of \$9,839 (14 hours/week), effective October 31, 2011, contingent on the continued student participation in the district program.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller, upon the recommendation of Suzanne Kelly, Supt. of Schools, to appoint Dorna Hathaway to the probationary position of permanent part-time position of bus monitor, at an entry-level salary of \$9.83/hr., effective October 4, 2011, contingent upon the continued student participation in the district program.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to add James Aldous as a substitute bus driver for the 2011-2012 school year, effective immediately.

Bus

Driver

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mr. Burke noted that the district is mandated by the NYSED to perform a BMI (Body Mass Index) report for all students. This report will generate parent notifications, which will indicate a student may be underweight, of average weight, or overweight.

Ms. Kelly discussed Mr. VanBrocklin's questions regarding energy conservation and the fees we charge staff for small appliances. At this point in time we have approximately 30 small appliances being paid for by employees and many staff are sharing small appliances (coffee pots, microwaves, etc.). All staff were asked to plug these appliances into power strips for easy shut-off. She distributed a list of more than a dozen items Mr. Daniels has performed in the area of energy conservation to date and noted that he is researching a way for our biomass to product electricity with the excess energy it already generates.

Mrs. Fuller asked if we had heard anything from the NYSED regarding our generator from the building condition survey and it was noted that there has been no word to date.

Ms. Kelly noted that DANC signed the contract with us, using the language our attorney recommended. She and Mrs. LaSala also noted that we will contract with a management group who will come in and audit our state aid to look for additional revenue. It is a no-cost service and if they find additional aid, they take a percentage of what they find. Ms. Kelly noted that she has received information from Landmark Student Transportation Services, asking us to consider them as an

outside contractor for our transportation needs and asked the board members how they felt about this concept. Mr. VanBrocklin noted that it would be fiscally irresponsible not to investigate all avenues of cost savings. Other board members agreed that it doesn't hurt to investigate the savings. It was noted that Ms. Kelly should also contact local transportation companies, in addition to Landmark, who is out of Georgia. Mrs. LaSala noted that her opinion is that the district should investigate outside contracted transportation services, from her experience in districts she has worked in. Mr. Coller asked if we had considered outside contracting for custodial or cleaner services. He stated that he has had some experience with them and he does not find the end result to be of the standard we are used to, but he would provide a company name if we were interested. Mr. VanBrocklin stated that his workplace contracts these services as well. Mr. Coller reiterated that the quality of work we received from our custodians and cleaners will probably be far superior to a contracted service, but if we investigate one department, we should probably look at all departments.

Mr. VanBrocklin inquired about the board's concept of rewriting the Mission Statement and policy manuals. It was agreed that these items need attention. Ms. Kelly noted that the recent discussions of two policies regarding Class Rank and Graduation Requirements were the final two policies that Erie I BOCES were waiting for to give us the policy manuals in their entirety. Ms. Kelly noted that the administration was waiting for the Board goals to develop their administrative goals, but presented administrative goals anyway, knowing they may have to change when the BOE goals are completed. It was discussed about a BOE work session to address these items.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to schedule Special a special meeting on December 19, 2011, at 7:00 pm for the purpose of a board work Mtg. session to address the Mission Statement and BOE goals.
Work Sess.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

ADJOURN: A motion was made by Malissa Hale, seconded by Lynn Coller to adjourn the meeting at 9:47 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
November 21, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by Vice-President Amanda Fuller on November 21, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michelle Varian, Steve Sullivan, Mark Fenton, Jack White, Stacia Kroniser, Shirley Denesha, Tammy Mackin, Donna Soper, Connie Besette, Petty Harmer, Mark Harper, & Mark Fenton.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Mr. Steve Sullivan asked about the rumors with the contracting out of district services. Mr. Coller noted that it was discussed at the last meeting about needing to look at all areas to conserve. He also noted that the conversation was less than one minute in length and has mushroomed into the many rumors now throughout the community. He went on to say that we do not have hard facts about the state aid picture for next year and yet we cannot sit back and wait, but should be pro-active. He stated that if the community has questions regarding information from a board meeting, he and the other board members welcome questions via telephone or emails to give facts to anyone interested. Mrs. Fuller stated that the board wants to make informed decisions based on facts and quotes are needed for those facts. Mr. Coller stated that no particular department was being targeted, as was suggested in the many rumors. Mr. Sullivan stated that as the Vice-President of the Service Employees union, he received many questions from concerned individuals. Mrs. Kroniser asked if the board is also looking at all positions, such as Teacher Assistants, the school psychologist, etc. Mrs. Kroniser then asked about the mileage charges paid to the bank and why this wasn't being done by a bus driver. It was noted that there is a liability involved, as bus drivers are not bonded for this activity. Mrs. Fuller stated that seeking quotations is not just about saving money. Peggy Harper inquired if it's not just about saving money, what else is it about. Mrs. Fuller explained that an outside service may be cheaper, but will we receive the same quality of work and is the job done well. Mr. Coller reiterated that so much of the budget is not in our control due to state mandates that it is necessary to examine all expenses that are in our control. Mrs. Harper expressed her opinion that areas in the school have suffered due to cuts made in the last budget. Mr. Coller asked if there was a format available for the community to make suggestions about possible cuts. Mrs. Harper then turned the discussion to an event at the Boys' varsity soccer game senior night. She asked if it is a school policy or the coach's discretion as to whether seniors start in that game. She felt it is a long-standing practice and parents were taken aback when all seniors did not start in that game. She stated that it is rumored that senior boys were asked from their team captains not to start. Mrs. Fuller noted that she had no knowledge of how this decision was made. Mrs. Harper then asked if we could find out if the rumors were true. Mrs. Varian stated that she was told by the coach that the senior boys were allowed to decide if they would start in the game. She does not know if the coach was involved in the decision, but she stated that this practice is at the coach's discretion. Mrs. Harper stated that having kids decide this is wrong. Ms. Kelly noted that she would meet with Mrs. Brewer, the athletic director, and they would discuss what they want done in future seasons and would speak with the coaches. Mrs. Harper continued to ask how this situation occurred. Mrs. Varian reiterated that this decision is at the coach's discretion. Mrs. Tammy Mackin then stated that she had proof that the captains were asked just moments before the game occurred to ask the seniors not to start. She noted an athlete's grandparents were not able to see him play, as he didn't start the game. Ms. Kelly asked her to set up a meeting so they could discuss her proof. Mrs. Mackin stated that because she is vocal with her opinions, her daughter has been bullied by this administration. Ms. Kelly asked her to explain the bullying her daughter has been exposed to, or to please set up a meeting with her to discuss this. Mrs. Mackin maintained that she would not put her child in a position of being bullied by the administrators and she is taking this in a different avenue. Ms. Kelly again asked her to set up a meeting to have a discussion and Mrs. Kroniser noted that everyone would read about it soon enough.

RESOLUTION: A motion was made by Malissa Hale, seconded by Christopher Averill to approve Minutes the minutes of November 7, 2011.
11/07/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to accept the Treas. treasurer's report dated July 31, 2011 and on file in the business office.
Report
07/31/11

General Fund - Checking - \$2,639,806.54
General Fund - Class - \$434,981.42
School Lunch Fund - Checking - \$(3,385.16)
School Lunch Fund - Class - \$30.36
Federal Fund - Checking - \$2,292.24
Trust & Agency - Checking - \$575,164.70
Capital Fund - Checking - \$63,131.46
Capital Fund - Class - \$56,806.23
Debt Service Fund - \$292,372.10
Payroll Checking - \$70,110.03
Employee Benefit Reserve - \$586,799.50
Tax Certiorari Reserve - \$33,671.34
Insurance Reserve Fund - Class - \$37,356.45
Unemployment Ins. Reserve. - Class - \$297,000.53
Expendable Trust Fund - Class - \$115,989.99
Nonexpendable Trust Fund - Class - \$147,783.78

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to accept the Treas- Treasurer's report dated August 31, 2011 and on file in the business office.
Report
08/31/11

General Fund - Checking - \$2,293,827.77
General Fund - Class - \$434,990.02
School Lunch Fund - Checking - \$5,731.28
School Lunch Fund - Class - \$30.36
Federal Fund - Checking - \$36,001.83
Trust & Agency - Checking - \$501,930.70
Capital Fund - Checking - \$63,134.14
Capital Fund - Class - \$56,807.34
Debt Service Fund - \$180,398.73
Payroll Checking - \$134,612.02
Employee Benefit Reserve - \$586,811.08
Tax Certiorari Reserve - \$33,671.99
Insurance Reserve Fund - Class - \$37,357.16
Unemployment Ins. Reserve. - Class - \$297,006.42
Expendable Trust Fund - Class - \$115,992.26
Nonexpendable Trust Fund - Class - \$147,786.71

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Christopher Averill to accept Pay. of the following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$162,270.27
School Lunch Fund - \$7,176.52
Special Aids Fund - \$65.58

Trust & Agency Fund - \$150,469.05

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to transfer Unanticipated ordinary expenses from the unreserved fund balance to the general Ordinary fund of the contingency budget, in the amount of \$191,157.71.
Expenses

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller, pursuant to the Real Return Property Tax Law, certifying that the foregoing list of unpaid school taxes of 15 pages Unpaid compares with original tax roll and is found to be correct. The total due the district, School including interest is \$164,517.89, excluding any State Wild Land or State Reforestation Taxes taxes.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to accept the Claims' Claims Auditor reports for November 15 & 16, 2011,, as presented and on file in the business Auditor office.
Reports

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Randy VanBrocklin to participate Regent in the annual Regent Dawson dinner meeting on December 5, 2011, and incur the Dawson related expenses.
Dinner

Mtg.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Mr. Burke discussed a December 5th training on the McKinney-Vento Homeless Assistance Act. He and Sam Deleel will be attending this training in Syracuse. He discussed a presentation at his principal's meeting from last month by Marc Reitz, regarding the dignity for all students act. He also discussed meeting with other Principals who have been classified as School Improvement schools. He discussed the upcoming holiday program and that we have already exceeded the school capacity for the auditorium and will be moving the program to the gymnasium. He noted his appreciation to the physical education department for sharing the space for rehearsals.

Mrs. Varian discussed the SLU football coach being the guest speaker at the fall athletic banquet, which was well attended. She noted that basketball and cheerleading have started. She discussed the senior play and the small attendance. She noted a field trip to SUNY Canton by the business department and trips to SUNY Canton and SUNY Oswego sponsored by the guidance office, along with Harrisville students. In the spring a trip to SUNY Plattsburgh will also be shared. She noted a SUNY Potsdam traveling theater group being here for a performance. The Holiday Concert is December 7th and January 27th is a half day, which will include workshops for students on building positive relationships. She discussed students partaking in a "Honoring Heroes" project and some of those heroes will be brought in on the 27th for recognition. She noted that at her high school principals meeting last week, schools applying for variances was discussed at length and that in these fiscal times, our district should be examining this practice as well. She noted that Marc Reitz made a similar presentation to her group and have a lawyer's interpretation. This was similar to the Webinar from Utica National on this act. Mrs. Hale inquired about the Veteran's Dinner by the Leadership group and Mrs. Varian noted the successful event, although smaller than anticipated.

Ms. Kelly discussed the 2nd Winter Concert being on December 14th. She noted a recent newspaper article regarding shared services and that transportation aid is available on shared services. State aid can be generated on all shared services. She noted that we have been contacted by a private donor who wishes to remain anonymous, who has put forth \$250,000 for Arts Assemblies. She noted that this would be a cross contract with the WSWHE BOCES. This would be a 3-day experience shared with Clifton-Fine with 6 AM concerts over 3 days and interactive workshops in the PM. All grade levels, K-12, would be covered. They even pick up the transportation of students between the two school districts. She noted a "Save the Date" for a NYSSBA workshop on December 16 in Syracuse regarding assistance for high needs school districts. The Registration is free and Ms. Kelly asked if any board members would like to attend with her. She stated she had received an inquiry from the Clifton-Fine School Board, through their Superintendent, to meet with our school board to discuss merger(s). She noted that she does not have specifics about mergers but was told that it could be for athletic teams and marching bands, up to and including full merger. She asked our Board if they were interested in meeting with them. Board members indicated that it would not be harmful to meet and hear their suggestions. They asked if this would be an official board meeting and were told yes, it applies to the Open Meeting Laws. Our board prefers to meet with them on a Saturday and offered to meet January 7 and/or 14. Mrs. Fuller indicated that this is a hard topic to approach when we don't know specifically what they are looking for and Ms. Kelly indicated that she would ask for a specific list of ideas from them. It was noted that ideas should be discussed at our board regarding what we would be willing to merge. Ms. Kelly went on to note that we are mandated by NYS to gather information from all students regarding their BMI (Body Mass Index). Once completed and submitted to the state, letters will automatically be generate to parents about their child's BMI. These letters could cause anger amongst parents who feel this topic is not the school's business. Again, this is a mandate from the state of New York and yet these letters to parents are sent home on our school letterhead. She discussed Mr. Remington's computer class formulating a Facebook page for the purpose of fielding questions from residents, as well as an avenue to put out accurate information about the school.

Mrs. Fuller stated how grateful she and the Parents' Association are to Ms. Shattuck and Mr. Burke for their assistance in the recent successful fundraiser.

Mrs. LaSala discussed a brochure explaining the Property Tax Levy Cap. She noted that this brochure is a first step in educating ourselves, as well as the public. She noted that it is not an across the board 2% tax cap on everything. She noted that budget notices will have to explain that some areas may be higher than 2%, which is allowed. She explained that a 1% in the tax levy in this district amounts to \$17,464, to the total increase would only generate \$34,928. The teachers' retirement contribution for next year is scheduled to increase by 12.5%, equaling \$50,000. Therefore your tax levy increase will not cover one item that will increase in next year's budget. She discussed many factors including not qualifying for an exemption and the tax base growth factor. She noted that this tax cap will hurt small, rural school districts.

Connie Bessette asked if she could respond to something that was presented and Mrs. Fuller explained that Public Participation is only available at the beginning section of the meeting, but invited her to sign up at the next meeting.

Mr. Jack White asked to speak about a concept with the busses from the standpoint of an employee and a bus driver. He noted that busses are equipped with a left-hand handrail and not an optional handrail on the right side of the steps. He feels it is difficult for small children to board the bus with only one rail. Ms. Kelly inquired if he had followed the chain of command with his request. He indicated that he has spoken with the transportation supervisor on three occasions regarding this matter and has not received an answer. Mrs. Fuller noted that Mr. White should be speaking during the public participation of the meeting and not during the business portion of the meeting. He stated that he didn't feel employee concerns were the same as public concerns. She reiterated that the time for this discussion is during the public participation section of the meeting. Mr. White indicated that he sees this as a safety issue.

RESOLUTION: A motion was made by Malissa Hale, seconded by Chris Averill to enter into Enter Exec. executive session for discussion of CSE reports, individual employees' health Session concerns, and appointment of substitute & volunteer applications at 8:02 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 8:38 p.m.

RESOLUTION: A motion was made by Malissa Hale, seconded by Lynn Coller to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Julia Fahrig, Karie Fitzgerald
Custodian/Cleaner: Alan Webb
Volunteer: Ward Bacon, Jr., Shelby Bacon, Elizabeth McCoy

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Malissa Hale to approve a Maternity/ maternity leave commencing on or around February 5, 2012, followed by an unpaid Parent parent leave, extending through the end of the 2011-2012 school year, for Jillian Leave Fenton.
Fenton

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joe Thomas, seconded by Lynn Coller to accept the pro-CSE grams recommended by the CSE for students #1597, #0355, #2059, #1928, #1839, & #1703.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

ADJOURN: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to adjourn the meeting at 8:42 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
December 5, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on December 5, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Michelle Varian, Ron Burke, Kristin Tulip, Patty Taylor, Stacia Kroniser, Scott Kroniser, Jack White, Matt VanBrocklin, Shirley Denesha, Donna Soper, Connie Bessette, Peggy Harper, Tammy Mackin, and Mrs. Rice.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Kristin Tulip and Patty Taylor, 8th grade class advisors, were in attendance to present possible itineraries for the 8th grade trip. They discussed the students wanting to travel to Hershey, PA and that they had raised enough money for this trip. There would be approximately 35 students and they presented a list of proposed chaperones. Mrs. Hogle noted that she was glad to see the hotel security.

Mrs. Hogle then reminded the audience that public comments should not contain derogatory statements about individuals in open session.

Mrs. Connie Bessette stated she felt misled with comments at the last meeting regarding the possible contracted services being a rumor. She indicated she had a video clip from the meeting that substantiated that this discussion was not a rumor. Mr. Coller indicated that it was his opinion that this discussion was very short and has since been taken out of context by the public and widespread rumors. Other board members indicated that the topic of contract services was discussed. Mrs. Bessette stated that she felt like those comments from board members were made to squelch the questions from the community member. Mrs. Bessette then inquired, are you saying that the bus drivers won't lose their jobs? Mrs. Hogle indicated that remains to be seen. Mr. Coller indicated that all departments are being examined in relation to shared services. Mrs. Bessette restated her position that she felt the board members were misleading by stating those comments were rumors. Mrs. Fuller indicated that if people had questions, they should feel free to contact her. Mrs. Bessette stated that she would bring her concerns to a public meeting instead and Mrs. Rice noted that she felt the school attorney advised against the practice of contacting individual board members regarding issues. Peggy Harper stated that Mrs. Kroniser's video is put out to the public, which was what Steve Sullivan's questions referred to. Mr. Coller stated he felt someone indicated that the discussion never took place and he reiterated that the discussion was short in nature and all departments were considered for evaluation. He also indicated that these discussions are very preliminary, as individuals would have to present actual numbers for cost savings. Ms. Kelly indicated that the process of gathering quotes for outside contracting takes weeks and cannot be entered into without negotiating with the union.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to approve Minutes the minutes of November 21, 2011.
11/21/11

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$295,427.44
School Lunch Fund - \$6,934.06
Special Aids Fund - \$22,213.00

Trust & Agency Fund - \$845.00

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the Claims' Auditor reports dated December 1, 2011, as presented and on file in the business office.

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the 8th Grade 8th Grade Trip to Hershey, PA, as presented, for June 2012.

Mr. Brewer inquired when we will know the exact dates of the trip and Ms. Kelly responded as soon as the June Regents' Examination schedule is posted. Mrs. Hale inquired about the chaperones and it was noted that those individuals are proposed chaperones at this point.

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

Mr. Burke discussed the very successful holiday program for the elementary students last week, where 1,100 tickets were distributed for viewing the performance. He thanked Mrs. Christine Fuller for her work on this production, along with the staff and students. He noted the upcoming winter concert on December 14th and the upcoming PTA meeting this Thursday. He reported that he and Samantha Deleel will be attending the McKinney Vento Homeless Act training in Syracuse. He also noted the upcoming Supplemental Services Fair next week and all providers look like they will be providing online tutoring. He indicated his concern that these providers comply with the NYS Fingerprinting requirement.

Mrs. Varian noted the visit by Regent Dawson at the area Principals' meeting. She conveyed his message that this economic down-turn for schools is projected to be for five years. She noted that he will be visiting Edwards-Knox for the afternoon to look at our various classroom programs. He also visited the Bio-Mass facility. Mrs. Varian also noted the upcoming 7-12 holiday concert.

Ms. Kelly discussed a school bus accident whereby our bus going to Rome was rear-ended. The insurance adjustor had totaled the bus and they will be refunding us \$14,883. She noted that we cannot pay for a new bus with that refund. She explained that in a contingent budget you have to have the Commissioner of Education's permission to purchase a replacement bud. Mr. O'Brien asked about buying the bus back and fixing it and Ms. Kelly noted that the insurance company will not insure that bus again as they feel the frame is bent. Mr. Thomas asked what we are doing in the meantime and it was noted that we are using a large, spare bus. Mrs. Fuller asked if in a contingent budget situation, could you put a proposition before the voters and Mrs. LaSala indicated that you could not. It was noted that even if we purchased a new bus, it would not be out of production and available until April of next year. Discussion took place about the handicap accessible bus we are borrowing from Hermon-DeKalb and Mr. Averill asked if they would let us keep it until April and Ms. Kelly indicated that yes. Our handicapped accessible bus is still needed. Ms. Kelly also indicated that the bus garage would have a 19A inspection from the DMV for all the files related to the 19A regulations. This review will be conducted on December 9th and will be done onsite. Ms. Kelly reported on the number of district that equip their busses with dual handrails. This concept varied widely throughout the county. Mr. Coller asked if the second handrail is standard equipment, or if it was required equipment and Ms. Kelly indicated no to both questions. Ms. Kelly noted that she had signed a MOA with the union regarding drivers who drive for the after school program being guaranteed two hours pay and it is retroactive to the summer drivers who drove under this grant.

Ms. LaSala discussed the proposed legislation for a gap elimination adjustment in state aid. If this

were to pass, E-K could possibly receive an additional \$93,000, however with foundation aid being capped, the state would probably just take it back. Mrs. Hogle inquired if Ms. LaSala had a general idea how spending was for this budget year and Ms. LaSala indicated maybe by next month.

RESOLUTION: A motion was made by Malissa Hale, seconded by Rick Brewer to enter into executive session for discussion of CPSE reports, individual employees' health concerns, and appointment of substitute applications at 7:30 p.m.

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

The Board reentered regular session at 8:01 p.m.

Mrs. Fuller left the meeting at 8:01 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Ashley Simser

Averill - yes	Brewer - yes	Coller - yes	Fuller - absent
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

Ms. Kelly indicated that Mr. Albern's student teacher was continuing on as a substitute in his health related absence.

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to terminate Joan Hewlett from her position as part-time cleaner, effective November 28, 2011.

Cleaner	Averill - yes	Brewer - yes	Coller - yes	Fuller - absent
Hewlett	Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
	VanBrocklin - yes			Motion Carried

Mrs. Fuller re-entered the meeting at 8:03 p.m.

RESOLUTION: A motion was made by Malissa Hale, seconded by Joe Thomas to accept the CPSE programs recommended by the CPSE for students B & C.

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 8:03 p.m.

Averill - yes	Brewer - yes	Coller - yes	Fuller - yes
Hogle - yes	Hale - yes	O'Brien - yes	Thomas - yes
VanBrocklin - yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Special Meeting
December 19, 2011

The Special meeting of the Edwards-Knox Central School Board of Education was called to order at 6:58 p.m. by Vice-President Amanda Fuller on December 19, 2011, at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Lynn Coller, Amanda Fuller, Malissa Hale, Tom O'Brien, and Joseph Thomas. Also present were: Sue Kelly, Kay Amo, Chris Baxter, Ron Burke, and Mrs. Rice.

Mrs. Fuller noted that this was a work session for the Board of Education to work on paperless board meetings using laptops, the school's mission statement, philosophy statement, and the BOE goals. Chris Baxter introduced the board members to the use of google documents and those present had some basic training with this new technology.

RESOLUTION: A motion was made by Malissa Hale, seconded by Joseph Thomas to approve the Minutes minutes of December 5, 2011.
12/05/11

Averill - Yes	Brewer - Absent	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Absent			Motion Carried

Discussion centered on remodeling the current District Mission Statement, Philosophy Statement, and creating Board of Education goals.

ADJOURN: A motion was made by Malissa Hale, seconded by Lynn Coller to adjourn the meeting at 9:10 p.m.

Averill - Yes	Brewer - Absent	Coller - Yes	Fuller - Yes
Hogle - Absent	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Absent			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
January 3, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:02 p.m. by President Teresa Hogle on January 3, 2012, at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Chris Baxter, Ron Burke, Michelle Varian, Carol LaSala, Jack White, Steve Sullivan, John Daniels (7:15) and approximately 10 district residents.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: The E-KCS Service Employees Association representatives were in attendance to present a BOE Level grievance. Service Employees President, Jack White, explained the grievance and asked the district to prove that this practice was illegal. He noted that the Union will go to arbitration over this grievance. Mrs. Hogle thanked him and noted that the Board will respond.

Mr. Matt VanBrocklin noted that in Ms. Kelly's contract, she must submit her goals and objectives for herself and the principals and asked if that was public. Mrs. Hogle responded that they did submit their goals, but they have been waiting for the Board to finalize their goals for the two to be correlated. Ms. Kelly noted that they were submitted. Mr. VanBrocklin asked if they would be public and it was noted that they were submitted at an earlier meeting with the public in attendance. He discussed some of the district's residents displeasure with not having this information from last year and he indicated that the same budget results would be seen again this year if the board didn't change. He asked if the Board had started their budget preparation. Mrs. Hogle noted that they were having their first department presentation tonight with the maintenance budget. Mr. VanBrocklin stated that he expects a clear and itemized budget. He noted that without that, the budget will not get passed and the residents need to know where the money is going.

Mrs. Stacia Kroniser noted that the Watch Group asked the public for suggestions and she submitted their anonymous suggestions to the Board of Education. She also submitted an article for their review related to health insurance costs. She inquired if anyone had studied the affects of a merger with Clifton-Fine and submitted handouts regarding school mergers. She stated that the current merger hasn't worked out very well. Mrs. Hogle questioned why she felt the merger with Edwards Central and Knox Memorial hadn't been successful and she responded that we are struggling financially at this point.

Mr. Averill asked Ms. Kelly to elaborate on a meeting she had with Judy Wood, our insurance agent, regarding a discussion at the Edwards Fire Hall meeting. Ms. Kelly noted that Mrs. Wood has been working on getting the school a discount on their fire insurance but the stopping point it with fire control. Presently, fire control dispatches the Russell Fire Company in the event of an emergency, as the school is located in the Town of Russell. If they were to dispatch the Edwards Fire Company simultaneously, the school district could save approximately \$1,400 per year, as the school is located less than five miles away from the Edwards Station. Being within a 5-mile radius of the Fire Company is a different protection plan and therefore a lower insurance premium. Ms. Kelly noted that she is waiting to hear back from the Russell Fire Chief to discuss this matter.

Mr. VanBrocklin asked if there would be another special meeting to discuss the work done on the district's mission statement, philosophy statement, and Board goals. It was discussed if we could do not after the Saturday meeting with Clifton-Fine or should we schedule a special meeting. It was noted that we should schedule a separate special meeting to continue this work. It was also noted that if we do not hear from C-F regarding an agenda for this meeting, we should not meet.

Mr. Daniels was in attendance to discuss his proposed 2012-2013 Maintenance Budget. He also discussed the concept of an Electra-therm Waste Heat Generator. He explained the concept of a waste heal electrical generator. He noted that more investigation needs to be done on this topic but that there may be grants to cover the costs of this type of project. He noted that this would fit within

the existing biomass building. He noted that we use approximately 30kw during the summer months and that a cost analysis would have to be done to determine the feasibility of running the biomass in the summer to produce electricity. Ms. Kelly noted that she spoke with Senator Patty Ritchie, who put her in touch with the NYPA and SUNY Canton who is looking to partner with someone on this type of project. Mr. Daniels answered many questions regarding our current capacity and noted that on cold days, we only utilize 30-40% of the biomass's capacity. He also noted that National Grid is mandated to purchase power we supply as a small rural renewable energy source. Mr. Daniels then discussed his proposed 2012-2013 maintenance budget in details. It was noted that he is holding the line on spending with the exception of replacing an industrial sized lawn mower. The Board inquired if we had heard anything from State Ed regarding our current generator issue. The administration noted that we had not yet heard back from the building inspection report. The proposed budget for electricity was discussed in detail. It was asked if the building is rated for an emergency shelter and that answer is no. Our generator protects our building from freezing should we experience an extended power loss and could not be utilized as a shelter. Ms. Lasala noted that there is no building aid on projects solely for the purpose of becoming a shelter. Mr. Daniels did note that with a 20+ year old building, we have enough items accumulating to support another project, which could include the waste heat generator, as we did not use all the EXCEL monies in our last project. He noted that many of our double-pane windows have lost their seals and we could include more lighting upgrades within a project, as well as replacing the stage curtains noted in our last fire inspection as having to be replaced in the near future.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of December 19, 2011.

12/19/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Treas. treasurer's report dated September 30, 2011 and on file in the business office.

Report

General Fund - Checking - \$3,401,095.95
 General Fund - Class - \$34,990.50
 Unemployment Ins. Reserve. - Class - \$297,007.66
 Insurance Reserve Fund - Class - \$37,357.32
 Employee Benefit Reserve - \$586,813.50
 Tax Certiorari Reserve - \$33,672.14
 School Lunch Fund - Checking - \$(5,676.12)
 School Lunch Fund - Class - \$30.36
 Federal Fund - Checking - \$53,062.05
 Capital Fund - Checking - \$63,136.73
 Capital Fund - Class - \$56,807.57
 Trust & Agency - Checking - \$149,950.73
 Payroll Checking - \$343,966.10
 Expendable Trust Fund - Class - \$115,992.76
 Nonexpendable Trust Fund - Class - \$147,787.34
 Debt Service Fund - \$266,331.04

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to accept the Budget-Budgetary Transfer Report for July 31, 2011, as presented and on file in the business office.

Transfer

Report

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Budget Budgetary Transfer Report for August 31, 2011, as presented and on file in the business office.

Report

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to accept the Budget-Budgetary Transfer Report for September 30, 2011, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

Mr. Coller asked who had the budgetary transfer codes and it was noted that the business clerk codes these transfers and the business manager is the check and balance.

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to accept the Claims Auditor reports dated December 15, 2011 and December 29, 2011, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for payment by the Claims Auditor:

12/15/12 - General Fund - \$344,225.92
 12/15/12 - School Lunch Fund - \$7,941.21
 01/03/12 - General Fund - \$75,865.32
 01/03/12 - Trust & Agency Fund - \$500.00

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the first 1st Read reading of the District's Code of Conduct, as presented by Mrs. Varian and on file in the Code of high school and elementary offices.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

Mr. Burke discussed the School Quality Review process (SQR). He noted that it is completed at this time and on file with Tom Burns, the District Superintendent at the SLL BOCES. He noted that the CEP process needs board members, community members, and teachers. The CEP builds on the SQR for a plan for the next two years. Mrs. Fuller and Mrs. Hogle expressed their interest and Mr. Burke noted that this should be a 6-10 hour process and is due by January 31, 2012.

Mrs. Varian discussed dividing the Algebra 1A class into two sections. There are 17 students in this class, all with higher needs and required a lower teacher to student ratio. Algebra 1A is the first year of a two year Algebra course and splitting this was possible with the help of another math teacher and a resource room teacher. She noted that letters were sent home to the parents explaining this change and she further noted that all but three of these students are classified, requiring some extra assistance. Mrs. Varian also discussed the most recent senior privilege list and how some seniors neglected to submit their progress reports to be considered for the privilege list. Approximately ten seniors will not have privileges for the next 4-5 weeks because of this. Mrs. Varian noted she made this decision without knowledge of the individuals, as it is time they learn that the real world has real deadlines. She noted the very successful Winter Olympics for students and the upcoming Spirit Week in February. She then went on to discuss letters being sent home with students prior to the break dealing with students having knife-like weapons in their possession at

school. She noted that she and Ms. Kelly met with the students in grades 7-12 before vacation to discuss this dilemma. The law states that the principal is obligated to suspend the students for one calendar year when they possess a weapon. Upon receiving that suspension, the student and his or her family can request a Superintendent's Hearing about the decision. We have had four such hearings recently. The Superintendent is allowed to take circumstances into consideration in modifying the one-year suspension, should they choose to change the suspension. When a student has a CSE classification, a separate manifestation hearing is mandated to determine if the student's disability interfered with his or her ability to determine right from wrong. Mrs. Varian stated that after all students received notification of the seriousness of this issue, future penalties will be more harsh. She noted that to date, the parents and students involved have taken responsibility for their actions and accepted the consequences. She also noted that according to state education law, students suspended from school are provided with tutoring. Further, the administration realized that in an area of hunting, fishing, trapping, etc., students oftentimes forget that a knife is in their pocket. Students were informed that if they come to school and discover a weapon in their pocket, they need to immediately go to a teacher and/or an administrator and turn it in and they will not be punished. Mr. VanBrocklin asked if students knew the definition of a weapon and Mrs. Varian noted that she discussed an entire list with the students. He stated that he was concerned that students would receive punishment when really they misinterpreted what a weapon was and both Mrs. Varian and Ms. Kelly noted that the topic was covered in depth. They went on to explain that this would be an annual presentation to the student body. Mr. VanBrocklin asked if posters would be a reminder to the students and Ms. Kelly noted that this is covered often through the OLWEUS program.

Ms. Kelly stated that with the presentation of the maintenance budget for 2012-2013 earlier in the evening, we have begun budget presentations. She noted that the transportation budget will be presented on January 17th, athletics and the cafeteria would be February 6th, the principals and administration would present budgets on February 21st. She discussed a recent 19A review, detailing two errors; one from a medical physical by the doctor and the second by a bus driver who failed to report an accident in his private vehicle. She mentioned the upcoming joint meeting between our Board and the Clifton-Fine Board, scheduled for January 14th at 9:00 am. She again asked the board members that if they had ideas for this meeting to please forward them to her. She noted the 9:00 am starting time and asked if there should be an ending time. Board members generally agreed that a two-hour meeting should be sufficient, but that if there was no agenda available prior to the meeting they were not interested in meeting at all. Ms. Kelly noted that her idea would be to share a cafeteria manager if Clifton-Fine's was to retire. Ms. Kelly then discussed an MOA with the Service Employees' Union regarding entry-level salary and an employee's probationary period. She discussed the outcome of litigation filed against the school by Rita Thornton. She noted that the judge dismissed Mrs. Thornton's lawsuit and upheld the Board's decision in the matter. With this decision now public, these documents are public and anyone is allowed to see them and/or FOIL them. She noted a letter from the insurance company's legal representative, Mr. Frank Miller, stating that he was pleased with the judge's decision but that Mrs. Thornton has 30 days to file an appeal. He went on to note that Judge Demerest took this case as far as the Appellate Court would go in basing his decision on other court cases. Mr. VanBrocklin noted that it was stated that a demotion to a bus driver sometime happens. Ms. Kelly agreed that had he not found her guilty of all seven charges, that could have happened in this instance as well. Mr. Collier noted his surprise at the length Judge Demerest went in this case, as he is only required to determine if proper procedures were followed. Ms. Kelly noted that if Mrs. Thornton appeals this case, the insurance company and Mr. Miller will continue to defend the district. She also noted that the district did not disclose this information to the newspaper and she inquired from the reporter how he obtained this information. He stated that he received the information from the filed court docket. She noted with this decision, all the transcripts are now public and we are obligated to provide access to them should someone inquire. Ms. Kelly went on to discuss grades 3-8 exams being scheduled for April 17, 18, & 19. She noted that we will be forced to use many substitutes and all available spaces in the school for these exams. She noted that if we were to dismiss Pre-K - 2 and use the staff in those grades to administer the exams, we would most likely receive many phone calls about parents not having older siblings to watch the younger kids at home. She noted that all ELA and Math are scheduled for April 25, 26, & 27, which leaves us in the same situation. The dilemma here is that we don't necessarily want grades 9-12 to miss six days of classes when many of them are for regents' exam preparation. They are still in the planning stages of this testing, but may be asking for permission to dismiss certain grades during these testing dates. Ms. Kelly informed the board members that we received notice from Stacia Kroniser that she submitted a petition to the Commission at the SED. She noted that our attorney will respond accordingly. She also discussed that when the school asked for a survey regarding community use of the fitness

center, we only received five responses, so the committee didn't finalize a fee schedule. Since the new year, we are receiving numerous requests for the fitness center, but under a contingent budget a fee schedule needs to be established. The board noted that we should reconvene the committee to come up with an appropriate fee schedule for this facility. It was noted that the biggest expense is for someone to monitor the fitness center, but we are unsure of the liability of having no monitor. We will contact our insurance agent regarding this proposed liability. The qualifications of being the monitor were discussed. There is not a suggestion box on the school's webpage for people to leave suggestions regarding cost savings. Ms. Kelly then reported that a NYS inspector had red-tagged bus #86, which means it must be taken off the road and will count against us in his report. She passed around photos of the extensive rust on this bus whereby the inspector was able to poke his finger through the metal. Since this vehicle has been red-tagged, it is no longer possible to trade it in when looking at buying new busses. She then distributed photos from bus #82, which is in worse shape than #86, so we pulled that bus off the road ourselves so that it wouldn't count against us in our inspection report. She again noted that #82 was also slated to be a trade-in last spring when the bus proposition failed. (Mr. Averill left the meeting at 9:09 pm. Mr. Averill returned to the meeting at 9:12 pm.) Both busses are 1999s. Now neither can be traded, which would have resulted in a trade-in value of \$2,500 for each. It was noted that busses in general, depreciate by half their value in seven years. One of these busses only has 85,000 miles on it. She noted that she has written to the Commissioner's office asking for permission to replace the bus which was totaled in an accident. His permission is necessary during a contingent budget year. She also noted that the bus we borrowed from H-D has been returned. Mrs. Hogle inquired about purchasing busses if we have a contingent budget again next year. Ms. Kelly noted that busses are on a separate proposition. Mr. Collier asked about looking at the busses in person and it was noted that the board members could assemble at 6:45 prior to the next meeting to look at them.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to enter into executive session at 9:13 p.m. for discussion regarding: current litigation, the medical, Session current litigation; the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 10:42 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Joseph DeMart, Sue LaPoint
 LPN: Sue LaPoint
 Volunteers: Nathan Pike, Jonathan Davison

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Collier, seconded by Randy VanBrocklin to reclassify the weekend cleaner position (19.5 hours) as a weekend custodian position (19.5 hours) and to retain Alan Whitmarsh in this position, effective immediately, at the contractual salary of \$14.47/hour.
 Cleaner
 to Cust.
 Whitmarsh

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to accept the Resign resignation of Joni Tresidder, with regret, from the position of part-time bus monitor, Tresidder effective January 4, 2012.
 Bus Monitor

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer upon the recommendation of the Superintendent of Schools, to appoint Joni Tresidder to the part-time, probationary position of cleaner (19.5 hrs./week), effective January 4, 2012, at the Tresidder contractual salary of \$12.28/hour.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to authorize the Superintendent of Schools to sign an employment contract with the Business Clerk, as presented.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to accept the programs recommended by the CSE for students #1488, #1533, #1868, #1733, #1602, #1223, #0549, #1701, #0355, #1797, #0391, #0374, #0331, #1176, #1744, & #1672.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to accept the programs recommended by the CPSE for student D.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

Mrs. Varian asked for permission to form a committee to address cell phone use that is more suitable to the 21st century than our current policy. She noted that it could include appropriate times for students to text. Mr. VanBrocklin noted a good policy at their new board member training at Hermon-DeKalb. It was asked what our current policy is and Mrs. Varian noted the first offense is to take the phone and return it at the end of the day. Our second offense it to take the phone and return it to a parent at the end of the day and our third offense calls for us to take the phone and return it to a parent at the end of the day and assign detention.

Mr. O'Brien inquired about the possibility of reinstating driver education into the curriculum. Ms. Kelly noted that driver education was still offered last year but a certain number of students are needed to support the class. He inquired if we need a new car, or if we could utilize a used car. It was noted a new car isn't necessary.

Mr. Averill asked what we plan to do about the two busses that have been reg-tagged by the state. Ms. Kelly noted that if the board would like to see them, prior to the meeting on the 17th, people could report to the bus garage area at 6:45 to take a closer look at the extend of the rust. The board members agreed to do that.

ADJOURN: A motion was made by Lynn Coller, seconded by Amanda Fuller to adjourn the meeting at 10:54 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Absent
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Special Meeting
Joint Meeting with Clifton-Fine BOE
January 14, 2012

The Special meeting of the Edwards-Knox Central School Board of Education and the Clifton-Fine Central School Board of Education was called to order at 9:00 a.m. by Presidents Teresa Hogle and Roxy Silsby on January 14, 2012 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Lynn Coller, Amanda Fuller, Malissa Hale, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin, Roxy Silsby, Michelle Durham, Brian Dolan, Denise Folsom, Rich Hitchman, and Robert Tebo. Also present were: Suzanne Kelly, Denise Dzikowski, Kay Amo, Anne Hanley, Carol LaSala, Tom Burns (9:06 am), and 22 residents from the respective districts.

Presidents Hogle and Silsby lead everyone in the Pledge of Allegiance, with a moment of silence for those who have fallen and those who continue to serve in defense of our freedom and protect our way of life.

Ms. Dzikowski, Superintendent of C-F discussed the purpose of this meeting and how it came to be. She noted that they were looking for any possible sharing opportunities, as was suggested in the recent county-wide study completed on school mergers.

Mr. Tom Burns, the District Superintendent for SLL BOCES, discussed the history of shared services around the county. He noted that with declining enrollment over the year, it is getting more difficult for each school to offer a full range of elective courses for high school students. He noted that the current economic crisis coupled with our trouble state budget has accelerated the need for sharing services. Ms. Dzikowski noted that the optimal times to restructure are when one district has a retirement, or what you are currently doing in your district isn't working. It was noted that it may require our district to coordinate their school day hours for any of this to work.

Seven areas have been selected to examine for possible shared services. They include: transportation, cafeteria, buildings & grounds, athletics, extracurricular, administration, and instruction. It was decided to discuss each topic for ten minutes to determine the structure at each school and any possibilities for coming together on them.

Regarding transportation, each district has a Director of Transportation. E-K has a dedicated mechanic, while C-F has a driver/mechanic. Frank Barney and Darren Bullard gave specific information regarding the number of regular drivers, regular runs, extra runs, etc. It was noted that we currently share transportation for two homeless students. E-K picks up students beginning at 6:15 am where C-F begins around 6:55. Mr. Bullard noted that his district extends to the Colton-Pierrepoint line. The geographical area of the two districts would be immense.

The cafeteria was discussed in that C-F has one cafeteria and feeds approximately 340 students for lunch, from approximately 11:00-1:00 daily. They also offer a breakfast program in the elementary classrooms, but do not offer a summer feeding program. Approximately 52% of their student population is eligible for free and/or reduced price meals. Kathy Whitmarsh reported that E-K has two cafeterias and serves lunch to 625 students. We also offer breakfast and summer feeding at 3 locations (Edwards & Russell Fire Halls as well as the school). Approximately 65% of our student populations is eligible for Free and Reduced Meals. Both districts utilize the Nutrikids POS system and both districts offer snacks during their after school programs. Mr. Burns discussed that SLL BOCES provides a shared service for cafeteria management only. They currently have Madrid-Waddington, Norwood-Norfolk, Parishville-Hopkinton, Colton-Pierrepoint, and Heuvelton. It was noted that two districts are allowed to share this service without being managed by BOCES and would still receive state aid on the shared employee(s).

Buildings and Grounds was discussed at length. C-F has 114,000 square feet with 33 acres of mowing. They operate two boilers and employ 5 full-time, 1 part-time and 1 administrative employees. Mr. Redmond noted that with their recent building projects, their building is very energy efficient and doesn't qualify for a Biomass boiler. E-K has 170,000 square feet with 22-24 acres of mowing. We have oil boilers, which are a back-up to the Biomass boiler. They employ 5 full-time

and 2 part-time custodians, along with 1 full-time and 3 part-time cleaners, plus a manager. E-K has 24/7 coverage except for a few hours on the weekend. E-K also does all their own snow removal. The supervisor at E-K is allowed to work 50% of the time on maintenance. Neither school contracts outside maintenance. Mr. Collier inquired if it is feasible and allowable to have one person supervise two buildings. This is allowed. Mr. Burns reported that the State Education Department is talking about reducing expense driven aid in this area. He also noted that currently Madrid-Waddington and Lisbon share this position amongst themselves, not through a BOCES Coser.

The subject of athletics was discussed. E-K currently has Soccer (Var & Mod), Swimming (Female -Var & Mod.), and Volleyball (Var & Mod.) in the fall, while C-F has soccer. During the winter E-K has boys and girls Modified, JV, and Varsity basketball. Clifton-Fine offers boys and girls Modified and Varsity basketball and JV depending on participation. They also offer wrestling for males. In the spring E-K offers modified and Varsity Softball and Baseball, plus golf for males and females. C-F offers the same, plus track. It was noted that on some years, it has been hard for both schools to field teams with the low number of participants. However, along those same lines, it would be hard to always have a merger as numbers also increase without warning. Much more discussion needs to be devoted to this topic.

Extracurricular activities were reported by each principal. Both schools offer an after school program, NHS, Student Government, Foreign Language, musicals, drama clubs, yearbook, and NYSSMA. E-K also provides Whiz Quiz, FFA, after school Art, and Liberty Partnership, while C-F offers a computer club in grades 4-6, TAFT (Teenage Task Force) and SADD (Students Against Destructive Decisions).

Administration staffing was discussed. C-F has one Superintendent of Schools and a K-12 Principal. They utilize the CBO 2 ½ days per week and their CSE is a retired administrator who works 2 days per week. They have approximately 12-13% of their students population classified in the special education program. E-K has one Superintendent of Schools, a Pre-K-6 Principal and a 7-12 Principal. Their CSE chairperson is half-time with the other half being Psychologist. Approximately 21% of the students population is classified. Neither school employs a curriculum coordinator. These duties are done by the current administrations. E-K has 65 teachers and approximately 14 teacher assistants. They also employ their own speech teachers (1 ½), an Occupational Therapist, a part-time psychologist and a hearing impaired interpreter, as well as a teacher assistant/LPN. Physical Therapy is provided through Northcoast. They have 3 self-contained and 3 resource room classrooms. C-F has 35 teachers and 10 teacher assistants. They use a BOCES Coser for Speech, OT, Psychologist, and an Art teacher. Mr. Burns discussed the difficulty districts are having now with meeting the new APPR evaluations for the teaching staff with the small amount of administrators they have on staff. He noted the countless hours the current administrators have spent being trained and negotiating with the separate unions to meet these mandates.

Instructions was discussed in detail. Mrs. Silsby inquired about the number of AP courses offered. It was noted that E-K currently offers AP Biology and AP Calculus, in addition to offering college courses. These college courses are offered both through the Distance Learning network, as well as taught by our own instructors who are approved through Paul Smith's. This summer we have two social studies teachers going to be trained to offer AP US History and AP World History. As of now we offer enriched English in grades 9, 10, and 12, as well as Enriched US History. C-F noted that they offer courses through SUNY Canton on the distance learning system. They noted that they offer far less electives and honors courses due to cuts in staff. Art courses offered at each district were discussed at length. Again it was noted that the logistics of coordinating the school's bell schedules would have to be closely examined. It was noted that we try to take older students on college visitations, which we offer to neighboring schools. In return, we are invited on their visitations. Mr. Collier inquired about the details of coordinating the bell schedules and it was noted that this could be done through contracts, as long as the schedule is worked around the tech center schedule. Mr. Burns was asked how students would be reported (on who's district report card) should we be able to come to an agreement about offering students to go back and forth for courses. He noted that State Ed has not determined how this would work at this point in time. It was noted that what they are discussing is the model of the Regional High Schools that were suggested from the study last year. It was then noted that if this were to actually occur, you would first need legislative approval and there would be one governing board of education, one Superintendent of Schools, etc. Mr. Burns discussed the benefits of schools merging lasting about 10-15 years and then the funds dry up and you are usually back in the same predicament. He discussed the benefits to E-K from their merger with lower taxes and incentive aid. He noted that the entire rural school population is currently begging for more state aid. He was asked what

schools are currently considering mergers and it was noted that P-H & C-P, H-D & Heuvelton, —W & Lisbon, along with E-K & C-F are currently in talks about some form of merging.

Much discussion took place regarding driver education. It was noted that due to a contingency budget this year, E-K was unable to offer it. However, our teacher does offer the 5-hour pre-licensing course periodically, which the students pay for themselves. Mrs. Folsom expressed her concerns with not having an instructor and wanting to join for this course.

Mrs. Durham asked for a comparison of the music and technology programs. C-F currently has one instrumental music and one vocal music teacher. They also have one technology teacher for grades 7-12. E-K has 2.6 music teachers (2 instrumental and .6 vocal). The two instrumental teachers teach a couple of general music courses in addition to the instrumental load. E-K has some technology services provided by our Agriculture teacher. Grades 7 & 8 technology has been integrated into other courses through science, art, music, and Family Consumer Science. The district has applied for a waiver for this technology requirement, which has been approved by Mr. Burns' office and has been submitted to State Ed for consideration. In addition, E-K grades 3-6 get technology a days per week for one semester and K-2 receive similar services through a BOCES service.

C-F has two full-time physical education teachers, who also teach health. E-K has three full-time physical education teachers, where one is the athletic director and another teacher health.

Mr. VanBrocklin inquired where we would go at this point and Mr. Hitchman asked if the E-K BOE had any Ad Hoc committees. It was decided that each school would assemble ad hoc committees of 3 BOE members plus the Superintendent, to address the following areas: 1) Transportation, Buildings & Grounds, & Cafeteria 2) Athletics & Extracurricular, and 3) Administration & Instruction. Once established, each group will select a facilitator and set up dates for future meetings.

Mrs. Fuller thanked the Clifton-Fine board members for taking the initiative to ask for this meeting. They, in turn, thanked the Edwards-Knox members for being receptive.

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 10:52 a.m.

Averill - Yes	Brewer - Absent	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
January 17, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:01 p.m. by President Teresa Hogle on January 17, 2012, at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michelle Varian, Frank Barney, Tom Burns, Stephen Todd, and 16 residents and/or staff members.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Mr. Tom Burns and Mr. Stephen Todd were at the meeting to discuss the St. Lawrence-Lewis BOCES projected budget increases for 2012-2013. Mr. Todd, the Asst. Supt. for Instruction at SLL BOCES, discussed Race to the Top and APPR. He noted that all 18 districts worked together regionally on the Common Core Standards and the Annual Professional Review. He stated that E-K's administrators have been completely engaged in these projects. He noted his pride in the work completed by these joint groups and that they have utilized many retirees as coordinators for the region. Mr. Burns noted that the news stated that \$700,000,000 is in jeopardy from other regions throughout NYS not meeting these RTTT and APPR objectives. He also noted that the north country has done this on a very small budget. We have been given approximately \$350,000 per year for three years to accomplish this. He also noted that the Governor did reduce the gap elimination amongst districts, and E-K was one of the only schools to gain from this. Other aid has remained frozen, and although this is a small shot in the arm, it remains grossly inadequate to meet school districts' needs. He noted that, in his opinion, this Governor doesn't understand the extent of this crisis for schools. He noted that SLL BOCES will be coming out with budget figures in the near future. He stated that SLL BOCES is a service organization and all their revenue comes from the districts, rather than taxpayers directly. The districts request a service they cannot provide, and SLL BOCES fills those gaps in the educational programs. He noted a higher administrative budget increase is expected for the simple fact that 22 employees will be retiring this year, and their retirement benefits are picked up in the administrative portion of the BOCES budget. He noted that will be broken apart to show how much is administrative versus capital or program. The districts and BOCES need each other to survive. He also noted that his department heads have been instructed to submit budgets with less than a 3% increase.

Frank Barney was in attendance to present his proposed 2012-2013 Transportation budget. He spoke to each line item in the budget and noted projected increases in salaries, equipment, and diesel fuel, among others. These figures are projections until sometime in February when bids start coming in for some of these items. He noted the need to upgrade the district's bus radios and repeater as our current system will be out of compliance by 2013. He discussed the need for purchasing a van, which could be utilized for the Rome run, plus a driver education vehicle, and also to cut down on district employees' mileage costs. He then discussed the current bus mileage and a proposal for three 66-passenger busses being put to the voters. He spoke to this district's history of purchasing 5 or 7 busses every 4-5 years versus purchasing 2 busses per year to keep the fleet more current.

Mrs. Hogle noted different faces being in the audience at this meeting, and she was happy to have additional community members. She stated it has been a few tough months for the Board of Education and the administration. She noted that the Board wants to answer residents' questions to keep people informed.

Mrs. Diane Rice noted that many of her questions regarding teacher evaluations had been answered by earlier presentations. She inquired about schools who will get a bonus for having this in place by September 1st. She asked how close we were to having our APPR in place. Ms. Kelly noted that it is nearly complete. Mr. Burns noted that our region is very close, and once a lawsuit between NYSUT and NYSED is settled, our few remaining blanks can be filled in. Ms. Kelly and Mr. Jeff Cassidy noted that we are very close to concluding our process here. Ms. Kelly noted that the

administrators have been to training, and Mrs. Varian noted that the focus has been on these evaluations being meaningful to maximize teacher and administrator growth. Mrs. Rice continued by saying that she felt the purchase of a van was a no-brainer. Mrs. Hogle noted that the Board was proposing a Suburban vehicle last year with the budget, but it was voted down. Mrs. Rice went on to note that she does not feel our school bus drivers should be contracted out. She compared this to our country outsourcing jobs and not receiving the same quality from the trade. She inquired if the cost savings are worth it in the end. Mr. Collier noted that many thoughts have surfaced from the concept of contracting for services, and it is possible that you don't receive a quality product you were hoping for, but that the Board should examine them. Lastly, Mrs. Rice addressed Mrs. Hogle in saying that she was offended by Mrs. Hogle's comment earlier that it was good to see positive faces. She noted that the BOE doesn't know if she is a supporter or an opponent when she attends a public meeting. Mrs. Hogle apologized. However, she stated that rumors have been put in writing and used the example of a Face book post saying the district was adding an administrative position when that was never a topic of discussion amongst anyone or valid.

Mrs. Stacia Kroniser noted that she e-mailed questions earlier. She inquired about the qualifications for a tutor who is paid \$20 per hour. Ms. Kelly responded that we look for certified teachers first, and if one isn't found, we ask teacher assistants. The \$20 per hour includes all their prep work and work with the students, who are afforded ten hours per week. Mrs. Kroniser asked if it was a program for honors students to tutor others students, and Ms. Kelly noted it was done outside of school hours, for students who were out of school. Mrs. Kroniser went on to discuss a motion from March 22, 2010, whereby a few administrators were given 4% increases in exchange for a lesser health insurance plan with Riders 5 & 6. She feels we did not save by giving this incentive and that we lost over \$18,000. She asked if this was a one-time payment and if the district could recover those monies. Ms. LaSala noted that employees were given a 3.5% increase, and when the teachers contract was settled, they received 7.5% (3.5% increase and 4% health insurance incentive). She noted that E-K was utilizing Plan A at the time, and there was a substantial savings by moving to Riders 5 & 6. She noted that, although she wasn't here at the time, the district probably saved a great deal with this negotiation. Mrs. Kroniser again expressed her opinion that we are losing money from these employee incentives. Ms. LaSala noted that health insurance programs are a negotiated item with employees. Mrs. Hogle interjected that negotiations is about compromise and give & take. Mr. VanBrocklin asked Ms. LaSala if she could research this to provide the new board members with information on this subject. Ms. LaSala responded that she could, but she went on to explain that although the Teachers Union received an overall 7.5% increase during that year, not all employees received the same percentage. Some teachers received as much as a 12% raise, while no one was given less than 4%. She will do a comparison of the costs of Plan A versus Riders 5 & 6.

Mrs. Chalaine Archer inquired if Mr. Barney would like her to ask a Ford dealership to help with the bus part, which he readily agreed to. Mrs. Archer went on to state that, although Mrs. Rice is offended by Mrs. Hogle this evening, she has seen the rumors in writing as well. She noted her conversations with Mrs. Hogle, Mrs. Fuller, and Mrs. Kroniser. She stated that rumors are frustrating for everyone. She has had discussions with Board members, as well as with Ms. Kelly and Mrs. Varian and that people are putting stuff out there that is just untrue. She noted that she supports Mrs. Hogle in her statement for that reason. She went on to say that having spoken with many people about these issues, she feels we all need to find some common ground. She asked if there could be a community meeting, not a Board meeting, so that people could get their questions out there to be heard and answered. She further stated that she feels community members need to be positive. She stated that she feels people are throwing machetes at Ms. Kelly, and they don't really know her. Ms. Kelly stated that such a meeting could take place, but no more than four board members could attend, or it would be considered a public school board meeting. Mrs. Archer went on to say that we should be able to agree to disagree, but that this is a small community and we need to get along. Ms. Kelly stated that although she agrees, Mrs. Kroniser has been invited in to discuss items and has refused to come in for a meeting. She noted other parents in this group have been invited in, but have also refused to attend a meeting. Mrs. Archer again stated that if we are going to reach our common goals, we need to get along. Mrs. Rice stated that she is very in favor of a community meeting. Mrs. Archer continued by stating if she hears rumors about the school, she calls board members and asks of the authenticity. She feels strongly we need to move forward. Mrs. Hogle again apologized to Mrs. Rice, as it was not her intention to offend anyone. She noted the BOE Presidency is new to her, and Mr. Maynard was very seasoned at this job. She is still in the learning curve. She also stated that she and the Board have allowed a hostile work environment to exist for our administrative team. She stated that we do not have corrupt or dishonest people here, and we have a wonderful school. Her fear, should this continue, is that our administration will

leave and what good administrators or teachers are going to want to come here. We are widely known for our disagreements at E-K throughout our community and other communities. Mrs. Kroniser stated that has always been their goal. They don't want to see our school lost or good teachers lost. Mrs. Fuller noted that is good to hear, and Mrs. Hogle agreed. However, she noted that Ms. Kelly spent 20 hours last week working on FOILs from Mrs. Kroniser. She noted that we want to answer your questions, but many seem like they are being resubmitted repeatedly. Our administrators also have a job to do. When they spend that much time answering your questions, and you are only one person who is asking questions, they can't do their work. Mrs. Kroniser stated that they keep asking because they don't feel they have gotten an answer. Adam Pinczef stated that it's the way the questions are asked, and that they need to be more polite. Mrs. Archer noted that is a good point, but agreed that everyone is frustrated. She feels the slate should be wiped clean, and people need to move forward. Rehashing old items isn't going to help us work together. Mrs. Hogle thanked everyone for their participation in this discussion.

Mr. Burns thanked the Board for the invitation to appear. He asked to contribute prior to departing that he attends many BOE meetings throughout the county, and he is hearing these same conversations often. He asked people that if we all form a circle and point our guns inward, what is going to happen to us? If, however, we unite and realize that pressure needs to be put on this Governor and our Legislature, we will be better served.

Mr. Burns and Mr. Todd left the meeting at 8:31 p.m.

Mr. Collier asked if this was a good time to inform people in the audience that last Saturday E-K hosted a meeting with the Clifton-Fine Board of Education to discuss mergers of various items.

Mrs. Hogle asked Mr. VanBrocklin if he wanted to discuss his e-mail of questions about budget presentations. She and Ms. Kelly noted that building zero-based budgets for transportation and Buildings & Grounds is not a good way when you know certain expenses exist. Ms. Kelly noted that both principals are building zero-based budgets, but other departments do not work well using that philosophy. Each inquired if Mr. VanBrocklin understood that these figures are preliminary and will more than likely be adjusted as bids start to come in. Mr. VanBrocklin stated he understood that, but he would probably have the same type of questions for Mr. Barney's transportation budget. He noted that more accurate figures would be forthcoming.

Mrs. Amo left the meeting at 8:38 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to appoint Ron Acting Clerk Burke as acting clerk for the remainder of this meeting.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Discussion of Board Member Issues: a. Teresa Hogle requested a date for a special meeting to finalize Board goals and missions.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to hold Special Mtg. a Board Work session on January 30, 2012, at 7:00 p.m. in the Quarry. Board Wk.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

b. Carol LaSala announced that the Governor's budget allocates a \$209,948 increase for 2012-2013. This is a 2.26% increase over this year.

c. Lynn Collier discussed the joint BOE meeting with Clifton-Fine. He indicated that this preliminary meeting included possible job title mergers as individuals retire. There will be subcommittees formed to discuss three possible areas. Amanda Fuller shared that she felt it was a very productive meeting.

d. Sue Kelly distributed a subcommittee sign-up sheet to the BOE members.

e. Chris Averill asked for the total state aid projected. The amount of \$9,516,274 includes the money for the Prekindergarten grant.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to approve the minutes of January 3, 2012.

Minutes
01/03/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the following warrant on file in the business office, as reviewed and recommended for payment by the Claims Auditor:

Pay. of
Warrant

General Fund - \$321,367.03
School Lunch Fund - \$6,009.56
Trust & Agency Fund - \$925.00

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the budget transfer and budget status report for October 31, 2011, as presented and on file in the business office.

Budget
Status
10/31/11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the treasurer's report dated 10/31/11, and on file in the business office.

Treas.
Report

General Fund - Checking - \$3,134,387.51
General Fund - Class - \$34,990.50
School Lunch Fund - Checking - \$7,791.52
School Lunch Fund - Class - \$30.36
Federal Fund - Checking - \$(503.06)
Trust & Agency - Checking - \$96,006.52
Capital Fund - Checking - \$63,139.41
Capital Fund - Class - \$56,807.57
Debt Service Fund - \$266,331.06
Payroll Checking - \$465,851.48
Employee Benefit Reserve - \$586,813.55
Tax Certiorari Reserve - \$33,672.14
Insurance Reserve Fund - Class - \$37,357.32
Unemployment Ins. Reserve. - Class - \$297,007.68
Expendable Trust Fund - Class - \$115,992.77
Nonexpendable Trust Fund - Class - \$147,787.35

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Joseph Thomas to accept the Claims Auditor report dated January 12, 2012, and January 17, 2012, as presented and on file in the business office.

Claims
Auditor
01/12/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes

VanBrocklin - Yes

Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to declare Declare as obsolete and allow for their disposal, four (4) SONY Mavica Digital Cameras with 3.5" floppy drives. Obsolete Cameras

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to participate in Legis. the legislative breakfast March 10, 2012, and incur the related expenses. Break.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to approve the 2nd Read second reading of the District Code of Conduct, as presented and on file in the high Code of school and elementary offices. Conduct

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mrs. Varian stated that Regents week is coming up next week with very few students taking exams. On January 27, 2012, which is a half day, there will be presentations on positive relationships. Spirit Week follows with a number of planned activities. Cinderella is planned as the school musical with a number of students in grades 6-12 trying out. There have been fewer disciplinary issues.

Mr. Burke updated everyone that the CEP process is in the final stages. He stated that the Cerebral Palsy Association program that was cancelled last week will be rescheduled.

Ms. Kelly stated that the district superintendents have written a letter to the legislators regarding funding for our local rural schools. She stated that the petition to State Ed was dismissed and was resubmitted to SED today with the request for the removal of Sue Kelly, Michelle Varian, Teresa Hogle, and Malissa Hale. Ms. Kelly will download and email this to the BOE. Ms. Kelly discussed the phone bill situation. The November bill was emailed to Angie Gollinger and was thought to be incomplete. The double bill came in December and was paid. It was credited to the home account instead of the business account. The number called by TDS was a non-working number. The district has no fees and has been credited \$250. We are now on electronic billing with TDS.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to enter into Enter Exec. executive session at 9:30 p.m. for discussion of: Session

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations;
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof; and
- CSE.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
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Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

The Board reentered regular session at 10:19 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the retirement resignation of Linda Anson, with regret, from her positions as bus monitor and cafeteria worker, effective January 20, 2012.

Averill - Yes Brewer - Yes Coller - Yes Fuller -
Hogle - Yes Hale - Absent O'Brien - Yes Thomas -
VanBrocklin - Yes Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Joseph Thomas to appoint Dorna Part-time Hathaway to the probationary position of part-time bus monitor, effective January 18, 2012, at an entry-level salary of \$9.83/hour, contingent upon the student's continued Bus Mon. Hathaway participation in the district program.

Averill - Yes Brewer - Yes Coller - Yes Fuller - Yes
Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to appoint the Appt. following individuals to the extracurricular position of Stage Musical co-director for the 2011-2012 school year at the salaries listed:

Stage Musical Directors
Cheryl Doyle - \$335.50
Ashley Eipp - \$335.50
Tanya Truesdell - \$335.50
Brittany Rickett - \$335.50
Michelle Varian - unpaid volunteer

Averill - Yes Brewer - Yes Coller - Yes Fuller - Yes
Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve CSE #1713.

Averill - Yes Brewer - Yes Coller - Yes Fuller - Yes
Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

RESOLUTION: A motion was made by Chris Averill, seconded by Lynn Coller to establish a \$25 per Fee for Use semester fee for the use of the physical fitness center and weight room with of Fitness stipulations. Ctr./Wgt. Rm.

Averill - Yes Brewer - Yes Coller - Yes Fuller - Yes
Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 10:33 p.m.

Averill - Yes Brewer - Yes Coller - Yes Fuller - Yes
Hogle - Yes Hale - Absent O'Brien - Yes Thomas - Yes
VanBrocklin - Yes Motion Carried

Respectfully Submitted,

Kay C. Amo/Ronald Burke
Board Clerk/Acting Clerk

Edwards-Knox Central School
Board of Education
Special Meeting
January 30, 2012

The mission of the Edwards-Knox Central School District is to provide positive learning experiences in order to maximize the growth and potential of each student and to serve as a learning resource for the entire community.

PARTIAL AGENDA:

- | | | |
|------|----------------------------|-------------------------|
| I. | Call to order | Board Action |
| II. | Approval of Minutes | Board Action |
| III. | District Mission Statement | Board Discussion/Action |
| IV. | Board of Education Goals | Board Discussion/Action |
| V. | Other | |
| VI. | Adjournment | Board Action |

Board Members Present: Teresa Hogle, Amanda Fuller, Randy VanBrocklin, and Joseph Thomas.

The meeting was called to order by President Teresa Hogle at 7:00 p.m.

Since there were only four Board members in attendance, this does not constitute a quorum. No official actions were taken.

Due to there being no quorum, there are no minutes of this Board of Education meeting.

Edwards-Knox Central School
Board of Education
Regular Meeting
February 6, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on February 6, 2012, at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Sherry Shattuck, Carol LaSala, Ron Burke, Michelle Varian, Frank Barney, Nick Crane, and community members and staff members.

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to appoint Appt. Sherry Shattuck as Acting Clerk for the February 6, 2012, BOE meeting.
Acting
Clerk

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Public Participation: Nick Crane was in attendance to do a bus presentation and did hand out a document of the Power Point. He gave a brief history of Leonard Bus Sales, who has been in business for 45 years. They have four facilities and one new one. Tony White is the technician doing mechanical work. By August 2012, they are hoping to add an additional person. Leonard is committed to providing the best service they can. They have hired a professional trainer to train on diagnostics. He discussed how "clean" the busses are with the diesel engines and emissions and talked about how the busses run and work. A fleet replacement plan is beneficial for a school district. It is the most cost effective with steady state aid. Schools get on a budget by purchasing on a plan. There is better trade-in value for a newer bus than an older one. Leonard has built a website to help school districts get on a rotation plan. Bus engines are built to run 250,000 to 500,000 miles; it is the body that is the concern. The salt on the roads does a significant amount of damage. He asked if anyone had any questions. Lynn Coller asked what the percentage of state aid is. Mr. Crane answered probably 85-95 percent in St. Lawrence County.

Peggy Harper asked that since we were in a contingency budget how the plan would fit in to the budget. Mr. Crane stated there is no contract; it is just a plan. Chalaine Archer asked if Mr. Crane could tell how much we lost by voting down the proposal to purchase busses. Peggy Harper asked if we were losing more money if the busses were 5 years old compared to 10 years old. Mark Harper asked how much mileage impacted the figures.

Mr. O'Brien stated if you run past 10 years, DOT inspection costs go up in order to keep the busses running.

Mark Harper asked if they offer a salt warrantee. Mr. Crane said they do offer a 10 year guarantee. It cost \$2,200 per bus, and is a one-time cost.

Mrs. Hogle asked if any other Board member had any questions for Mr. Crane, and no one did.

Mrs. Hogle shared that there are new FOIL laws. Any documents that are worked on in open session need to be available to the public. These can be obtained by going to the Edwards-Knox website; it is located under the Agenda and is called Supporting Docs. All public comments should be related to the agenda. If you have any questions, write them down, and we will answer them to the best of our knowledge.

Barbara Tresidder and Stephanie Stone were in attendance to discuss the Senior Class trip. They are requesting the approval of Jim Aldous and Steve Sullivan as male chaperones for their trip. They shared an informational packet with the Board. They would like transportation from school to the Amtrak station in Syracuse and would like one of the chaperones to drive the bus there. There

is an open, unsecured parking lot where they would have to park the bus, but there would be no charge. The seniors pay for mileage costs. It would be a huge savings for them. There was discussion on parking in the unsecured area and possibly parking the bus in a secure area at a local school near Syracuse. Ms. Kelly will check into this.

Stephanie Stone was in attendance to do an E-K Community Hero Ceremony update. Students completed applications to nominate a local hero. Teachers read through the applications and selected a few. This was definitely a hard process for those involved in the selection. Stephanie invited the Board members to the ceremony on Friday, February 10, 2012. The reception is at 1:45 and the ceremony at 2:15.

Matt VanBrocklin thought having the Board agenda and supporting documentation on the webpage was a good idea. His biggest concern was on John Daniel's budget; he could not get the numbers to work out. He was referred to view the supporting documents to see this budget. Ms. Kelly explained this. He asked if John Daniels got bids for the lawn mower or if the numbers were just an educated guess. Ms. Kelly stated he gave a ball park figure because they get Board approval before getting actual bids. When Mr. Daniels presented his budget, it was just a preliminary budget. Mrs. Hogle said after making repairs, there comes a time when it has to be replaced.

Matt VanBrocklin asked what happens to unused monies. Mrs. Hogle said it goes back into the General Fund.

Connie Bessette said she left an online suggestion in the suggestion box. She asked if all administration and secretaries are 12 month. Ms. Kelly said the Guidance and CSE secretaries are 10 month. Custodial staff is 12 month. Mrs. Bessette asked if the Board had looked at changing the 12 month employees to 10 month. Ms. Kelly said the principals' secretaries are union and that would have to be discussed with the union. Mrs. Bessette said she could not understand that if you could cut a teaching position, why you couldn't cut a secretary. Ms. Kelly stated you can't just change job descriptions; they have to be negotiated. Negotiations start in June. Mrs. Bessette said this would be worth exploring; it doesn't seem that you would need all administrators, two principals, and secretaries to work all summer.

Mary Jo Rulffes stated she does not have children in school anymore but is a taxpayer. She is tired of all the negativity. She met with Ms. Kelly and was allowed to express her concerns. She said all the issues need to be addressed. Maybe the district can choose two people and the community pick two people; that would make it fair and not to anyone's advantage. We need to move on. Ms. Kelly stated Tom Burns is suppose to give us a neutral person. Mrs. Rulffes said she wants to be proud of this district again and asked what she could do. Mrs. Hogle said being here and being positive.

Peggy Harper asked if, when we put money back into the General Fund, at that time can we look at purchasing the lawn mower. Ms. LaSala said equipment items have to be purchased when the item is budgeted. Mrs. Harper commented that information went home on the fitness center and asked if someone is being paid to supervise it. Ms. Kelly said no; it is not in the budget to do that. Ms. Kelly said there has to be at least two people in the room in order to use it. There is a packet that needs to be completed before being able to utilize the fitness center/weight room. Mrs. Harper asked if the variance was filed for the tech. ed course. Ms. Kelly said it was filed for the 2012-2013 school year, that there wasn't any students who needed it this year. Mrs. Harper asked for the date the variance was filed; Ms. Kelly said about January 12, 2012, but didn't have the exact date with her. Mrs. Harper asked if she could get a copy, and Ms. Kelly said to come and see her.

Tammy Mackin shared that the questions that Stacia has asked the Board are not just her questions, but are from the community. She read from a prepared sheet on behalf of the community. She asked what the intentions were and what was hoped to be accomplished from having the petition left in the teachers' room for everyone to read. Mrs. Hogle said that no Board members put that document there, but, just like Board meetings, it is public information. Ms. Kelly stated that 17 copies were made for Board members but not all wanted copies. There were community members as well as some faculty that wanted copies so the unwanted Board copies were given out instead of throwing them away. No additional copies were made. Mr. O'Brien asked if students were allowed to go into the teachers' room; and Ms. Kelly said no, you have to have a fob to gain entrance. Mrs. Mackin was upset that the paperwork was where students could see and read it. Mrs. Hogle stated that if it is on Face book, anyone can see it. Mrs. Mackin was concerned that if teachers read it that they would take it out on the students.

Stacia Kroniser commented that she was able to trace a posting made online back to Mrs. Hogle's

account via an IP address. Shirley Denesha passed around a packet of information to the Board members regarding this. Mrs. Kroniser said that she notified the police who contacted Mrs. Hogle and warned her she could be arrested. Mrs. Hogle stated this was an outright lie as she did not post this but her daughter had; and it was not made from her home but from her daughter's work in Watertown. When the discussion became inappropriate, the meeting was focused back to the agenda.

Claude Sprowls said he was not sure if he wanted to say anything when he came to the meeting but signed in. He knows a little bit about how schools operate and if people are doing their job or not. He has been working at Edwards-Knox part time for about eight years. He is going to start coming to the Board meetings and some time maybe he will have something to contribute. It is too bad about the controversy going back and forth.

Lori Brewer, Athletic Director, was in attendance to discuss the proposed 2012-2013 athletic budget. She presented the first draft. She asked the coaches to just budget for the bare necessities in order to run the program for next year. She discussed what supplies were included in each amount. They need to order new bats due to the change in regulations. They need new volleyball poles. These will only be used for games and not practices so they will last longer. Mrs. Brewer discussed the Impact Concussion Program. The first year would cost more. This program will help doctors determine if a student is ready to return to physical activity after suffering a concussion. Mr. Collier asked about fuel costs. Mrs. LaSala said that it is included in the transportation budget. Mrs. Fuller commented that she liked the idea of the Impact Concussion Program. There was discussion on this computer program and how it would benefit the school. Mr. VanBrocklin stated that Mrs. Brewer did a good job in keeping the numbers down in her budget. He asked her if the students have all they need, and she said yes.

Kathy Whitmarsh, Cafeteria Manager, was in attendance to discuss the proposed 2012-2013 cafeteria budget. She explained her budget by sharing a Power Point presentation. The summer program was almost \$4,000 in the red last year. We had five sites to deliver food to serve to students. Hopefully this year we can get the summer program back here at the school. Mrs. Whitmarsh commented that she wanted the Board's input and suggestions. She explained the requirements of government mandates. She discussed what she offers in the cafeteria to students and staff. We need to make decisions on what we offer due to the new government mandates. There are strict rules in order for a meal to be considered reimbursable. Mrs. Whitmarsh discussed her expense report. She explained that this year she had been paying for gas/mileage for the staff to deliver the food to the different locations. Because the areas were spread out, more staff was used this summer. Mrs. Fuller asked if there was a good turnout. Mrs. Whitmarsh said with all the places together, we fed about the same amount of students as what was served before at just the school. As far as reimbursement goes, it all depends on the numbers. Mr. VanBrocklin asked how they monitor "illegal" trays. Mrs. Whitmarsh said the staff tries to monitor the students when they go through the line. Ms. Kelly shared that there is a box available for students who don't want their milk or cereal. They put it in the box, and, instead of throwing it away, it will be given to classes for snack time.

Mr. VanBrocklin, Mr. Collier, and Mr. O'Brien commented on the nice job done on the Board of Education Minutes and Goals. Mr. VanBrocklin asked what the next step was for the Philosophy Statement. Ms. Kelly said there has to be a second reading.

Discussion of Board Member Issues: Mr. O'Brien asked if we would save any money by sharing cafeteria services like Clifton-Fine. Ms. LaSala explained that it's the cafeteria supervisor that is shared. We purchase off the BOCES Bid for cafeteria supplies. Ms. Kelly said there were some things we weren't using on the government food issue because the students refused to eat it. Mr. Collier asked if we had heard any more about money from Albany. Ms. LaSala said the budget isn't adopted until April 1st. Mr. Collier asked what schools would do, like Lowville, if they don't have enough money to offer all the courses for graduation. Ms. LaSala said they could tuition other schools. Mr. VanBrocklin asked if we explore the same with other districts as we did with Clifton-Fine. Ms. Kelly explained that she had approached Hermon-DeKalb to share with the Business Office, and they said they would not discuss that at this time. Mr. Collier asked where they were at with talks concerning sharing services with Clifton-Fine. Ms. Kelly said they would get back to us after February 13, but, at this point, they saw a different team make-up. Mrs. Fuller questioned how we could discuss sharing services with them unless we did have the people involved who did have all the information needed. Ms. Kelly is corresponding with Clifton-Fine. Mr. Thomas asked where we were at with the APPR process and if we were on track to meet the deadline. Ms. Kelly said there are one to two areas that need to be discussed further with the union. We are on about Module 4 out of 10 for the administrators training with BOCES for the new evaluation process. Mr.

Thomas asked about the bus purchase. Ms. Kelly stated it was the bus that was totaled. It is reimbursable by the State. We will not be getting it until around August.

The Superintendent, Principals, and Business Manager gave their reports. Mr. Burke discussed the Read to Succeed program where, if a child reads for fun for six hours, they will receive a free admission ticket to Six Flags. So far there are 35 students who reached this goal. On Wednesday, February 8 we are having the Awards Assemblies at 8:30 for grades 5-8 and 1:00 for grades K-4.

Mrs. Varian stated that Mr. Remington is taking on more roles in Student Government. Students are taking on more responsibility, too. He encourages students to take the lead. Community members from Madrid-Waddington commented on the halls and would like to do similar things at their school. Mrs. Varian said she will be meeting with grades 7-12 staff to discuss the Downs List. She would like to have a committee go over the eligibility part of the Athletic Policy to see if it aligns with their academics.

Ms. Kelly wanted to clarify Mr. Barney's presentation on the bus radio. We did get a bid from Well's. The State contract is the lower bid. Ms. Kelly said we received a couple more Board members that are planning on attending the Legislative Breakfast in March. She shared that she has talked with Jessica Friot and Shawn Coon about possibly doing a summer camp here at school. If you attend the camp, it usually costs \$400-\$800. If we brought it here, it would be about \$150, but we would have to guarantee 24 attendees. The insurance is the issue, and the Board would have to agree to it. Mr. VanBrocklin asked if the insurance would be put under the school's insurance and if it would be the school's liability. Ms. Kelly said the camp is looking at the tentative dates of June 25-30, 2012, if we wanted to have it here. She hasn't asked for any information from our insurance agent until she discussed it with the Board. Mrs. Fuller asked who we would have from our staff that would oversee the camp. Ms. Kelly said Mr. Coon and Ms. Friot. Mrs. Fuller stated she would like to make sure we had someone of our own to supervise and have been checked to make sure they were okay. Mr. VanBrocklin said it is worth investigating. Ms. LaSala asked if we could get an additional insurance policy to cover this event. Mr. VanBrocklin stated we can add an amount to the cost of each student's camp admission.

Ms. Kelly discussed doing a bus proposition for one van and three 65-passenger busses. If we don't order them until later, we will not get them until late next year. Lynn Coller liked the idea of a van. Mr. VanBrocklin asked if we put them on more than one proposition. Mrs. Fuller stated that she would hate to not have enough busses to transport the sports teams to games. Mr. VanBrocklin asked how long it takes to prepare a proposition. Ms. LaSala said we don't until budget time, but we notify the bus sales what we are planning on ordering so we are in line to get the bus. If the proposition doesn't pass, we aren't held accountable to purchase the bus. Ms. Kelly said we will put a draft proposition together for the next Board meeting.

Ms. LaSala stated that at the last meeting there were questions regarding the health insurance Plan A and Riders 5 & 6 premium costs. She prepared a comparison for this. There has definitely been a savings by changing plans. Next week she goes to the health insurance meeting where the amount will be set; she has heard that could be a nine percent increase.

Mrs. Hogle asked Ms. LaSala if she could explain the Gatsby 45 at an upcoming meeting.

Mr. Burke said we have 90 days from when we were notified to have the CEP completed. Most of the project is there.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to present the BOE first reading of the Board of Education's Minutes and Goals.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to Minutes approve the minutes of January 17, 2012.
01/17/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Absent
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the Pay. of following warrant on file in the Business Office, as reviewed and recommend- Warrant ed for payment by the Claims Auditor:

School Lunch Fund - \$8,648.73
General Fund - \$340,870.91
Special Aid Fund - \$7.76
Trust and Agency Fund - \$250.00

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to purchase a 30-Bus passenger bus to replace Bus #94 in the amount of \$61,439.72. Purchase

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to add \$61,439.72 Transfer to the 2011-2012 budget for the authorized purchase of a 30-passenger bus. of Funds

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Amanda Fuller to accept Budget the Budget Transfer & Budget Status Reports of November 30, 2011, and Status December 31, 2011, as presented and on file in the Business Office. 11/30/11 & 12/31/11

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to accept the Treas. Treasurer's reports dated November 30, 2011, and December 31, 2011, as presented Reports and on file in the Business Office.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Claims Claims Auditor Reports dated February 2, 2012, as presented and on file in the Business Auditor Office. 02/02/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to partici- BOCES pate in the BOCES Annual Meeting and Dinner on April 5, 2012, and incur the related Annual expenses. Mtg. & Dinner

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to enter into Enter Exec. executive session at 9:45 p.m. for discussion of Session

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- CSE

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 11:45 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the CSE programs recommended by the CSE for students #1888, #1496, #0475, #1769, #1341, #0392, #1879, #1465, #1308, #1272, #0272, #0068, #1491, #0144, #0023, and #0558. Student #1805 was denied and will return to CSE.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to Substitute approve the following additions to the 2011-2012 substitute lists pending fingerprinting: Teachers

Teachers: Robert Bowman, Reappointment
Mackenzie Richer
Alicia Reed
Amber Gladle
Laurence White

Cafeteria, Custodial, Aide, Cleaner, Bus Monitor, Clerical: Virginia Nichols

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to approve Substitute the addition of Sharon Gates as a substitute Bus Driver pending completion of all Bus Driver paperwork and fingerprinting.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to approve
Bus Monitor Hours Bonnie Hall as Bus Monitor for 20 hours per week at the rate of \$11.57 per hour as of
January 24, 2012.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the
CEP Plan CEP Plan as presented by Mr. Burke.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

ADJOURN: A motion was made by Joseph Thomas, seconded by Amanda Fuller to adjourn the
meeting at 11:48 p.m.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Sherry L. Shattuck
Acting Board Clerk

Edwards-Knox Central School
 Board of Education
 Regular Meeting
 February 21, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:02 p.m. by President Teresa Hogle on February 21, 2012, at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Ron Burke, Michelle Varian, Sherry Shattuck, Carol LaSala, and staff and community members.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to appoint Appt. Sherry Shattuck as Acting Clerk for the February 21, 2012, BOE meeting.

Acting Clerk	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Chris Averill, seconded by Lynn Coller to enter into Enter Exec. executive session at 7:04 p.m. for discussion of:
 Session

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- i. CSE

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 7:37 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to deny further Invest. investigation into the petition presented by Stacia Kroniser for the removal of the Board of Education President.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

John Daniels stated we got back our Energy Benchmark Report and we did very well. We are in the 79 percent range. We heat our bus garage with the biomass, but they don't take that into account with the percentage. We rank 93 percent nationwide; there are only 7 percent of schools

in the United States that are better than us. We are 95 percent in New York State. There aren't any other schools using wood; we are being compared to schools using natural gas. The next step is the gentleman will come up and verify the number. We will be eligible for a plaque that we are an energy conserver. Mr. Randy VanBrocklin asked if there are any other benefits. Mr. Daniels said just a pat on the back, that we are doing good. Ms. Kelly asked if we would be more eligible for grants; Mr. Daniels said not any more eligible.

Mr. Daniels discussed the Net Zero Program. It is offered by NYSERDA. It is a small capital project focused on energy conservation. You receive all the building money in the next school year. It does not have to be voter approved but does have to be a line item on the budget. Mr. O'Brien asked if this money could be used toward the generator, and Mr. Daniels said it would not be enough money. They would like to use it to upgrade lighting in the auditorium and main gym. Mrs. Fuller asked if he would have to go through hiring an architect or SED approval. Mr. Daniels said no. Mr. Coller asked if it would save a lot of money, and Mr. Daniels said yes. Ms. LaSala said it cannot be a separate proposal. Mr. Daniels will pursue the Energy Benchmarking and NET Zero.

Public Participation: Jeffrey Cassidy said the APPR has been approved by the Teachers' Association. They worked diligently with the Administration/Board of Education. Everyone was professional. Claude Sprowls discussed his educational/work background. He went to school in Lisbon, was gone for a few years, went in the military, then came back and went to grad school. He has been working in the schools in the north country. He chaired a special education committee. His responsibility here is evaluating students with disabilities and has been doing this for about seven to eight years. He is aware of the tension going on here. He wants to give everyone his impressions. Mrs. Hogle interrupted Mr. Sprowls to tell him he had two minutes left. He said he could not do it in 2 minutes but would need about 10 minutes. They would probably want to hear what he had to say. Mrs. Hogle apologized that the rule was five minutes. Mr. Sprowls did not finish.

The Principals gave their reports. Mr. Burke commended Lori Brewer for the circus that her grades five and six physical education class presented to grades PK through four. It was enjoyed by all. There were many physical education activities. It was a good experience for all.

Mrs. Varian said that 10th through 12th grade students went to Lisbon. The behavior of the students was outstanding. Our students event commented about poor behavior of the other school's students. Our girls basketball lost in sectionals; the boys won and continue in sectionals. There is a cheerleading competition coming up.

Mr. Burke discussed his draft elementary budget. Materials and supplies total is down. He is putting in \$500 for conferences for the next principal. There is no equipment budgeted at this time. Conferences went up a little. He put the Handwriting Without Tears money back into each teacher's budget. The budget was zero based. He was pleased that faculty/staff only ordered what was essential. Textbooks went up; we need to shift from fiction to non-fiction books, need Saxon math workbooks, and Handwriting Without Tears workbooks. The biggest change for CSE is materials and supplies. We need to purchase more testing kits as our supply is getting depleted, and we definitely need these. Mr. Randy VanBrocklin asked about the general condition of our equipment. Mr. Burke said it is generally in good shape; it isn't the newest but is okay. Mr. VanBrocklin asked if Mrs. White's conferences came out of something different last year, and Mr. Burke stated that he had just put it in the wrong spot.

Mrs. Varian stated that she takes her own vehicle to meetings. She is paying for her own conference. She explained her draft Jr.-Sr. high budget. Testing costs are falling back on us. We are no longer supplied with the answer sheets, and we pay postage. It is felt that students should have one field trip to go on. They are trying to combine field trips where more than one subject is incorporated into the trip. Science is up a little; it is a hands-on course. We have a project-based science class. There is an update in AP Biology. The biology curriculum is changing so new textbooks are needed. Field trips for the Life Skills class has decreased as they are no longer appropriate; students are mainstreamed into regular classrooms. Mrs. Varian stated she did put \$1,500 in for driver's education and \$5,000 for librarian, as she doesn't know what she needs at this time. Wicked Good Software training was taken out of the guidance budget as we are looking at a different program. The nurse's budget went down as she doesn't need as much this year as she stocked up last year. The high school budget total is down from last year. Mr. Coller asked if the total included driver's education; yes, it is included. Mrs. Varian said we also discussed sharing driver's education with Clifton-Fine.

Ms. Kelly and Ms. LaSala explained the draft general fund budget. Ms. Kelly said since one board member resigned, and we may be filling two positions, training will be needed. The Board of Education part is down about \$4,000. She discussed Central Administration; this is also down about \$4,000. Ms. LaSala discussed since there is now a CBO, there is a savings on the Business Manager salary. She discussed the Finance part of the budget; there is about a \$13,000 decrease. Under Legal Safety, there is an increase in BOCES Safety; there is a fee for annual vision inspection. We can get this through BOCES and get aid on it. Ms. Kelly discussed Central Services and that we go through \$14,000 worth of paper each year. There is about a \$11,000 savings. Ms. LaSala explained the insurance items under Special Items. The cost will be changing under BOCES administrative charges. There is a \$65,000 decrease in Special Items. Some amount was moved to the benefits section. Ms. Kelly stated that Instructional Administration is down \$2,000. Under Research Planning, Mr. Burke was title coordinator, but this will be going back to BOCES to do. Ms. Kelly explained the In-Service Education increased \$3,000. Staff has to have 175 hours of training. Ms. LaSala discussed Benefits. A nine percent health insurance estimate was used. Ms. Kelly discussed Community Service and that \$3,000 was put back into the budget this year for the summer recreation program. The overall 2012-2013 budget is \$12,489,001.

Ms. LaSala discussed the Projected Fund Balance. She doesn't know what next year's PILOT is going to be so she used this year's estimation for the tax cap. We could levy \$1,799,853, which is the maximum amount.

Ms. LaSala presented the revenue side of the budget line by line.

Ms. LaSala explained State Aid. She is very conservative and doesn't use everything on the Governor's proposal. She wants guidance from the Board of Education. When you add together all the revenue, it comes to \$11,925,962, which is a shortfall of \$563,039.

Ms. Kelly stated that we are looking at cuts. She is recommending getting a committee together to look at this. Mr. Averill asked what we have in our reserve fund. Ms. LaSala said as of 6/30/11, we have \$4.2 million; \$3.3 million is unreserved.

Mr. Collier asked if anyone has looked at the possibilities that if there are teacher cuts what impact that would have on class size. Ms. Kelly said she just got this information the past Friday so she had not. Mr. Collier said to be fair across the board, we should look at all.

Mr. Averill asked if there is anything stopping us from taking more from the reserve fund, and Ms. Kelly said no. It is up to the Board.

Ms. Kelly gave her Superintendent's Report. The girl's soccer would like to have an indoor tournament on March 31, 2012. It would cost \$100 per team. There would be three games, 20 minutes each. The school would assume liability. Also, Ken Montgomery requested to do a 5th and 6th grade boys and girls basketball tournament. They would run a concession stand. The school would also assume the liability for this tournament. Ms. Kelly commented that a lot of time was spent on APPR. On March 12 and 13, two teachers would go to training. Mr. Collier asked how other schools are at compared to us. Ms. Kelly said there are a few and there are some that haven't started yet. There is one minor change to the agreement since it was signed and she and Jeff Cassidy will sit down and complete it. The Union and Administration worked well together on the APPR.

Ms. LaSala gave the report on Gatsby 45 that Mrs. Hogle requested at the February 6, 2012, Board of Education meeting. There was a statement issued in July 2004. She explained what this is. There is information in their financial workbook.

Ms. Kelly asked the Board who wanted to be on the committee to work on solutions to help with the budget. Those that are interested are: Mrs. Fuller, Mr. Collier (can help evenings), Mr. VanBrocklin, and Mr. O'Brien. Ms. Kelly will email everyone on times to meet.

Ms. Kelly stated that meetings will be starting regarding negotiations in the next couple of weeks.

Ms. LaSala said we received information from the County on Senior Citizen's Exemptions. She didn't have the papers with her but would get them. There is no change from last year.

Mr. Averill said we are short \$563,000 at this time and asked what we were short last year. Ms. Kelly said she would have to figure it out.

Ms. Kelly explained that she put an ad in the paper for an Interim Elementary Principal. It is different hiring an interim.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to approve Phil. St. the second reading of the Philosophy Statement & BOE Goals.

& BOE

Goals	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of the February 6, 2012, Board of Education meeting.

02/6/12

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to accept the Pay. of following warrants on file in the Business Office, as reviewed and recommended for Warrant payment by the Claims Auditor:

School Lunch Fund - \$5,737.53
General Fund - \$47,745.51
Special Aid Fund - \$229.99

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the Claims Auditor reports dated February 16, 2012, as presented and on file in the Business Office.

Auditor

02/16/12

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to re-enter into Enter Exec. executive session at 9:01 p.m. for discussion of:

Session

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and

- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- I. CSE

	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:45 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the CSE programs recommended by the CSE for students #1805, #1176, #1171, #1556, #0117, #1277, #0238, #1185, and #0475.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Lynn Coller to appoint Christine Thompson as a parent member on the Committee on Special Education.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Substitute following addition to the 2011-2012 substitute list:

Teacher
Teachers: Margaret Whalen

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to approve the resignation of Malissa Hale, with regret, from the Board of Education effective February 6, 2012.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to approve the resignation, with regret, of Ronald Burke as Elementary Principal effective April 2, 2012.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Amanda Fuller to approve the Draft School Calendar for 2012-2013.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the girls' varsity soccer team and Booster Club hosting an indoor soccer tournament on March 31, 2012.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to approve the 5th & 6th grade boys and girls basketball tournament on March 24, 2012.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to ratify the APPR that the Teachers' Union and Administration signed off on February 15, 2012.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to keep the Senior Citizen's Exemp. same the income limit for Senior Citizen's Exemptions.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to re-enter into Enter Exec. executive session at 9:52 p.m. for discussion of the following that was inadvertently Session forgotten during the previous executive session:

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- i. CSE

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:54 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to re-enter Enter Exec. into executive session at 9:56 p.m. for discussion of: Session

- a. matters which will imperil the public safety if disclosed;
- b. any matter which may disclose the identity of a law enforcement agent or informer;
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- i. CSE

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 10:22 p.m.

ADJOURN: A motion was made by Randy VanBrocklin, seconded by Amanda Fuller to adjourn the meeting at 10:22 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	Hale - Absent	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Sherry L. Shattuck
Acting Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
March 5, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on March 5, 2012, at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Ron Burke, Michelle Varian, Lisa Powers, and 21 district residents and students.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Mrs. Lisa Powers was in attendance to discuss a concern regarding cheerleading. Mrs. Powers asked where the \$200 check from the North Country Savings Bank sent to the cheerleaders. Ms. Kelly stated that the check came to the school. Mrs. Powers asked why the check was being sent back. She noted that the cheerleaders should be allowed to use that money. Mrs. Hogle noted that the district knew nothing about this solicitation. Mrs. Powers said the coach gave permission to send this letter out. Mr. Coller noted that fundraising is approved by the district. He noted that school letterhead should not be used without administrative permission. Mrs. Powers noted that school letterhead was not used but that a Cougar letterhead was used. Mr. Coller noted that this practice does not look professional.

Mrs. Connie Bessette noted that at the last meeting it was stated that the fund balance is \$4.2 million dollars. Mrs. Bessette asked how the fund balance increased to \$4.2 million when last June it was stated to be \$2.5 million dollars. Mrs. LaSala noted that those two figures represent the reserved and unreserved fund balances. Discussion took place regarding the differences between reserved and unreserved fund balances and how they increase and decrease throughout the year. Mrs. Bessette then asked with Mr. Burke leaving our district to take another job, if the public would be allowed to enter into the discussion as to whether or not another administrator replace that position. It was noted that this is a board of education topic.

Mr. Matt VanBrocklin asked if the unreserved fund balance is \$3.3 million dollars. Mrs. LaSala noted that was an educated guess. Mr. VanBrocklin asked if that was above the allowable 4% and it was stated that it is above the 4%. He then asked why we cut jobs last year and why we will lose more jobs this year if we are above the 4% allowable amount. He noted that this is for a rainy day and he feels it's raining. Mrs. Hogle noted that the district sued \$729,000 from the fund balance towards the 2011-2012 budget. Mr. VanBrocklin then asked if he could get answers to his other questions he e-mailed earlier. Mrs. Hogle noted that she had written answers to some of his questions and other answers will be discussed tonight during the meeting. He asked that student programs not be cut further. He noted that last year the pool plan was cut with statements that it wouldn't affect students and the plan in place now has affected students this year.

Mr. Randy VanBrocklin asked how the board members felt about the Clifton-Fine proposal to have closed-door meetings. He noted that he is not in favor of that, but will only be involved in open door committee meetings. Mr. O'Brien and Mr. Coller concurred. Ms. Kelly explained that C-F was only interested in board members serving on the committees and did not want department heads involved in those discussions. The board members agreed that we only want to be a part of open meetings, with department heads. After discussion they noted that they were not willing to pursue talks with Clifton-Fine. Mrs. Hogle asked Mr. O'Brien to explain his telephone call to her. Mr. O'Brien noted that he spoke with Richard Hamilton, the H-D BOE President, who would like to discuss sharing some services. The board felt they should pursue initial discussions with Hermon-DeKalb.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of February 21, 2012.
02/21/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$192,348.18
 School Lunch Fund - \$5,698.98
 Capital Fund - \$260.49

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to accept the Intern. reports from the Internal Claims Auditor, dates March 1, 2012, and on file in the Claims business office. Auditor

Reports	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to accept the Budget. budgetary transfer report dated January 31, 2012, as on file in the business office. Transfer

Report	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the Treas. treasurer's report dated January 31, 2012 and on file in the business office. Report

General Fund - Checking - \$2,464,388.41
 General Fund - Class - \$674,856.22
 School Lunch Fund - Checking - \$1,681.12
 School Lunch Fund - Class - \$30.36
 Federal Fund - Checking - \$(11.75)
 Trust & Agency - Checking - \$(12,663.07)
 Capital Fund - Checking - \$48,841.16
 Capital Fund - Class - \$0.00
 Debt Service Fund - \$270,783.33
 Payroll Checking - \$493,952.82
 Employee Benefit Reserve - \$586,814.28
 Tax Certiorari Reserve - \$33,672.18
 Insurance Reserve Fund - Class - \$37,357.36
 Unemployment Ins. Reserve. - Class - \$297,008.07
 Expendable Trust Fund - Class - \$104,013.61
 Non-expendable Trust Fund - Class - \$134,264.11

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to award Award the bid for Diesel Fuel to MX Petroleum, at a fixed / fluctuated price of \$3.6780/gallon Diesel aggregate, for the 2012-2013 school year. Fuel Bid

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to award the #2 Fuel Oil to MX Petroleum, at a fixed / fluctuated price of \$3.5880/gallon for the 2012-2013 school year.

Mr. Brewer inquired how full our tanks are at this point.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Ms. Kelly noted that the APPR we have approved for teachers is not the same as needs to be adopted for principals. She asked for input from the principals and she will make a selection to present to the Board for their approval. She noted that she will probably choose the rubric that the majority of the county is using. Mr. VanBrocklin inquired if this is part of the Governor's mandate and it is. Ms. Kelly noted that although we are working on implementing it, that specific training will not be offered before the end of the school year. Ms. Kelly reminded the BOE members of the April 5, 2012 BOCES Annual Meeting, which Mrs. Hogle and Mrs. Fuller have signed up to attend.

Mr. Burke noted that next Thursday there is a half day for students with Parent/Teacher conferences scheduled for the afternoon/evening. He noted he will be holding the second SES (Supplemental Educational Services) Fair whereby free tutoring is provided and also mandated. The Parents' Association Book Fair is next week and next Tuesday & Wednesday we will be hosting Grandparents' Breakfasts.

Mrs. Varian noted upcoming parent/teacher conferences and the 8th grade planning night. She discussed a recent music resident program at E-K funded by a private donor and shared with nearby Clifton-Fine. This program was good exposure for our students. She discussed student behavior regarding respect to the performers during these performances and our students' brainstorm session to address this topic to improve respect in our school.

Ms. Kelly noted that the normal protocol for board petitions is determined by the Annual Meeting Notice, which this year would be on March 31, 2012, which is a Saturday. Therefore, petitions for board seats will be available on Friday, March 30, 2012 and will be due back to the district clerk on April 16, 2012. The All-American Volleyball Camp will be hosted here and the group has provided an insurance certificate for when they come. She noted that the new policy manuals have arrived and that the BOE needed to form a committee to go through the policies and recommend their acceptance. The entire policy manual needs to be accepted in its entirety. Mrs. Fuller, Mr. VanBrocklin, Mr. O'Brien volunteered to be on this committee. Ms. Kelly then noted that the NERIC Computer Representatives have been Chris Baxter and Bob Ludlam. Mr. Ludlam is taking a new position. Mr. Baxter will continue to be here Tuesdays & Thursdays, but various people will be filling in for the other three days. The School-Based Health Clinic will be closing as of June 30, 2012, as the Carthage Area Hospital is closing 12 school clinics. They state they are losing money on the school clinics, even with the grant funding provided to the school clinics. We stayed with Carthage Area Hospital as our provider two years ago and to have another provider, this will be re-bid through the State. Carthage has stated they will sell or rent the equipment they have on-site. The Physician's Assistant currently assigned to the clinic will be going on maternity leave very soon and we are not sure they have someone to cover for the remainder of the school year. With the closing of the clinic, we will lose the services of the mental health worker, who has a large caseload of 20 patients. Ms. Kelly then reminded everyone of the Public Forum on March 14, 2012 from 6:30-8:00, facilitated by Stephen Todd, Nicole Ashley, and our Student Government leaders. The Kaleidoscope concert will be held March 13, 2012 at 7:00 pm. She noted that possible upcoming negotiations dates are March 21 and March 28. She stated that the swimming pool schedule is established between the administration and physical education department each year. This year's swimming schedule for students is the exact same schedule as last year. All elementary classes received 10 weeks of instruction while all high school classes received 7 weeks of instruction. The lifeguard course is still being offered this year, which is identical to last year. She further noted that we have only used student lifeguards on two occasions and student lifeguards were used for the swim team practices. Our current lifeguard works 17 hours per week the majority of the time. Our current custodial staff has picked up all the cleaning and maintenance of the swimming pool area. Ms. Kelly noted that this is the third time it has publicly been stated by a community member at a board meeting that students are receiving less swimming instruction, which isn't true and anyone is welcome to examine the schedules from this year to last year.

Ms. LaSala discussed a change in the CLASS, which is our investment company. She noted that the board needs to approve an amendment for these investments, but by going with this new company, we should start to receive some interest on our investments. The Town of Potsdam has agreed to be named the lead agency for this investment. She explained that all schools who deal with CLASS must approve this amendment. The Board members asked Ms. LaSala to run this by our school attorney for his opinion.

Ms. Kelly noted that the second draft of the budget has been completed, as we have received finalized numbers for some bids, so we've included these new numbers in this draft. Ms. LaSala discussed the changes from the recent bid awards and the finalization of the BOCES budget, which has resulted in a reduction in spending of \$145,120. She noted that she underestimated the amount of state aid our school would receive, as she is usually conservative. This leaves the current draft with no budget gap at this point. Mr. O'Brien asked if the Suburban vehicle we own could be used for driver education. Ms. Kelly noted that it is pretty beat up and could not be used for this purpose. Mr. O'Brien inquired about numbers for totally putting the business office with CBO. Ms. Kelly noted that she could not support that at this time. Ms. Kelly then noted that we have four applications for an Interim Principal and noted that the Board needs to decide what we are going to do in this area. She noted that in the current draft of the budget, we have dropped the elementary principal's salary to that of an entry-level salary. Much discussion took place on having a Dean of Students versus an administrator and the different duties allowed with each position. Mr. Burke was asked many questions about the different duties involved with the elementary at this point in time. He noted that with the serious number of mandates involved with being a school in need of improvement, it would be difficult for someone else to pick up those duties, along with his reservations about the Title grant responsibilities if the position were not filled. Ms. LaSala discussed the revenue section of the draft budget. She noted that she was giving three different figures for the board to consider, a 3.06% tax levy increase, compared to a 2% and a 0%. She noted that all three scenarios are balanced at this point, using the same amount from the fund balance as last year. She also stated that estimating state aid is a gamble every year, as the state can come back at a later date and recall some of what they have promised.

Ms. Kelly noted that the budget committee will be meeting next week. One area they may examine is the cost to share a cafeteria manager. It was discussed that having an independent firm come in to audit the cafeteria is a good idea. This would provide us with an overall cost analysis of the program.

The topic of having the CBO become full-time was discussed. Ms. LaSala's services would remain the same and we would share our business office clerk with another school. There doesn't appear to be much savings until the second year, when the aid on the positions kicks in. Mr. Brewer inquired if this meant us changing from two business office employees to three and the answer was yes. Our current clerk would only do accounts payable and CBO would send someone else in two days per week to complete payroll. Mrs. Fuller noted that she was here previously when we were 100% CBO and she is not in favor of that decision. She noted that in her opinion they have not met their obligations this year and our previous relationship was a disaster. She felt that previously they didn't follow through and she noted that the current business manager is not here as often as we were promised. She felt strongly that we should have our own person here every day to watch out for our interests, based on her past experience. Mr. VanBrocklin asked if CBO is 100% in other schools and Ms. LaSala noted that they are 100% in six other schools. Mr. Averill asked what the district would be unhappy with, or what could go wrong. Some board members again expressed that our past experience wasn't satisfactory and it was good to have someone here for consistency. Mr. O'Brien asked about getting an audit of the cafeteria operations. Ms. Kelly noted that she has asked the business office to compile a decade of cafeteria hours worked to see if they have increased or decreased over the years, versus the decrease in the number of students. She noted that we are looking to see if there are extra hands on duty in there. Mr. O'Brien noted that he looks at menus from other schools and they seem to offer more homemade items than our school does. He felt if it doesn't come out of a can, we don't serve it. He asked why we don't make some items and why we serve others. Ms. Kelly explained that crustables, for example, are on state bid and our government allotment of peanut butter and jelly. It was also discussed that the lines are not physically set up correctly and weren't from the construction phase.

Ms. Kelly noted that one of the last items for discussion was whether to eliminate the elementary principal position. Mrs. Fuller noted that she feels we should get the interim elementary principal in as soon as possible. She noted our efforts to move forward with the mandates in being named

a SINI. Mr. VanBrocklin asked what a Dean of Students position is. It was explained that a Dean of Students is not an administrator. They can handle student discipline, but not teacher evaluations. Mr. Burke noted that the new process of APPR for evaluations of teachers will take 6-8 hours per teacher. If the elementary principal is not replaced, each administrator will do approximately 35 evaluations, rather than 23. The curriculum for math and ELA in the elementary requires great attention to raise our test scores. We currently need to adopt the common core state standards in the next two or more years. Grades 5 & 6 have completely overhauled ELA; not only how they teach it, but what they teach. He noted that this needs to be lead by a Principal. The old programs have to now be correlated with the Common Core Standards, prior to industry gearing up for new curriculum materials and textbooks. He also noted that most special education students are identified while in the elementary school. Many of these students require RTI (Response to Intervention) services, which the principal coordinates with the teachers. He also noted that the CEP (Comprehensive Education Plan) needs to be implemented. We need to have data driven instruction. It is still to be determined what local assessments will be used and we need to implement differentiated instruction and the training that goes along with that instruction.

Mrs. Varian noted that the curriculum in grades 7 & 8 needs to relate to what Ron's teachers are doing. However, in 9-12, this is more departmentalized. She noted that the 9-12 Common Core Standards are going to be implemented next year. SLOs (Student Learning Objectives) are what is new to the high school. The high school is more specialized. The principal has to oversee SLOs in Physics, in Agriculture, in Chemistry, in Social Studies, etc. It was discussed whether we should look at a combination of a Dean of Students/Curriculum Coordinator, however, a curriculum coordinator is an administrative position. Currently our Title services are done in-house. This service at BOCES is \$18,000, but it is aidable. The summer work for the title grants is massive. However, with us being a School in Need of Improvement, there will be new grant work to be added.

Ms. Kelly noted that four individuals submitted applications for the interim position and the board agreed to form a committee to review these applications. It was discussed that we need to move the administration of the Title services back to BOCES.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to enter into Enter Exec. executive session at 9:15 p.m. for discussion of:
Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

The Board reentered regular session at 10:17 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Joseph Thomas to approve the CSE programs recommended by the CSE for students #0107, #1265, #1019, #2068, #1293, #1333, #1409, & #1735.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Ms. Kelly discussed our current bus trip to Rome School of the Deaf and that she will be contacting Gouverneur to discuss an increase in transporting their student on our bus.

Mr. Burke discussed other districts who use BOCES for the comprehensive Title Services and they are on par with where we are in the process.

ADJOURN: A motion was made by Randy VanBrocklin, seconded by Amanda Fuller to adjourn the meeting at 10:20 p.m.

Averill - Yes
Hogle - Yes

Brewer - Yes
O'Brien - Yes

Coller - Yes
Thomas - Yes

Fuller - Yes
VanBrocklin - Yes
Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
March 19, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on March 19, 2012 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Ron Burke, Michelle Varian, Carol LaSala, Heather Harrison, and approximately 14 district residents.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to enter into executive session at 7:02 p.m. for discussion of:

Session

- ☒ the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, or employment of a particular person or corporation.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

The Board reentered regular session at 7:08 p.m.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Tina Brown addressed the board regarding funding for the summer recreation program. The board responded that if the budget passes the funding will be available. However, if there is another contingent budget, the funds cannot be guaranteed to be available.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of March 5, 2012.

03/05/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to accept Pay. of the following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$164,115.71
School Lunch Fund - \$7,119.69
Special Aids Fund - \$5,041.20

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to accept the Claims Claims Auditor reports dated March 15, 2012 and on file in the business office.

Auditor

Reports	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin
BUS RESOLUTION OF THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL
PURCH. SCHOOL DISTRICT DATED March 19, 2012, FOR THE ISSUANCE OF SERIAL BONDS

AND/OR STATUTORY INSTALLMENT BONDS AND BOND ANTICIPATION NOTES AND RENEWALS THEREOF IN ANTICIPATION THEREOF IN AN AMOUNT NOT TO EXCEED THE SUM OF \$321,000.00 TO FINANCE THE PURCHASE OF Three (3) 66-PASSENGER SCHOOL BUSES FOR THE DISTRICT

WHEREAS, the Board of Education of the Edwards-Knox Central School District has heretofore at this meeting adopted a resolution authorizing the issuance of Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof for the purpose of financing the purchase of three (3) 66-passenger school buses; and WHEREAS, the Board of Education now desires to provide for authorization to issue Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof, and other matters in connection therewith:

BE IT, this 19th day of March 2012,

RESOLVED, by the Board of Education of the Edwards-Knox Central School District of the County of St. Lawrence, New York, as follows:

Section 1. Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof in an amount not to exceed \$321,000.00 shall be issued by the Edwards-Knox Central School District for the purpose aforesaid and in anticipation of the sale of such bonds of the Edwards-Knox Central School District and bond anticipation notes and renewals thereof in an amount not to exceed \$321,000.00 heretofore authorized by a resolution adopted at this meeting entitled:

RESOLUTION OF THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT DATED March 19, 2012, FOR THE ISSUANCE OF SERIAL BONDS AND/OR STATUTORY INSTALLMENT BONDS AND BOND ANTICIPATION NOTES AND RENEWALS THEREOF IN ANTICIPATION THEREOF IN AN AMOUNT NOT TO EXCEED \$321,000.00 TO FINANCE THE PURCHASE OF THREE(3) 66-PASSENGER SCHOOL BUSES FOR THE DISTRICT.

Section 2. The plan of financing such object or purpose is by the issuance of Serial Bonds and/or Statutory Installment Bonds and Bond Anticipation Notes and renewals in anticipation thereof of said Edwards-Knox Central School District in an amount not exceeding the sum of THREE HUNDRED AND TWENTY ONE Thousand & no/100 Dollars (\$321,000.00), which is hereby authorized pursuant to the provisions of the Local Finance Law of the State of New York. Such Notes and/or Bonds are to be payable from amounts which shall annually be levied on all the taxable real property of said Edwards-Knox Central School District and the faith and credit of said Edwards-Knox Central School District are pledged for the payment of said Serial Bonds and/or Statutory Installment Bonds and Notes and renewal notes in anticipation thereof and the interest thereon.

Section 3. It is hereby determined that the period of probable usefulness of such object or purpose is five (5) years pursuant to Section 11.00 of the Local Finance Law of the State of New York.

Section 4. Subject to the provisions of the Local Finance Law of the State of New York, the power to authorize the issuance of Serial Bonds and/or Statutory Installment Bonds and to sell Bond Anticipation Notes in anticipation of the issuance and sale of the Serial Bonds and/or Statutory Installment Bonds herein authorized, including renewals of such Notes, is hereby delegated to the President of the Board of Education of the Edwards-Knox Central School District. Such Serial Bonds and/or Statutory Installment Bonds and Notes issued in anticipation thereof shall be of such terms, forms, contents and shall be sold in such manner as shall be prescribed by the President of the Board of Education of the Edwards-Knox Central School District, consistent with the provisions of the Local Finance Law of the State of New York.

Section 5. The validity of such Serial Bonds and/or Statutory Installment Bonds and any Notes and/or renewals thereof issued in anticipation thereof may be contested only if:
1. such Serial Bonds and/or Statutory Installment Bonds or any Bond Anticipation Notes or any renewals of such Notes are authorized for an object or purpose for which said

- School District is not authorized to expend money; or
2. the provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
 3. such Serial Bonds and/or Statutory Installment Bonds or Bond Anticipation Notes or any renewals of said Notes are authorized in violation of the provisions of the Constitution.

Section 6. This resolution is subject to approval by the qualified voters of the Edwards-Knox Central School District at a meeting thereof to be held on May 15, 2012.

Discussion took place on the structuring of the votes and whether or not to separate each vehicle or group them.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill **RESOLUTION OF VAN PURCH. THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT DATED MARCH 19, 2012, FOR THE ISSUANCE OF SERIAL BONDS AND/OR STATUTORY INSTALLMENT BONDS AND BOND ANTICIPATION NOTES AND RENEWALS THEREOF IN ANTICIPATION THEREOF IN AN AMOUNT NOT TO EXCEED THE SUM OF \$23,000.00 TO FINANCE THE PURCHASE OF ONE (1) 7-PASSENGER SCHOOL VAN FOR THE DISTRICT**

WHEREAS, the Board of Education of the Edwards-Knox Central School District has heretofore at this meeting adopted a resolution authorizing the issuance of Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof for the purpose of financing the purchase of one (1) 7-passenger school van; and WHEREAS, the Board of Education now desires to provide for authorization to issue Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof, and other matters in connection therewith:

BE IT, this 19th day of March 2012,

RESOLVED, by the Board of Education of the Edwards-Knox Central School District of the County of St. Lawrence, New York, as follows:

Section 1. Serial Bonds and/or Statutory Installment Bonds and Notes and renewals thereof in anticipation thereof in an amount not to exceed \$23,000.00 shall be issued by the Edwards-Knox Central School District for the purpose aforesaid and in anticipation of the sale of such bonds of the Edwards-Knox Central School District and bond anticipation notes and renewals thereof in an amount not to exceed \$23,000.00 heretofore authorized by a resolution adopted at this meeting entitled:

RESOLUTION OF THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT DATED MARCH 19, 2012, FOR THE ISSUANCE OF SERIAL BONDS AND/OR STATUTORY INSTALLMENT BONDS AND BOND ANTICIPATION NOTES AND RENEWALS THEREOF IN ANTICIPATION THEREOF IN AN AMOUNT NOT TO EXCEED \$23,000.00 TO FINANCE THE PURCHASE OF ONE (1) 7-PASSENGER SCHOOL VAN FOR THE DISTRICT.

Section 2. The plan of financing such object or purpose is by the issuance of Serial Bonds and/or Statutory Installment Bonds and Bond Anticipation Notes and renewals in anticipation thereof of said Edwards-Knox Central School District in an amount not exceeding the sum of Twenty-Three Thousand & no/100 Dollars (\$23,000.00), which is hereby authorized pursuant to the provisions of the Local Finance Law of the State of New York. Such Notes and/or Bonds are to be payable from amounts which shall annually be levied on all the taxable real property of said Edwards-Knox Central School District and the faith and credit of said Edwards-Knox Central School District are pledged for the payment of said Serial Bonds and/or Statutory Installment Bonds and Notes and renewal notes in anticipation thereof and the interest thereon.

Section 3. It is hereby determined that the period of probable usefulness of such object or purpose is five (5) years pursuant to Section 11.00 of the Local Finance Law of the State of New York.

Section 4. Subject to the provisions of the Local Finance Law of the State of New York, the power to authorize the issuance of Serial Bonds and/or Statutory Installment Bonds and to sell Bond Anticipation Notes in anticipation of the issuance and sale of the Serial Bonds and/or Statutory Installment Bonds herein authorized, including renewals of such Notes, is hereby delegated to the President of the Board of Education of the Edwards-Knox Central School District. Such Serial Bonds and/or Statutory Installment Bonds and Notes issued in anticipation thereof shall be of such terms, forms, contents and shall be sold in such manner as shall be prescribed by the President of the Board of Education of the Edwards-Knox Central School District, consistent with the provisions of the Local Finance Law of the State of New York.

Section 5. The validity of such Serial Bonds and/or Statutory Installment Bonds and any Notes and/or renewals thereof issued in anticipation thereof may be contested only if:

1. such Serial Bonds and/or Statutory Installment Bonds or any Bond Anticipation Notes or any renewals of such Notes are authorized for an object or purpose for which said School District is not authorized to expend money; or
2. the provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
3. such Serial Bonds and/or Statutory Installment Bonds or Bond Anticipation Notes or any renewals of said Notes are authorized in violation of the provisions of the Constitution.

Section 6. This resolution is subject to approval by the qualified voters of the Edwards-Knox Central School District at a meeting thereof to be held on May 15, 2012.

Averill - Yes
Hogle - Yes

Brewer - Yes
O'Brien - Yes

Coller - Yes
Thomas - Yes

Fuller - Yes
VanBrocklin - Yes
Motion Carried

There was discussion regarding the Biomass boiler having to be shut down early this year due to the warm outside temperatures.

The Kindergarten Entrance Age policy was discussed. It was noted that a child has to be five years old by December 1, 2012 to enroll in Kindergarten. Ms. Kelly asked the board members to consider if they wanted to support this policy or look at changing it. The consensus was that this policy should remain in affect as is. It was felt that someone could attempt to make a case to have the policy changed every year.

Mr. Burke noted that the Book Fair was held last week, organized by the Parents' Association. He noted that Tuesday and Wednesday were Grandparents' Breakfast and he expressed his thanks to Mrs. Whitmarsh and the cafeteria staff for their extra efforts for this event. He discussed recent APPR Training and his concerns with the workload placed on district personnel from these evaluations.

Mrs. Varian discussed the APPR training and SLOs (Student Learning Objectives). She noted that although this is a massive undertaking, it will likely produce good outcomes when it comes together. She discussed a visitation to Colton-Pierrepont by herself and two other high school teachers regarding each 9th and 10th grade student having a laptop/netbook. She noted that C-P had researched this for two or three years and it goes away from purchasing textbooks and instead going with e-textbooks. She felt that many of our high school staff are already using the technology needed for these types of lessons. This would eliminate the need for computer labs and instead the district would be purchasing laptops. She also noted that C-P uses Facebook as a lesson in self-discipline. If students live where there is 3G service, they have access to the Internet for two years for free. She noted that C-P cut back tremendously on the amount of paper used in the building. She then discussed PLATO Solutions and a credit recovery program for students. This is an online curriculum and assessment program. This could allow for a Pre-GED program, as well as blended learning. There are different ways to structure payment for these programs, such as \$600 per student for the year, or purchasing one seat that could service 8 or more students, or paying by the course at \$200 per student. You could also pay \$2,000 for ten seats for a year. This is not currently in our budget but is something to think about that could help with AIS and allow students to be more ready to move on. Mr. VanBrocklin expressed concern about the cost benefits and Mr. Thomas noted that there is definitely a need, but how effective are the results from this type

of instruction.

Ms. Kelly discussed upcoming BOE committee dates for budget, negotiations and hiring. She noted that the district's e-mail server motherboard had been fried from a power interruption over the weekend. This should be up and running in a couple of days. March 29th is the Open House at BOCES from 2:00-4:00 and 6:00-8:00 pm. She noted that a few titles have to be changed for the remainder of the school year with Ron's departure (McKinney Vento Coordinator and Alternate Check Signer). She discussed the results of the recent community forum. She noted the BOE's and administrator's absence from the forum so that the community felt free to speak their opinions. This is also why neutral personnel from BOCES ran the forum. She would like to discuss with the BOE what our next step will be using this information. She noted that we will be asking to appoint a Marching Band Director later this evening and we will be advertising for a Color Guard director in the near future. She then discussed a new draft of the proposed 2012-2013 budget. This is a \$12,391,242 budget, using \$751,368 from the fund balance to balance the budget. She noted many areas of change that has been questioned in the past, including legal fees, testing coordinators, Title I moving back to BOCES, adding lifeguards for one Sunday per month for community swimming, running the swimming pool during the summer months for the recreation program, Teaching Regular School (with the expiration of the Stimulus funds), Title I Model Schools, School Improvement plan, CSE Chairperson contractual increase, Summer Agriculture decrease, switching to School Tool from Web2School for a Student Data program, School Nurse summer hours, decrease in transportation costs from a lower Transportation Supervisor salary, an increase in transportation salaries due to added special education runs, increased telephone costs, a reduction in the lawn tractor, and elevator maintenance costs being contractual. Mr. VanBrocklin asked about an increase in elementary teacher salaries which Ms. Kelly will investigate, but guesses is caused from the end of the federal stimulus program. Mr. Averill asked about the decrease in the library expenses, which is due to the librarian's part-time hours this year. The revenues for this budget were also discussed. Ms. Lasala discussed the adjustments in state aid and explained the different proposals for the tax levy of 3.06%, 2% and 0%. She noted that the Governor's proposal for the budget was used. She also noted that state aid is expense driven and reminded the board members that \$727,863 from the fund balance would be needed to balance this budget. It was discussed that the legislators are supposed to increase state aid to schools, but the state budget has not yet been passed. Ms. LaSala noted that foundation aid has been locked since 2008, but our expenses have not been locked. Ms. Kelly noted that the Board would have to decide about a proposed levy. Mrs. Fuller inquired where the \$200,000 went in our budget. Ms. LaSala noted it went to the gap elimination aid adjustment. Ms. Kelly again asked what the board would like to see for numbers for the levy. Mr. O'Brien noted that we are better off going with 3% this year. Ms. LaSala reminded the board that you need to pass your budget with a super majority, which is 60% of the people voting. She noted that a tax levy of 2.96% is 50% plus one person to pass. Mr. Collier stated that if you don't raise taxes this year, you hurt yourself for the subsequent years to follow. Mrs. Fuller asked if 2% raises \$34,000 across the district and it was noted yes. Mrs. Fuller feels the tax levy should be 2% and Mr. Averill agreed with her. Mr. Brewer disagreed, feeling the taxpayers need a break from tax increases. He felt if we needed another \$34,000, we should take it from the fund balance. He felt we would get more yes votes with a 0% increase. Mr. VanBrocklin noted that \$34,000 spread across all the taxpayers in the district doesn't seem like too much. He noted the district's track record of good budgets but could agree with 0%. Mrs. Hogle inquired what the fund balance was after we use \$728,000 and Ms. LaSala noted about \$2.4 million unreserved. Mr. O'Brien stated that a 2% increase could save a job. Mr. Collier agreed with Mr. O'Brien. Tom also noted that \$34,000 could save a program for students. Mr. Collier agreed that saving a job is worth it. Although he likes the idea of 0%, to plan to save a job is important as well. Mr. Brewer asked if we go with a 0% tax levy, what does it do to next year's cap. Ms. LaSala noted that it would be the same at this year's start. Mr. Thomas noted his pleasure at seeing no short-fall with this budget. He noted as a taxpayer he likes 0%, but as a board member, he is in favor of 2%. Mrs. Hogle agreed that the board should look ahead to the future in deciding, especially when this brings back driver education, summer recreation, and community pool hours. Ms. Kelly noted that within this budget is a starting salary for an elementary principal. She asked everyone's position on this topic. Mr. Collier noted that he can't see how two people can fulfill the new observations when it is estimated to take 10 hours per evaluation. He noted that a Dean of Students cannot do evaluations and he is leaning towards replacing the elementary principal. He noted that some of our state aid is tied to implementing these programs correctly. Mr. VanBrocklin noted that this feels like the wrong time to go light with administration. Mrs. Hogle reminded board members that when the job doesn't get done, the board is responsible for not complying with regulations. Mr. Thomas asked if money spent on a Dean of Students would be money wisely spent and thought probably not. Mr. Averill felt it was

important to discuss sharing a principal with Hermon-DeKalb. Mr. O'Brien asked how that would work and if someone could spend half days in each district. Ms. Kelly noted that it is education law to have a full-time principal in the school building, so that would require H-D adding a half-time principal, as they only currently employ one. Mr. O'Brien asked if H-D wanted a joint meeting with our board. Ms. Kelly responded that they did not want a full board meeting, but rather a committee meeting to discuss shared services. She was instructed to pursue this joint committee meeting. She then asked for volunteers to be on the committee.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to enter Re-Enter Exec. into executive session at 8:38 p.m. for discussion of:
Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, or promotion of a particular person or corporation; and CSE reports

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

The Board reentered regular session at 9:04 p.m.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to appoint McKinney Samantha Deleel as the coordinator for the McKinney-Vento Act for the remainder of Vento the 2011-2012 school year.
Coord.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to appoint Michelle Alt. Varian as the alternate check signer for the remainder of the 2011-2012 school year.
Check

Signer	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Chris Averill, seconded by Randy VanBrocklin to approve Substitutes the following additions to the 2011-2012 substitute lists:

Volunteer: Kevin Gotham
Bus Monitor: Eric Goodfriend

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Joe Thomas to accept the CSE programs recommended by the CSE for students #2067, #0094, #1813, #1579, #1554, #1431, #1614, #1309, #1296, #1282, #1343, #1267, #1246, & #1615.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to accept the CPSE programs recommended by the CPSE for student B.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Joseph Thomas to grant tenure to Ronald Burke, in the area of school administration, effective September 1, 2012.

Burke

Prin.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

Mrs. Fuller thanked Mr. Burke for his dedication throughout his time at E-K and wished him luck in his new position, which was endorsed by the other board members. Mr. Burke expressed his thanks for the opportunity to work at Edwards-Knox and for the support he has felt from his fellow administrators, the board of education and the staff.

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill, upon the recommendation of the Superintendent of Schools, to appoint Heather Harrison to the probationary position of Marching Band Director, effective April 1, 2012, at a salary of \$3,558.

March.

Band Dir.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
				Motion Carried

ADJOURN: A motion was made by Amanda Fuller, seconded by Chris Averill to adjourn the meeting at 9:10 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Special Meeting
March 26, 2012

The Special meeting of the Edwards-Knox Central School Board of Education was called to order at 6:00 p.m. by President Teresa Hogle on March 26, 2012 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, and Joseph Thomas. Also present were: Sue Kelly, Kay Amo, and Stacia Kroniser (6:41).

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to enter into executive session at 6:01 p.m. for discussion of:

Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
			Motion Carried

The Board reentered regular session at 6:40 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller, upon the recommendation of the Superintendent of Schools, to appoint Lauren Shuman to the position of Interim Elementary Principal, effective March 29, 2012, at a salary of \$375 per day for those days worked.

Elem. Prin.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller, WHEREAS, a particular employee, currently employed by the Edwards-Knox Central School District, has engaged in conduct that raises concern about that employee's physical and/or mental capacity to perform that employee's duties; and

Section 913

WHEREAS, it appears that such conduct might continue; and

WHEREAS, this conduct might adversely affect the students of the Edwards-Knox Central School District; and

WHEREAS, the Edwards-Knox Central School District is concerned about the ability of a particular employee to perform that employee's duties; be it hereby

RESOLVED, that in accordance with Section 913 of the New York State Education Law, the particular employee is hereby required and directed to submit to a comprehensive examination by a medical inspector to be designated by the Superintendent of Schools, at one or more mutually convenient times and dates, so that said medical inspector may determine the particular employee's capacity to perform that employee's duties. The Superintendent of Schools shall inform the particular employee of this resolution.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
			Motion Carried

ADJOURN: A motion was made by Joe Thomas, seconded by Amanda Fuller to adjourn the meeting at 6:42 p.m.

Averill - Yes
Hogle - Yes

Brewer - Yes
O'Brien - Yes

Coller - Yes
Thomas - Yes

Fuller - Yes
VanBrocklin - Absent
Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
April 2, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on April 2, 2012, at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Michelle Varian, Lauren Shuman, and 9 district residents.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Ms. Kelly introduced Mrs. Lauren Shuman, the interim elementary principal to the board members present. Mrs. Shuman expressed her gratitude for being appointed and noted that her first day went well.

Discussion of Board Member Issues: Mrs. Hogle inquired how the Close-Up trip is going. Mrs. Varian noted that they are taking the trip after the school year and are in a fundraising phase.

RESOLUTION: A motion was made by Lynn Coller, seconded by Rick Brewer to approve the Minutes minutes of March 19, 2012.

03/19/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Minutes minutes of March 26, 2012 special meeting.

03/26/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to accept the Pay. of following warrants on file in the Business Office, as reviewed and recommended for Warrants payment by the Claims Auditor:

School Lunch Fund - \$5,540.13
General Fund - \$173,655.68
Special Aid Fund - \$13,163.22
Trust and Agency Fund - \$250.00

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to accept the Budget Budget Transfer & Budget Status Reports of February 29, 2012, as presented and Transfer on file in the Business Office.

& Status

Reports

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to accept Treas. the Treasurer's report dated February 29, 2012, as presented and on file in the Report Business Office.

General Fund - Checking- \$2,759,544.83
General Fund - Class - \$112,879.31

School Lunch Fund - Checking - \$(5,423.64)
 School Lunch Fund - Class - \$0.00
 Federal Fund - Checking - \$440.66
 Trust & Agency - Checking - \$(4,676.77)
 Capital Fund - Checking - \$48,843.10
 Capital Fund - Class - \$0.00
 Debt Service Fund - \$270,783.33
 Payroll Checking - \$493,952.82
 Employee Benefit Reserve - \$586,814.28
 Tax Certiorari Reserve - \$33,672.18
 Insurance Reserve Fund - Class - \$37,357.36
 Unemployment Ins. Reserve. - Class - \$297,008.07
 Expendable Trust Fund - Class - \$104,013.61
 Nonexpendable Trust Fund - Class - \$134,264.11

Averill - Absent	Brewer -	Coller -	Fuller -
Hogle -	O'Brien - Absent	Thomas - Absent	VanBrocklin -
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Amend amendment dated as of April 23, 2012 to the Cooperative Liquid Asset Securities Municipal System Municipal Cooperation Agreement, as amended and restated as of October Cooperat. 20, 1999:

Agree. The Municipal Cooperation Agreement references above is hereby amended so that it shell now be by and between the Village of Potsdam and the Participants thereto. In addition, the following definitional changes are made:

Section 1, The definition of "Investment Advisor" means the investment advisor with which the Governing Board has contracted to serve in such capacity under the Agreement.

The definition of "Lead Participant" means the Village of Potsdam, but solely in its capacity as Lead Participant hereunder and not individually.

The definition of "Services Agreement" means the agreement between the Governing Board and the Investment Advisor, as the same may be amended from time to time, providing for administrative and investment advisory services to the Governing Board.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to accept Claims the Claims Auditor Reports dated March 29, 2012, as presented and on file in the Auditor Business Office. Reports

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the St. Mary's transportation requests from St. Mary's School for the 2012-2013 school year for Transp. Grace Sawyko and Morgan Hopper. 2012-2013

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve May Unused 25, 2012, May 29, 2012, and June 22, 2012, as give-back unused snow days. Snow Days

Averill - Absent
Hogle - Yes

Brewer - Yes
O'Brien - Absent

Coller - Yes
Thomas - Absent

Fuller - Yes
VanBrocklin - Yes
Motion Carried

Mrs. Varian discussed a recent RTI workshop for the middle level faculty and students. She noted the three policy committees she is working on and the need for more community involvement. She discussed Thursday being the end of the quarter, which is a half day for students and will be used as a community service day, similar to last year. This year's community service projects will include: the musical cast performing skits at some United Helpers facilities, a blood drive, cards and care packages for veterans and wounded soldiers, the spring olympics, collecting food for local food pantries at Save-A-Lot, clearing trails at Huckleberry and Moon Lakes and clearing debris from a local cemetery. Mr. VanBrocklin inquired how many students are involved in these projects and Mrs. Varian noted that it depends on the number of students who attend school. She also noted that everyone is strongly encouraged to attend these events, as it is important to learn that giving back to your community is vital.

Mrs. Shuman indicated that she was enjoying familiarizing herself with the building operations.

Ms. Kelly discussed the results from the community forum. She asked the board where they wanted to go with this information. Mrs. Hogle expressed her opinion that the financial class for high school students was a good idea. Board members discussed having a second forum to work on the most popular ideas. Mrs. Fuller noted that one positive forum can lead to more people coming out for a second. Mr. Coller was pleased that there was positive feedback. Ms. Kelly will ask BOCES to return for a second forum and the suggestion was made to have more lead time between the mailing and the forum. Mrs. Varian inquired if it would be a good idea to have an exit survey at the time of the budget vote with the same questions that were asked at the forum in order to poll more people. Everyone thought this was a good idea.

Ms. Kelly reported that we received \$41,265 more in state aid from the legislative budget. She then noted that in order for Ms. LaSala and her to present a finalized budget, the board needed to make a decision on the proposed tax levy for next year. We have to finalize the budget for the voters at our next meeting. She noted that the decisions that need to be made are the tax increase, whether to replace the elementary principal, and any questions of budget items that they want to see taken out of the budget and/or added to the budget. Mr. Coller noted the difference of opinions from board members on the tax levy from the last meeting. He still feels that if we don't do a 2% increase now, down the road that could cost a teacher position or a student program. He feels the 2% could protect the future of staff and programs and spread over the entire district, does not seem substantial. Mr. Brewer noted that he still disagrees. He feels it should be 0% with the price of gas at over \$4.00/gallon. He feels the taxpayer is feeling beat up and we should try 0% this year. Mr. VanBrocklin agreed with Mr. Brewer, stating that 2% or \$34,000 wouldn't be a drop in the bucket. Mrs. Fuller noted that many times we say we're increasing taxes 2% and we don't end up raising it. She asked Ms. LaSala if the board stated 2% now, are we locked into that later. Ms. LaSala explained that the voting public does not vote on the tax levy increase. The taxpayer votes on the spending plan proposed by the board of education. She noted that the tax levy is established in August and you can go back and say lower it to zero, but if you start at zero, you can't then go back and raise it to 2%. She noted that the amount she files with the comptroller's office establishes where we start our budget the next year. Mr. Coller then asked if we increased the tax levy by 2% and felt we didn't need it for operating aid, if it could be moved to be applied toward the price of bus purchases if they received voter approval. Ms. LaSala noted that they could outright purchase busses if they chose. Mrs. Fuller then noted that the amount we are talking about per taxpayer is minimal. She understood how it is nice to set it at 0%, but she doesn't want to hurt future budgets by doing that. She can vote for 0% or 2%, but she prefers 2%. Mrs. Hogle noted that she prefers 0% with our current fund balance. Mr. VanBrocklin asked Ms. Kelly & Ms. LaSala what they felt should be done regarding the tax levy increase and they both noted that they are not district residents.

Ms. Kelly then noted that the Management Advisory Group we hired to investigate our state aid found an additional \$21,675. Part of this was discovered in a benefits adjustment and the rest with a STAC form. Both of these areas have been resubmitted and we will file for these benefits in the future. Therefore we pay them a fee and we keep \$18,728. She noted that we will most likely need more training money for APPR. The staff needs training and we may have to pay for them to receive this training over the summer months. If we take the money out of grants, that takes away

from the grant money paying for Title salaries. The staff received STAR training today, but now we would need to purchase the STAR library. This is an additional cost and we may have to train some of the staff to be trainers. Mr. VanBrocklin asked if it was possible to track the costs associated with APPR. Ms. LaSala noted that she could set up a budget code for APPR. Mr. VanBrocklin noted that these mandates are forcing us to replace the elementary principal position. Mrs. Varian noted that retiring principals are continuing with the APPR training, as they feel districts will not be able to fulfill these requirements and will hire retired personnel on a part-time basis to complete APPR. Ms. Kelly noted that some districts may hire people to only do evaluations.

Ms. Kelly then asked if the board members were happy with the proposed spending plan for next year. Mrs. Fuller asked if the costs associated with driver education were taken care of and Ms. LaSala noted that they were. Mr. Collier inquired about the cost of the mower being in the budget and it was noted that this cost has dropped to \$19,000 and is included in the budget. We should probably add \$5,000-\$8,000 to the budget for teacher training. Twenty percent of the new evaluation is based on the local assessment and this is something that will have to be discussed in a new contract. Mr. Collier asked if this was a one-time training or on-going. Ms. Kelly reiterated that is why training needs to be discussed in a new contract and training monies will have to be put into the budget. Ms. LaSala asked about the costs for STAR and the STAR Library and Ms. Kelly indicated it was a Co-ser cost. Mr. VanBrocklin asked for clarity that they would be seeing an increase in training costs in the final budget presentation and Ms. Kelly stated they would. Mr. Brewer asked if we hired someone from another school if they could already have training in a different APPR program and would require retraining. Ms. Kelly stated that there are two basic schools for APPR and it is possible they would have been trained in the one we are not utilizing. Mr. Collier asked if eventually student teachers coming out of college would already have this training and they will not.

Ms. Kelly then asked if there were any items the board members wanted to add to the budget which have not been included to date. Board members asked if staff had been responsible in their budget requests and Mrs. Varian indicated that the high school staff had only asked for items that they deemed essential for next year. Ms. Kelly noted that if Mr. Burke were still present, he would say the same thing about the elementary staff.

Board members asked how the meeting with Hermon-DeKalb went and Ms. Kelly noted that they had no interest in sharing a principal. Their main interest seemed to be in student courses, particularly A.P. courses and student programs, such as swimming and marching band. The talks between Hermon-DeKalb, Heuvelton and Morristown didn't generate interest from the State Education Department, as they were not interested in an alternative school for two grade levels, but instead interested in a 9-12 alternative school.

Ms. Kelly noted that we hadn't made progress with someone to review our cafeteria operations. She stated the amount of transfer to the cafeteria was excessive and we can't continue to fund them at the rate we do. She suggested we cut \$30,000 from the extra funding but we have to restructure cafeteria operations and she has discussed this with Mrs. Whitmarsh. Mr. VanBrocklin noted he will try again to find someone to do a review.

Ms. Kelly then asked for opinions from the board members regarding replacing the elementary principal for next year. Mrs. Fuller noted that as we have not found another district to share with, she feels we need to hire our own. Mr. VanBrocklin agreed with Mrs. Fuller, specifically due to the many mandates from the state for administrators. Mr. Brewer and Mrs. Hogle agreed. Mr. Collier stated that if we fall behind on mandates from SED and then lose state aid because of it, we will have lost what we saved by not filling the position. Therefore he concurs that we need to hire a principal.

Ms. Kelly then reported that she has made four calls to Canton-Potsdam Hospital regarding administering our school-based health clinic, but has not had a return call from them. Mr. VanBrocklin noted that they are going through organizational changes, but he will ask someone to return our call. Ms. Kelly stated that E.J. Noble Hospital in Gouverneur is willing to staff our clinic, but on a part-time basis only. It was noted that the mental health services will be sorely missed, as their provider sees 22 of our students. The lack of dental services will also leave a void. However, Carthage insists that they will continue to staff the clinic for the remainder of the year.

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Collier to enter into executive session at 8:08 p.m. for discussion of Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☒ CSE

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

The Board reentered regular session at 8:44 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the CSE programs recommended by the CSE for students #1111, #1831, #1812, #0049, #1972, #0300, #1655, and #1260.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to appoint Becky Salego as the Golf Coach for the 2011-2012 school year at a salary of \$1,342.00.

Appoint Golf Coach	Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to grant tenure to Tomorrah Nezezon, in the area of Earth Science, effective September 1, 2012.

Tenure Nezezon Earth Sci.	Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
				Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Randy VanBrocklin to approve the Volunteer Applications of Kenneth Grimshaw and Jack Thomas.

App.	Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
				Motion Carried

ADJOURN: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to adjourn the meeting at 8:46 p.m.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Absent	Thomas - Absent	VanBrocklin - Yes
			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
April 16, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on April 16, 2012, at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol Lasala, Michelle Varian, Lauren, Shuman, and 7 district residents.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Discussion of Board Member Issues Tom O'Brien inquired why we no longer perform EKGs as part of a bus driver physical. Ms. Kelly noted that it is not required by the DMV regulations and the school doctor does not think they should be done routinely for bus driver physicals. Mr. O'Brien noted that he felt they should be done on bus drivers over the age of 45. Ms. Kelly reiterated that the school doctor feels it is not mandatory for the NYSDOT and not necessary for all drivers. Mrs. Hogle asked if drivers who wanted to have the procedure done could elect to have it. Ms. Kelly felt that the doctor was clear in his interpretation. Mrs. Fuller asked if there should be a baseline EKG done on all drivers. Mr. O'Brien restated that he feels EKGs are important, especially for drivers over 45 years in age. There was discussion as to who would incur the costs for a elective procedure. Mr. Averill noted that if it is free to the district, he feels we should offer it.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to Minutes approve the minutes of April 2, 2012.
04/02/12

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Christopher Averill, seconded by Rick Brewer to accept Pay. of the following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$199,629.55
School Lunch Fund - \$2,463.33
Special Aid Fund - \$562.48

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to adopt the Adopt 2012-2013 district budget in the amount of \$12,391,242.
2012-13

Budget	Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
Motion Carried				

RESOLUTION: A motion was made by Rick Brewer, seconded by Joseph Thomas to accept the Claims Auditor Reports the claims auditor reports dated April 12, 2012, as presented and on file in the Business Office.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
Motion Carried			

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to accept the Treasurer's Report dated March 31, 2012, as presented and on file in the Business Report Office.
03/31/12

General Fund - Checking - \$4,582,218.06
 General Fund - Class - \$57,969.93
 School Lunch Fund - Checking - \$6,386.73
 Federal Fund - Checking - \$13,370.68
 Trust & Agency - Checking - \$8,828.16
 Capital Fund - Checking - \$48,845.17
 Debt Service Fund - \$270,783.33
 Payroll Checking - \$488,543.90
 Employee Benefit Reserve - \$586,814.28
 Tax Certiorari Reserve - \$33,672.18
 Insurance Reserve Fund - Class - \$37,357.36
 Unemployment Ins. Reserve. - Class - \$297,008.07
 Expendable Trust Fund - Class - \$104,013.61
 Nonexpendable Trust Fund - Class - \$134,264.11

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Joseph Thomas to declare the presented list of books obsolete and allow for their disposal.

Books
 Obsolete

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to cast one vote for the adoption of the 2012-2013 Administrative Budget for the Board of Cooperative Educational Services.

BOCES
 Admin.
 Budget

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Christopher Averill to cast one vote for Patricia Gengo as a member of the Board of Cooperative Educational Services.

BOCES
 Board
 Seat

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to cast one vote for Steven H. Wilson as a member of the Board of Cooperative Educational Services.

BOCES
 Board
 Seat

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to cast one vote for John P. Zeh as a member of the Board of Cooperative Educational Services.

BOCES
 Board
 Seat

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Mrs. Shuman discussed the ELA testing this week and the Math testing next week. She noted that they have been examining next year's math curriculum, RTI and a new assessment for ELA. Mr.

VanBrocklin inquired if it is hard to give state exams the day after returning from a week's vacation. She noted that it is, but the state sets the test dates and a county committee sets the break schedule.

Mrs. Varian noted that grades 7 & 8 will have the same ELA and Math tests. She discussed staff training for Marzano. The Senior Trip to Florida went wonderfully and the students were very well-behaved. She noted that the community service day went well. Students removed garbage from the trails, we received a thank you from the cemetery association for clean up there, the residents of Maplewood were very happy to see our students perform and invited us back anytime, the blood drive was a huge success, and the student government collected food for the local pantries. She noted her disappointment with the students who choose not to come to school for this half day and would like to impress on them how important it is to give back to your community. She discussed working on the master schedule for next year. She noted that the Cinderella Musical will be performed on April 27 & 28 and that SUNY Potsdam is providing assistance to the musical through the after-school program.

Ms. Kelly discussed receiving a community grant through Senator Ritchie's office. She noted that Northern Music is coming in to upgrade our sound systems for the auditorium and gymnasium because of this grant. She noted a recent article in the Watertown Daily Times regarding grants for schools and after checking into these grants, it seems difficult to qualify and we may not be eligible. She then discussed an incident whereby a after-school program late bus driver stopped the bus as a student had an urgent bathroom need. She discussed how this is not recommended and the district is liable. She noted that the driver cannot leave the students on the bus unattended, but should not allow a student to disembark the bus unsupervised either. She asked the board if they felt we needed a policy. She noted that we have contacted our local attorney and the policy service and there are no current policies regarding this situation because of the liability. The board debated the pros and cons of such a policy or a procedure. It was noted that the bus cannot get all the way off the highway, which is a DOT requirement. It was also noted that a student at the back of the bus could easily be burned by the exhaust. She then noted that Wal-Mart has volunteered to assist the district with eye screenings as a community service. Mr. O'Brien inquired about the status of the health center. Ms. Kelly noted that we have heard nothing from the hospital. She noted that our choices were part-time with E.J. Noble, or no clinic at all at this point. Mr. O'Brien noted that he had spoken with Dr. Healey and he is willing to take over our clinic. Ms. Kelly explained that a hospital has to oversee the operations of the clinic through the NYS Department of Health. Ms. Kelly then noted that Lori Brewer, athletic director, reported that the physical therapy departments at the Canton-Potsdam Hospital and Clarkson University are offering a free screening of all athletes. This is part of a Functional Movement workshop being done as a free community outreach program. She then discussed the community forum results and the possibility of an exit survey at the budget vote. She asked what type of questions they wanted on the exit survey. It was noted an exit survey needs to be brief to be effective. Board members noted community members seem to have questions about transportation and maybe we need to answer some of the questions from the forum in future newsletters. The possibility of a board having a constant newsletter contribution was also discussed.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to Enter Exec. enter into executive session at 8:23 p.m. for discussion of:
Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☒ CSE/CPSE

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

The Board reentered regular session at 9:11 p.m.

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Rick Brewer to approve CPSE the program recommended by the CPSE for student #E.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Randy VanBrocklin to approve CSE the program recommended by the CSE for student #2071.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Volunteer following reappointments to the 2011-2012 volunteer list:
Reapp.

Reappointments: Richard Finnerty, Terry Coller, Sarah Farr, and Dale Barker

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Chris Averill to approve Volunteer the following volunteer for the 2011-2012 volunteer list:
App.

Volunteer: Micky Thornton

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

ADJOURN: A motion was made by Chris Averill, seconded by Joseph Thomas to adjourn the meeting at 9:13 p.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
May 8, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 8:00 p.m. by President Teresa Hogle on May 8, 2012 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin____. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Lauren Shuman, and 36 district residents and staff members.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Representatives from the Edwards-Knox Central School Teachers' Association were in attendance to address the Board.

Connie Bessette asked many questions about the district's fund balance. She noted that it should not be more than 4% of the district's budget.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to approve the Minutes minutes of April 16, 2012.
04/16/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
Motion Carried			

RESOLUTION: A motion was made by Chris Averill, seconded by Lynn Coller to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$326,013.53
School Lunch Fund - \$10,203.21
Special Aids Fund - \$4,251.63

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
Motion Carried			

RESOLUTION: A motion was made by Rick Brewer, seconded by Amanda Fuller to approve the Claims Claims Auditor reports dated May 2, 2012 and on file in the business office.
Auditor

Reports	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
Motion Carried				

RESOLUTION: A motion was made by Lynn Coller, seconded by Chris Averill to approve the Budget budgetary transfer report dated March 31, 2012 as presented and on file in the business Transfer office.
Report

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
Motion Carried			

Mrs. Shuman discussed work on RTI, Math Curriculum, keeping discipline in check now that spring is here, and she noted that things are going well and she is enjoying her time here,

Ms. Kelly noted that she needs a BOE member to attend June 3, 2012 at 2:30 p.m. to attend the senior recognition dinner for senior at Clarkson University. She noted that the district is undergoing

a special education focused review. A NYSED representative was here today and started reviewing IEPs. All special education parents were given a survey to complete regarding the special education programs at E-K, as well as the K-6 staff completing a survey. Six classrooms will be observed by this NYSED Representative and this has made a busy time for the CSE department even busier.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Fuller to enter into Enter Exec. executive session at 8:17 p.m. for discussion of:
Session

- ☒ discussions regarding proposed, pending or current litigation;
- ☒ collective negotiations pursuant to article fourteen of the civil service law;
- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☒ CSE/CPSE

Mr. VanBrocklin entered the meeting at 8:18 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent
			Motion Carried

The Board reentered regular session at 9:58 p.m.

Mr. Coller asked to recognize the following students who completed a community service project: Claire Davis, Samantha Ellison, Harleigh LeBarge, Kevin McNamara, Kate Rowe, and Tyler Tresidder.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Substitutes following additions to the 2011-2012 substitute lists:

Volunteers: Martin Taylor, Chrystal Snell, Paul Colton, & Kimberly Sturtevant
Volunteer Reappointment: Scott Tresidder

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to accept the Retire retirement resignation of Sharee Lanphear, with regret, from her position as bus driver, Lanphear effective June 1, 2012.

Bus Driver

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Resign verbal resignation of Mellody Davis, from her position as part-time cleaner, effective Davis April 13, 2012.

Cleaner

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Lynn Coller to accept the CSE programs recommended by the CSE for students #2048, #1396, #1896, #1078, #1101, #1266, #0066, #0058, #1714, #1191, #1555, #1581, #1592, #1591, #0121, #0484, #1339, #1873, #0494, #1226, #0174, #2014, & #1911.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to accept the CPSE programs recommended by the CPSE for student F.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Mr. Averill inquired about students participating in extracurricular events and trying out for positions that our school has a standing merger with. It was noted that the merger entitles all students equal access to positions in extracurricular clubs.

Mr. O'Brien discussed school lunches.

ADJOURN: A motion was made by Joseph Thomas, seconded by Randy VanBrocklin to adjourn the meeting at 10:15 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Yes
			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

EDWARDS-KNOX CENTRAL SCHOOL

MEETING: Annual District Meeting

DATE: May 8 & 15, 2012

Board of Education President, Teresa A. Hogle called the meeting to order and introduced the Board of Education members on May 8, 2012 at 7:00 p.m. in the Cafeteria.

The following board members were present: Chris Averill, Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Tom O'Brien, and Joseph Thomas. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Lauren Shuman, and 36 district residents and faculty members.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to appoint Perm. Chair. Teresa Hogle as the Permanent Chairperson for the 2012 Annual Meeting.

Ann.	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Mtg.	Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent

Motion Carried

RESOLUTION: A motion was made by Joe Thomas, seconded by Lynn Coller to appoint the Appt. Election following individuals as election inspectors for the 2011-2012 school year:

Inspectors Margie Taylor, Chief Inspector, Richard Callan, Ruth Callan, Margie Davis, Gerri French, Alice Hance, Dawn Mullaney, Doris Smith, & Vivian Warren, Alternates: Jane Bullock, & Rick Cutway

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	O'Brien - Yes	Thomas - Yes	VanBrocklin - Absent

Motion Carried

District Clerk, Ms. Kay Amo, had the notice of the annual district meeting available for examination by all those in attendance.

Chairman Hogle then announced the Board of Education Candidates:

RICK BREWER SEAT
Matthew VanBrocklin
Rick Brewer

MALISSA HALE SEAT
Mary Jo Rulffes
Robert "Robin" Tresidder
Reginald LaPoint

Mrs. Hogle then asked Ms. Kelly, in conjunction with Carol LaSala to present the proposed 2012-2013 school district budget. Ms. Kelly discussed the projected expenditures and revenues for the 2012-2013 school year, along with the bus proposition to be voted on.

Chairperson Teresa Hogle then called for the transaction of any other business as authorized by Education Law.

A motion for adjournment of this meeting to reconvene at 12:00 noon on May 15, 2012 for the purpose of voting on the proposed budget and resolutions for the school year 2012-2013 was called for by President Hogle

A motion was made by Amanda Fuller to adjourn this meeting to reconvene at 12:00 noon on May 15, 2012 for the purpose of voting on the proposed budget and resolutions for the school year 2012-2013. Chris Averill seconded this motion at 7:56 P.M. All present voted in favor. Motion carried.

At the annual district election of the qualified voters of Edwards-Knox Central School District, St. Lawrence County, New York, held in the Auditorium of the Edwards-Knox Central School on the 15th day of May, 2012 at 12:00 Noon Prevailing Time:

Permanent Chairperson Teresa Hogle called the meeting to order at 12:00 o'clock Noon, Prevailing Time, and announced that the purpose of the meeting was to vote upon the appropriation of the necessary funds to meet the estimated expenditures of said School District, the election of one

member of the Board of Education, and a proposition for bus purchases, as contained in the Notice of Annual District Meeting.

The Inspectors of Election then reported that prior to the opening of the polls, each ballot to be used at the meeting had been examined, as well as the ballot box being examined, and that each ballot was in all respects, in proper condition for use, along with the ballot box.

At 12:00 o'clock, Noon, Prevailing Time, the Chairperson announced the voting would proceed. The polls were declared open and the Chairperson declared that all duly qualified voters desiring to vote at any time until 8:00 o'clock P.M., Prevailing Time were entitled to cast their vote. Sample ballot is attached hereto as Exhibit A.

At 8:00 o'clock P.M., the Chairperson announced that all voters in the polling place at or before 8:00 o'clock P.M., having been allowed to vote, the polls were declared closed.

Immediately upon the closing of the polls, the Inspectors of Election proceeded to canvass the vote, and made the following reports:

BUDGET

Total number of ballots issued: 430
Votes in favor of proposition: 343
Votes against proposition: 85
Blank Ballots: 2

BUS PURCHASES PROPOSITION

Total number of ballots issued: 430
Votes in favor of proposition: 351
Votes against proposition: 77
Blank Ballots: 2

VAN PURCHASES PROPOSITION

Total number of ballots issued: 430
Votes in favor of proposition: 336
Votes against proposition: 91
Blank Ballots: 3

CANDIDATES FOR BOARD OF EDUCATION:

RICK BREWER SEAT:

Matthew VanBrocklin: 171
Rick Brewer: 244
Void: 4
Blank: 11

MALISSA HALE SEAT:

Mary Jo Rulffes: 51
Robert "Robin" Tresidder: 46
Reginald LaPoint: 325
Void: 4
Blank: 4

The District Clerk then declared to the meeting the results of the vote, as announced to her by the Chief Inspector of the Election.

RESOLUTION: A motion was made by election inspector Marjorie Taylor, seconded by Alice Hance, that the proceedings of the meeting and the result and canvass of the election be approved. All 8 Election Inspectors present voted in favor of accepting the result and canvass of the election.

Motion unanimously carried.

At 9:18 o'clock P.M., Prevailing Time, the Chairperson declared the meeting adjourned.

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
May 21, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on May 21, 2012 at the Edwards-Knox Central School Media Center.

Members of the Board of Education present were: Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Reggie LaPoint, Tom O'Brien, Joseph Thomas, and Randy VanBrocklin. Also present were: Sue Kelly, Kay Amo, Carol Lasala, Michelle Varian, Lauren Shuman, and 14 district residents and staff members.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Dorna Hathaway and Tina Brown were in attendance to discuss a modified summer recreation program. They asked permission to the school building and grounds. They inquired about transportation costs. The recreation committee is undergoing changes and gaining new board members.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to approve the Minutes minutes of May 8 & 15, 2012 Annual Meeting.

05/8-15/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Joe Thomas to approve the Minutes minutes of May 8, 2012.

05/08/12

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Amanda Fuller to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$32,157.39
School Lunch Fund - \$4,854.92
Special Aids Fund - \$907.00
Trust & Agency Fund - 250.00

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to accept the Claims Claims Auditor reports dated May 16, 2012 as presented and on file in the business Auditor office.

Reports

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to approve the Treas. treasurer's report dated April 30, 2012 and on file in the business office.

Report

General Fund - Checking - \$4,537,016.61
General Fund - Class - \$9,133.75

School Lunch Fund - Checking - \$750.73
 Federal Fund - Checking - \$242.71
 Trust & Agency - Checking - \$24,798.70
 Capital Fund - Checking - \$10.06
 Capital Fund - Class - \$0.00
 Debt Service Fund - \$319,621.23
 Payroll Checking - \$16.71
 Employee Benefit Reserve - \$586,817.31
 Tax Certiorari Reserve - \$33,672.36
 Insurance Reserve Fund - Class - \$37,357.54
 Unemployment Ins. Reserve. - Class - \$297,009.59
 Expendable Trust Fund - Class - \$104,014.17
 Nonexpendable Trust Fund - Class - \$134,264.84

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Lynn Coller to approve the Budget Budgetary Transfer Report dated 04/30/12 as on file in the business office.
 Transfer

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the First first reading of the District's Special Education Plan as presented

Read				
Spec Ed	Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Plan	Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to approve 8th Grade the chaperones for the 8th grade trip as follows:

Trip
 Chaperones Kristin Tulip, Patty Taylor, Marty Taylor, Amanda Hamilton, Rob White, & Stacey White

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mrs. Shuman noted that the 4th grade Science test is this week as well as Kindergarten screening. Upcoming events include Spring Olympics, the spring concert, two awards ceremonies and the Kindergarten celebration, as well as field trips for every grade.

Mrs. Varian discussed the recent spring concert, the upcoming 8th grade science test, Regents preparation, the Spring Olympics where high school grades will be paired up with elementary grades, and upcoming Field Tests. The baseball and softball teams are winding up their seasons soon and the high school office is working on Commencement preparations.

Ms. Kelly noted that she needs two BOE volunteers to serve on the Elementary Principal hiring committee. She noted the deadline for applications is May 30th. She also noted that the 30-passenger bus we ordered has now had delivery delayed until next January. We stated that January was not a deadline we could live with and therefore they will provide us with a bus, with no charge, until the bus is available in January.

Ms. Lasala noted that last week was the quarterly health insurance consortium meeting. The plan is looking to put riders on Plan B and Plan C, which consolidate the previous riders and lowers premiums.

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to enter into exec-

Enter Executive session at 7:21 p.m. for discussion of:
Session

- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☒ discussions regarding proposed, pending or current litigation;
- ☒ collective negotiations pursuant to article fourteen of the civil service law;
- ☒ CSE/CPSE

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 9:26 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Reggie LaPoint to approve Substitutes the following additions to the 2011-2012 substitute lists:

Bus Driver: Barry Jeanette (effective 05/14/12)
Volunteer: Christy Smith, Jennifer Hotaling
Teacher and/or Teacher Assistant: Diane Rice

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to approve the programs recommended by the CSE for the students #1640, #1736, #1784, #1734, #1756, #0347, #2012, #2011, #1673, & #1831.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to CPSE approve the programs recommended by the CPSE for the students C, D, G, & H.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin, upon Appoint the recommendation of the Superintendent of Schools, to appoint Diane Rice to the Rice extracurricular position of Color Guard Director, effective May 22, 2012, at a salary of Color \$1,502.00 for the 2012 summer marching season.
Guard Dir.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Rick Brewer to accept Resign the resignation of Regina Whiteford, with regret, from the position of cafeteria worker, Whiteford effective May 18, 2012.
Café.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mr. VanBrocklin discussed Canton-Potsdam Hospital's decision not to sponsor our school based health clinic. He also discussed that he has not been able to secure a firm to audit our cafeteria operations.

Mrs. Varian discussed Marching band participation and Drum Majorette uniforms approved by the school.

Ms. Kelly and Ms. Lasala discussed options for purchasing and financing busses. Discussion also took place regarding reserve funds and building use fees.

ADJOURN: A motion was made by Joseph Thomas, seconded by Randy VanBrocklin to adjourn the meeting at 9:51 p.m.

Averill - Absent	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
June 4, 2012

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at p.m. by Vice-President Amanda Fuller on June 4, 2012 at the Edwards-Knox Central School School Library.

Members of the Board of Education present were: Christopher Averill, Rick Brewer, Amanda Fuller, Reggie LaPoint, Tom O'Brien, and Joseph Thomas. Also present were: Sue Kelly, Kay Amo, Carol LaSala, Michelle Varian, Lauren Shuman, Korin Kingman, Tom Peet, Jennifer Impey, and 9 district residents and visitors.

The Board of Education members examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Korin Kingman was in attendance from the Seaway Valley Prevention Council to present information regarding the 2011 Prevention Needs Assessment. She discussed the risk factors within our district. She introduced a Powerpoint Presentation detailing the summary of the assessment and what our community can do to address the risks within our community. She discussed a Safe Homes Pledge program that the school can partake in.

Mr. Tom Peet was in attendance for the pre-audit conference. Their job is to perform audit and give opinions on financial status of the district. His firm plans to start on July 23, 2012. Will be performing a risk assessment as part of the audit. This year they will be asking the business office to electronically upload documents for review in their office.

Mrs. Jen Impey presented information to the Board Members regarding gaining permission for another student mural in the building. She would like to work with the After School Grant students this summer, by using the inspiration of the artist Keith Haring for this mural. Some students will pose for other students drawing their sketches of these poses.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the Minutes minutes of May 21, 2012.
05/21/12

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Chris Averill, seconded by Rick Brewer to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for Warrant payment by the Claims Auditor:

General Fund - \$53,768.59
School Lunch Fund - \$2,487.26
Special Aid Fund - \$1,713.49

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Rick Brewer to approve the Claims Claims Auditor reports for May 30, 2012, as submitted and on file in the business Auditor office. Reports

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill WHEREAS, the Amend Edwards-Knox ("Employer") maintains the Edwards-Knox 403(b) Retirement Plan 403(b) Document ("Plan"); and

Retiree.
Plan

WHEREAS, the Plan was duly adopted on the 12th day of May, 2009, by the Employer; and WHEREAS, the Employer desires to conform the Plan to the requirements of the Heroes Earnings Assistance and Relief Act of 2009 ("HEART") and the Worker, Retiree and Employer Recovery Act of 2008 ("WRERA");

NOW, THEREFORE, BE IT RESOLVED that sections **1.16 Includible Compensation**, **1.24 Severance from Employment**, **4.1 Loans**, and **5.3 Minimum Distributions**, of the Plan are hereby amended to read as follows:

1.16 Includible Compensation

An Employee's actual wages in box 1 of Form W-2 for a year for services to the Employer, but subject to a maximum of \$200,000 (or such higher maximum as may apply under Section 401(a)(17) of the Code) and increased (up to the dollar maximum) by any compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including any Elective Deferral under the Plan). The amount of Includible Compensation is determined without regard to any community property laws. Beginning in 2009 and thereafter, such term also includes any "differential pay" that may be received while performing qualified military service under Section 414(u) of the Code.

1.24 Severance from Employment

For purpose of the Plan, Severance from Employment means severance from employment with the Employer and any Related Entity. However, a Severance from Employment also occurs on any date on which an Employee ceases to be an employee of a public school, even though the Employee may continue to be employed by a Related Employer that is another unit of the State or local government that is not a public school or in a capacity that is not employment with a public school (e.g., ceasing to be an employee performing services for a public school but continuing to work for the same State or local government employer). Notwithstanding any provision to the contrary, a Participant is treated as having a severance from employment during any period that such individual is performing service in the uniformed services described in Code §3401(h)(2)(A).

4.1 Loans

Loans shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets from which the loan is made and by which the loan will be secured. Any such loans shall satisfy the requirements of Code section 72(p) and applicable Treasury Regulations.

Loan applications shall be reviewed and authorized by the Employer's agent, i.e. third party administrator, and said agent shall inform the Service Provider of such authorization so as to proceed with the Service Provider's process of issuance of the loan.

Information Coordination Concerning Loans. Each Service Provider is responsible for all information reporting and tax withholding required by applicable federal and state law in connection with distributions and loans. To minimize the instances in which Participants have taxable income as a result of loans from the Plan, the Administrator shall take such steps as may be appropriate to coordinate the limitations on loans set forth in this Section, including the collection of information from Service Providers, and transmission of information requested by any Service Provider, concerning the outstanding balance of any loans made to a Participant under the Plan or any other plan of the Employer. The Administrator shall also take such steps as may be appropriate to collect information from Service Providers, and transmission of information to any Service Provider, concerning any failure by a Participant to repay timely any loans made to a Participant under the Plan or any other plan of the Employer.

Maximum Loan Amount. No loan to a Participant under the Plan may exceed the lesser of:

(a) \$50,000, reduced by the greater of (i) the outstanding balance on any loan from the Plan to the Participant on the date the loan is made or (ii) the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Administrator (not taking into account any payments made during such one-year period); or

(b) One half of the value of the Participant's vested Account Balance (as of the valuation date immediately preceding the date on which such loan is approved by the Administrator).

For purposes of this Section 4.1, any loan from any other plan maintained by the Employer and any Related Employer shall be treated as if it were a loan made from the Plan, and the Participant's vested interest under any such other plan shall be considered a vested interest under this Plan; provided, however, that the provisions of this paragraph shall not be applied so as to allow the amount of a loan to exceed the amount that would otherwise be permitted in the absence of this paragraph.

Loan Repayments for Employees in Qualified Uniformed Service. Notwithstanding any other provision of an applicable Individual Agreement, loan repayments by eligible uniformed services personnel maybe suspended as permitted under Section 414(u)(4) of the Code and the terms of any loan shall be modified to conform with such requirements.

5.3 Minimum Distributions

Each Individual Agreement shall comply with the minimum distribution requirements of Section 401(a)(9) of the Code and the regulations thereunder. For purposes of applying the distribution rules of Section 401(a)(9) of the Code, each Individual Agreement is treated as an individual retirement account (IRA) and distributions shall be made in accordance with the provisions of Section 1.408-8 of the Income Tax Regulations, except as provided in Section 1.403(b)-6(e) of the Income Tax Regulations. Notwithstanding the preceding, any distributions otherwise required under this section for the 2009 tax year are waived in accordance with the provisions of the Worker, Retiree and Employer Recovery Act of 2008, unless such waiver cannot be accommodated under the Individual Agreement that governs a Participant's Account.

BE IT FURTHER RESOLVED that the Plan shall include the following new sections **5.7 Qualified Military Service Distributions** and **9.12 Qualified Military Service Benefits:**

5.7 Qualified Military Service Distributions
Any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code and dies or incurs a Disability while so serving shall be deemed to have resumed employment with the Employer on the day preceding such death or Disability and then to have incurred a Severance From Service on the actual date of death or Disability.

Any Participant that takes a distribution from the Plan under Section 414(u) following an interruption in employment that qualifies as qualified uniformed service thereunder may not make Elective Deferrals for a period of six (6) months following the date such distribution occurred.

9.12 Qualified Military Service Benefits

Notwithstanding any other provision of this Plan, any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code shall be entitled to all rights, benefits and protections afforded to such individuals thereunder, and such provisions are incorporated into this Plan. Uniformed services by any individual shall be determined as described in section 3401(h)(2)(A) of the Code.

BE IT FURTHER RESOLVED that this amendment is effective as required under HEART and WRERA.

IN WITNESS WHEREOF, the Employer has caused this Amendment to be adopted this 4th day of June, 2012.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Reggie LaPoint, seconded by Rick Brewer to establish

Estab. Reserve Funds a Retirement Contribution Reserve Fund and a Worker's Compensation Reserve Fund, effective June 4, 2012.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Joseph Thomas, seconded by Rick Brewer to approve the 2nd Read second reading of the District Special Education Plan as presented.

Spec. Ed.

Plan	Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
	Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

The Superintendent, Principals, and Business Manager gave their reports.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve participation in the 6/16/12 New and Veteran BOE Training and incur the related expenses for this training.

BOE

Training	Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
	Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to attend the New Attend & Veteran Board Member training on June 16, 2012, and incur the related expenses.

BOE

Training	Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
	Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Mrs. Varian discussed attending a seniors recognition dinner. She noted the marching band has started participating in parades. She discussed the successful spring olympics event and marching teacher activities with high school and elementary classes. She discussed a cookout sponsored by the Athletic Booster Club for athletes and their families, the upcoming senior breakfast, Regents' examination week and everyone attending on June 22nd due to the cancellation of an unused emergency day.

Mrs. Shuman discussed the elementary science test and field tests in math beginning tomorrow. She discussed the many field trips occurring in the next couple of weeks, the spring olympics, the upcoming concert, a flag day ceremony, an awards assembly and the Kindergarten celebration.

Ms. Kelly discussed the CRE Review, a fundraiser for Marcy Taylor with a kickball tournament in July or August, the AIS & RTI Plans, a switch to School Tool software, and the New & Veteran BOE Member Training with the Commissioner of Education and Legal Counsel. Lastly she publicly thanked Mrs. Lori Brewer for her work on moving Edwards-Knox back into the West Division of the Section X Athletic Association. With this new vote, the line-up of teams will revert to it's previous format.

RESOLUTION: A motion was made by Reginald LaPoint, seconded by Chris Averill to enter into Enter Exec. executive session at 7:44 p.m. for discussion of:

Session

- ☒ discussions regarding proposed, pending or current litigation;
- ☒ collective negotiations pursuant to article fourteen of the civil service law;
- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board reentered regular session at 8:18 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the Substitutes following additions to the 2011-2012 substitute lists:

Teacher: Leigh-ann Kirby,
Custodian & Cleaner: William Wheat,
Volunteer: DebbieShecton, Brian LeBarge, Kenneth Hebb & Charles Kerr

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Reginald LaPoint, seconded by Joseph Thomas to approve CSE the programs recommended by the CSE for students #0349, #1715, #1716, #1636, #1414,& #1112.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Chris Averill, seconded by Rick Brewer to continue the librarian position for the 2012-2013 school year at 60%.

Librarian

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Reginald LaPoint, seconded by Rick Brewer to reduce a one-on-one LPN position, effective June 30, 2012 and layoff Anne Champagne.

1-on-1

LPN

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

ADJOURN: A motion was made by Rick Brewer, seconded by Chris Averill to adjourn the meeting at 8:23 p.m.

Averill - Yes	Brewer - Yes	Coller - Absent	Fuller - Yes
Hogle - Absent	LaPoint - Yes	O'Brien - Yes	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk

Edwards-Knox Central School
Board of Education
Regular Meeting
June 18, 2011

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 7:00 p.m. by President Teresa Hogle on June 18, 2011 at the Edwards-Knox Central School Library.

Members of the Board of Education present were: Christopher Averill , Rick Brewer, Lynn Coller, Amanda Fuller, Teresa Hogle, Reggie LaPoint, Joseph Thomas, and Randy VanBrocklin (7:03). Also present were: Sue Kelly, Kay Amo, Carol LaSala, Michelle Varian, Stevie Smith, Calli Ellis, and 7 district residents/visitors.

The meeting opened with the Pledge of Allegiance.

The Audit Committee examined the warrants reviewed and recommended for payment by the Claims Auditor.

Public Participation: Ms. Calli Ellis from Transitional Living Services was present to discuss an after-school program she conducts through a grant. Ms. Ellis introduced the executive director of TLS, Ms. Stevie Smith. Ms. Smith indicated that this grant is provided through the Office of Children & Family Services (OCFS). The advantage after-school program is a tri-county area program. If interested, there is a quick turn-around time for this application. The program is based on areas of high need. In this county there needs range from problems such as juvenile delinquency and teenage pregnancy. The application deadline is the end of June 2012. Ms. Bishop explained that the Harrisville program runs from 2:45 - 5:45 daily. Snacks are provided, homework takes place, as well as tutoring. Nothing in the program is mandatory. Two different sessions are offered, one being homework help and the other a variety of program including music lessons, P.E. sessions, life skills, art, and community service. The community service performed is tracked for possible future scholarships. Computer skills are covered and the program has an open door policy. They try to bring programs that families cannot afford on their own. The Harrisville program includes a parent board. Some of the activities include Zumba, dating violence, healthy relationships, anti-bullying, gift wrapping, and a book club. Ms. Bishop is a licensed school counselor. Their program is for grades 4-8 and they service 111 families, including 147 students in Harrisville. The ratio of students to adults is 10:1. TLS employs the adults in the program and is responsible for background checks. Transportation costs for the program are not covered. The grant looks for matching funding. It is mandated to be a 5-day per week program. TLS partners with the Sheriff's Department and Planned Parenthood for their program.

Mrs. Connie Bessette inquired about the end-of-year fund balance. Ms. LaSala indicated that she would have a better idea of that figure after the auditors finish their work around July 23.

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the Minutes minutes of June 4, 2012.
06/04/12

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Joe Thomas to accept the Pay. of following warrant on file in the business office, as reviewed and recommended for pay-Warrant ment by the Claims Auditor:

General Fund - \$366,657.92
School Lunch Fund - \$3,788.27
Special Aids Fund - \$1,107.04
Trust & Agency Fund - \$375.00

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the Treasurer's report dated May 31, 2012 and on file in the business office.

Report
General Fund - Checking - \$4,662,792.64
General Fund - Class - \$9,123.75
School Lunch Fund - Checking - \$3,704.80
Federal Fund - Checking - \$1,402.08
Trust & Agency - Checking - \$32,746.50
Capital Fund - Checking - \$0.00
Debt Service Fund - \$319,636.35
Payroll Checking - \$1,131.10
Employee Benefit Reserve - \$586,826.71
Tax Certiorari Reserve - \$33,672.93
Insurance Reserve Fund - Class - \$37,358.11
Unemployment Ins. Reserve. - Class - \$297,014.31
Expendable Trust Fund - Class - \$104,015.93
Nonexpendable Trust Fund - Class - \$134,266.98

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by a Reginald LaPoint, seconded by Amanda Fuller to approve the Budget Transfer Report the budget transfer report of May 31, 2012, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Rick Brewer to approve the Reserve Fund Transfers following transfers to the following reserve fund accounts, from the unreserved fund balance, effective June 19, 2012.

To Retirement Contribution Reserve Fund: \$1,475,000.
To Worker's Compensation Reserve Fund: \$412,850.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to approve the Claims Auditor Reports Claims Auditor reports of June 13, 2012, as presented and on file in the business office.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Mrs. Lasala left the meeting at 7:32 p.m.

RESOLUTION: A motion was made by Amanda Fuller, seconded by Chris Averill to declare as Obsolete the items presented by the library and allow for their disposal.

Library	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Reggie LaPoint, seconded by Joseph Thomas to approve the AIS/RTI Plan a first reading of the 2012-2014 AIS/RTI Plan, as presented and on file in the district office.

2012-14
1st Read

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Lynn Coller to approve a first RTI reading of the RTI Policy, as presented and on file in the district office.

Policy

1 st Read	Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
	Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
	VanBrocklin - Yes			Motion Carried

Board members discussed the summer foods program information provided by Mrs. Whitmarsh, Cafeteria Cook/Manager.

Mrs. Varian discussed the Southwest Tech awards assembly where five E-K students were recognized. She discussed current Regents' examination testing, with some students taking the RCT exams. She noted that some US History and some Global Studies students may need remediation. She discussed the district network team doing a presentation to the staff regarding the Marzano method for APPR. Today Mrs. Varian and six teachers attended a presentation on SLOs (Student Learning Objectives) workshop. This trains teachers how to predict student outcomes without state assessments used to measure yearly growth. The 8th grade moving up ceremony is tomorrow evening, followed by the baggage check for the 8th grade trip. Friday there will be a 7th grade awards ceremony and a separate 9-12 awards ceremony, along with the senior graduation rehearsal. There will also be a 7th grade orientation where we buddy a 6th grader with a current 7th grader during the morning. Commencement will be held this Saturday evening at 7:00 p.m. in the gym with a newly installed sound system.

Ms. Kelly discussed the very successful Kindergarten graduation program, where every student was allowed an opportunity to speak during the program. She discussed elementary field trips, two hikes up Mount Arab as a reward for the reading challenge and a Carnival with varied prizes and activities as part of the reading challenge.

She also discussed summer school for students in grades 5-8 where we only have two students; one 6th grader and

RESOLUTION: A motion was made by Amanda Fuller, seconded by Lynn Coller to enter into executive session at 8:10 p.m. for discussion of:

Session

- ☒ discussions regarding proposed, pending or current litigation;
- ☒ collective negotiations pursuant to article fourteen of the civil service law;
- ☒ the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☒ the preparation, grading or administration of examinations; and

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board re-entered regular session at 9:22 p.m.

RESOLUTION: A motion was made by Rick Brewer, seconded by Randy VanBrocklin to accept the CPSE programs recommended by the CPSE for students B, C, & E.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Joseph Thomas to accept the CSE programs recommended by the CSE for students #1950, #1951, #1555, #0502, #1602, #1511, #1957, #0144, #1320, #1404, #1713, #1964, #1958, #1510, #1797, #1778, #1428, #1628, #1808, #1646, #0553, #1571, #1506, #2042, #1801, #1502, & #2098.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Randy VanBrocklin, seconded by Lynn Coller to appoint the Extracur. following individuals, to the following extracurricular positions, at the salaries listed, Appts. contingent on interest in the sport/activity and certification of the coach, for the 2012-2013 school year:

Athletic Director - Lori Brewer - \$3,558.00
 Girls' Varsity Soccer - Patty Taylor - \$3,185.00
 Girls' Modified Soccer - Lori Brewer - \$1,911.00
 Boys' Varsity Soccer - Joseph Knox - \$3,185.00
 Boys' Mod. Soccer - Rob White - \$1,911.00
 Girls' Varsity Swim Team - Tomorra Nezezon - \$3,185.00
 Girls' Modified Swim Team - Tomorra Nezezon - \$1,911.00
 Boys' Varsity Basketball - Bill Davison - \$3,558.00
 Boys' J.V. Basketball - Rob White - \$2,846.40
 Boys' Mod. Basketball - Shawn Coon - \$2,134.80
 Girls' Varsity Basketball - Diane Scott - \$3,558.00
 Girls' J.V. Basketball - Patty Taylor - \$2,846.40
 Girls' Mod. Basketball - Rebecca Ames - \$2,134.80
 Boys' 5th & 6th Grade Basketball - Matt Scott - \$521.00
 Boys' Varsity Baseball - Rob White - \$3,185.00
 Boys' Mod. Baseball - Shawn Coon - \$1,911.00
 Girls' Varsity Softball - Lori Brewer - \$3,185.00
 Girls' Varsity Volleyball - Jessica Friot - \$3,185.00
 Girls' Modified Volleyball - Shawn Coon - \$1,911.00
 Golf - Becky Salego - \$1,342.00
 Varsity Cheerleading - Rachael Matejcik - \$3,185.00 (Abigail Tresidder-unpaid volunteer)
 JV Cheerleading - Rachael Matejcik - \$2,548.00 (Abigail Tresidder-unpaid volunteer)
 Whiz Quiz Advisor - Kevin Albern - \$521.00
 SAT Prep Math - Kelly Shields - \$1,193.00
 SAT Prep Verbal - Julie McGraw - \$1,193.00
 Stage/Musical Co-Dir. - Carol Strome & Brittany Rickett - \$2,147.20 or \$1,073.60 ea.
 Drama Director (Senior Play) - Brittany Rickett - \$1,342.00
 Senior Class Co-Advisors - Abigail Tresidder - \$1,664.00
 Junior Class Co-Advisors - Karen Dandrow - \$1,248.00
 Sophomore Class Co-Advisors - Dawn Finnerty - \$832.
 Freshman Class Advisors - Patty Taylor & Kristin Tulip - \$416.00 or \$208.00/ea.
 8th Grade Class Advisors - Michelle Grimshaw & Trisha Gotham - \$582.40 or \$291.20/ea.
 7th Grade Class Advisors - Shelly Cobb & Brittany Rickett - \$582.40 or \$291.20/ea.
 Student Government - Terry Remington - \$0.00
 FFA Advisor - Mike Gault - \$0.00
 Spanish Club Advisor - Brittany Rickett & Rosaria Love - \$0.00
 NHS Co-Advisors - Tomorra Nezezon & Jessica Friot - \$0.00
 FBLA Advisor - Terry Remington - \$0.00
 Yearbook Advisors - Kathy Whitmarsh & Patty Daniels - \$1,342.00 or \$671.00/ea.
 Marching Band Advisor - Jillian Ventura - \$0.00
 After School Art Advisor - Jennifer Impey - \$0.00

Averill - Yes	Brewer - Abstain	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Amanda Fuller, seconded by Randy VanBrocklin to appoint Appt. Alan Webb to the probationary position of part-time cleaner (19.5 hours/week) effective Part-time June 19, 2012 at a salary of \$12.28/hour. Cleaner

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

RESOLUTION: A motion was made by Rick Brewer, seconded by Chris Averill to appoint the following individuals through the extended day grant, to the following positions at the salaries predetermined by the grant, effective July 9, 2012:

Day Grant

Diane Durham - Program Leader of Extended Day Grant - \$40/hr.
Patricia Gotham - Program Assistant - \$30/hr.
Stephanie Stone - Program Assistant - \$30/hr.
Kathy Hance - Program Assistant - \$30/hr.
Jennifer Impey - Program Assistant - \$30/hr.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

The Board discussed the presentation by Transitional Living Services for an after-school program. It was noted that we need to continue in the current after-school program we are currently in. We could make the TLS program available to students in grades 9-12, although the director indicated that it is difficult to gain participation from students in this age group. Board members expressed their concerns about adapting this program for students in grades K-3 as it makes for an extremely long day for students that age.

ADJOURN: A motion was made by Randy VanBrocklin, seconded by Joseph Thomas to adjourn the meeting at 9:29 p.m.

Averill - Yes	Brewer - Yes	Coller - Yes	Fuller - Yes
Hogle - Yes	LaPoint - Yes	O'Brien - Absent	Thomas - Yes
VanBrocklin - Yes			Motion Carried

Respectfully Submitted,

Kay C. Amo
Board Clerk